

HALEWOOD TOWN COUNCIL

At the Annual Meeting of the Town Council held on Thursday, 9th May 2024 (7.00 pm), at the Arncliffe Sports & Community Centre.

PRESENT COUNCILLORS

Cllr. I. Hamilton (Chairperson)

Cllr. C. Rose	Cllr. J. Harvey
Cllr. A. Flute	Cllr. A. Harvey
Cllr. B. Arnold	Cllr. P. Bradley
Cllr. C. Lunt	Cllr. E. Finneran
Cllr. B. Dunn	Cllr. V. Berry
Cllr. L. Berry	

Also in attendance:

G. Hodgkinson - Town Manager

S Edwardson – Democratic Services and Administration Officer.

Members of the Public – 1

1. MAYOR / CHAIRPERSON OF THE TOWN COUNCIL 2024/2025

Nominations were requested for the election of Chairperson of the Town Council for 2024-2025.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. P. Bradley and all agreed,

RESOLVED:- that,

Cllr. I. Hamilton be and is hereby elected as Mayor / Chairperson of the Town Council for 2024-2025.

Cllr. I. Hamilton duly signed the Declaration of Acceptance of Office and took the Chair.

Cllr. I. Hamilton
Mayor / Chairperson
(In the Chair)

2. PRESENTATION TO THE OUTGOING MAYOR FOR 2024-2025

Thanks were given to the Outgoing Mayor, Cllr. I. Hamilton, for his hard work during the previous year, 2023/2024.

3. APOLOGIES

There were no apologies for non-attendance.

4. VICE CHAIRPERSON OF THE TOWN COUNCIL 2024/2025

The Chair invited nominations for the appointment of Deputy Mayor / Vice-Chairperson of the Town Council for 2024/2025.

It was **moved** by Cllr. C. Rose **seconded** by Cllr. P. Bradley, and all agreed,

RESOLVED:- That,

Cllr. C. Lunt be and is hereby elected as Deputy Mayor / Vice-Chairperson of the Council for 2024/2025.

5. TOWN COUNCIL GOVERNANCE

a) **To approve the following constitutional documents for 2024-2025**

- Standing Orders
- Members' Code of Conduct
- Financial Regulations

Councillors made changes to the Standing Orders which were:-

Page 10o – should read '*standing order which 'they' consider*'.

Page 2b – Remove '*Policy & Finance Committee meetings*'.

Page 2c - Insert '*and Vaping is not permitted*'.

Page 4c – Public Forum. Cllr. Berry asked about changing the '48 hours' notice'. Cllr. Hamilton replied that this notice is really important as it gives Councillors enough time to prepare and/or contact residents with answers.

RESOLVED:- That following amendments the Standard Orders for 2024/25 be adopted as constitutional documentation, and all agreed.

b) **To approve the Terms of Reference for the following Committees**

RESOLVED:- That,

1. the Terms of Reference for the Policy, Staffing and HR Committee be approved and all agreed.

c) Election of Members to the Committee (minimum of 6 Councillors and one Officer)

<u>Nominee</u>	<u>Moved</u>	<u>Seconded</u>
Cllr. J. Harvey	Cllr. V. Berry	Cllr. A. Harvey
Cllr. L. Berry	Cllr. V. Berry	Cllr. A. Harvey
Cllr. V. Berry	Cllr. J. Harvey	Cllr. A. Harvey
Cllr. P. Bradley	Cllr. C. Rose	Cllr A. Flute
Cllr. A. Flute	Cllr. C. Rose	Cllr. A. Flute
Cllr. C. Lunt	Cllr. C. Rose	Cllr. A. Flute
Cllr. V. Berry	Cllr. C. Rose	Cllr. A. Flute
Cllr. J. Harvey	Cllr. C. Rose	Cllr. A. Flute
Cllr. C. Rose	Cllr. C. Rose	Cllr. A. Flute
G. Hodgkinson - Officer	Cllr. C. Rose	Cllr. A. Flute

Following a brief discussion, Councillors, agreed that the committee would be made up of 3 Members from each political group.

RESOLVED:- That,

1. the following Councillors be elected on the Policy, Staffing and HR Committee

Cllr. P. Bradley

Cllr. A. Flute

Cllr. C. Rose

Cllr. V. Berry

Cllr. J. Harvey

Cllr. L. Berry

Officer:- G. Hodgkinson

d) Meeting Cycle for 2023-2024

To adopt the meeting cycle for 2024-2025 as indicated on the attached schedule.

RESOLVED:- That the cycle of meetings for 2024/2025 be approved, all agreed.

c) Authorised Signatories

RESOLVED:- That Cllr. I. Hamilton and Cllr. C. Lunt be appointed as signatories for 2024/2025 be approved, all agreed.

6. To approve affiliation to the following external bodies:

- National Association of Local Councils (MALC) – Annual Subscription - £1,836
- Lancashire Association of Local Councils (LALC) – Annual Subscription - £582
- Merseyside Association of Local Councils (MALC) – Free

- Society of Local Council Clerks – Clerk’s Annual Subscription - £279
- The Co-operative Councils Innovation Network (CCIN) – £250
- The Civic Voice Society – Annual Subscription - £50

It was agreed that ‘The Civic Voice Society be removed from the above list, until further information is gathered.

RESOLVED:- that,

The above affiliations be approved for 2024/2025, all agreed.

7. Representation to Outside Bodies 2024-2025.

The Chairperson invited nominations for representatives to serve on the following organisations.

RESOLVED:- That the Members listed below, be the Town Council representatives for 2024-2025.

Organisation	Representative(s)
MALC – Merseyside Association of Local Councils (2 + 1)	Cllr. I. Hamilton Cllr. B. Arnold G. Hodgkinson (Officer)
LALC - Lancashire Association of Local Councils (2)	Cllr. I. Hamilton Cllr. C. Rose
Culturefest Steering Group (2 + 1)	Cllr. C. Lunt Cllr. J. Harvey D. Hooton (Officer)
Co-operative Council’s Innovation Network (2)	Cllr. B. Arnold G. Hodgkinson (Officer)
Liverpool Airport Consultative Committee (1+ 1 Deputy)	Cllr. E. Finneran Cllr. A. Flute (Deputy)

8. Power of Competence 2024/2025

Members received a report from the Town Manager and considered the recommendations.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. B. Dunn, and all agreed,

RESOLVED:- that,

1. the report be noted.
2. Confirmation by minuted resolution, Halewood Town Council does meet the eligibility criteria and may use the Power of Competence.

Meeting closed at 7.25 p.m.

Signed

Date