**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday, 16th February 2023 (7.00 pm), at the Arncliffe Sports and Community Centre, the following Members were:-

PRESENT

COUNCILLORS

Cllr. B. Dunn (Mayor/Chairperson)

Cllr. C. Rose Cllr. F. Martin

 Cllr. A. Hesford Cllr. J. Harvey

**Also in attendance:-**

G. Allen - Town Clerk.

S. Edwardson – Democratic Services and Administration Officer.

Members of the Public - 3

**99. APOLOGIES.**

Apologies for non-attendance were received and accepted from Cllr. D. Samuels,

Cllr. S. Harvey, Cllr. Y. Graves and Cllr. C. Schears.

**100. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Cllr. J Harvey - Agenda Item 11.

**101. PUBLIC FORUM.**

Dawn Corrie: Asked the Town Clerk to confirm if there had been contact with Knowsley MBC about Wood Road field.

Town Clerk: The Town Clerk confirmed some initial discussions had been held with Knowsley MBC. The Town Clerk also reminded the meeting that any decision regarding the lease for this green space has to be come before full council.

**102. MINUTES.**

To approve and sign the minutes of the Council meeting held on 15th December 2022

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. A. Hesford and, all agreed.

**RESOLVED** that,

1. The minutes of the Town Council Meeting held on 15th December 2022, be approved as a true and correct record and be signed by the Chairperson.

**103. ANNOUNCEMENTS FROM THE TOWN CLERK.**

The Town Clerk gave a verbal update on the following items:

1. Levelling Up
2. Councillor Vacancies – no call for a by-election.
3. Election Timetable
4. Working Groups
5. Code of Conduct – Town Councils and Knowsley MBC
6. Mental Health Training
7. Likelihood of a Special Meeting
8. Imminent Meetings

Cllr. Rose asked about the Mental Health Training that the staff had. The Town Clerk reported that it was an excellent day, and it was well received by the staff.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. A. Hesford and, all agreed,

**RESOLVED:-** that

1. the Town Manager’s verbal report be noted.

**104. NEIGHBOURHOOD PLAN.**

Members received a report from the Town Clerk and were asked to consider recommendations.

Councillors discussed the content of the report and varying options available and:

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. F. Martin and, all agreed.

**RESOLVED** that,

1. the report be noted
2. Members approve the recommendation of the Town Clerk on the appointment of a non-elected member as Chair of the Steering Group (noted at 3.9)
3. Members approve the recommendation of the Town Clerk writing a formal letter indicating the Town Council’s support and collaboration to make the Knowsley MBC ‘Levelling Up’ project a success (noted at 3.10)

**105. SCHEDULE OF ACCOUNTS.**

The Town Clerk presented a report to Members to consider recommendations.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. A. Hesford and all agreed,

**RESOLVED** that,

1. the report be noted.
2. Members approve the spending as detailed in the Appendix 1.

**106. GROUNDS MAINTENANCE CONTRACT.**

Councillors received a report from the Town Clerk and were asked to consider recommendations.

There was a long discussion between Members around this item.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. B. Dunn and all agreed,

**RESOLVED** that,

1. the report be noted.
2. Members approve a one-year extension of the Contract with Knowsley MBC, but with increased oversight from the Town Council to drive accountability from KMBC
3. the Town Clerk asks KMBC Grounds Maintenance, is there plans to bring back the Playground from Doorstep Green that was demolished and taken away and if so when will that happen.
4. the Town Clerk asks a specific question to KMBC Grounds Maintenance, that Court Farm Woods and the Halewood Triangle are better resourced and maintained, what do KMBC spend on those parks compared to the investment in the seven parks which are leased to Halewood Town Council.

**107. EVENTS CALENDAR.**

Members received a report from the Town Clerk and considered recommendations.

Members wished to thank the staff in advance, who are involved in all the events, Members understand that there is a lot of work and planning that goes into this.

It was **moved** by Cllr. J. Harvey, **seconded** by Cllr. C. Rose and all agreed,

**RESOLVED** that,

1. the report be noted.
2. Members approve the proposals for the Kings Coronation as outlined at 3.5 to 3.7
3. Members approve the proposals for the Halewood Carnival as outlined a 3.8 to 3.11
4. Members approve the proposals for HAF as outlined at 3.12 to 3.14
5. the next Town Council pantomime visit is more widely advertised, so that all of the Halewood Community knows it’s happening.

**108. REPORTS FROM CONFERENCES/REPRESENTATIVE BODIES.**

To receive any verbal reports from the Town Clerk and/or Members present who have attended conferences or representative bodies on behalf of the Town Council.

Cllr. C. Rose – LALC AGM – well attended – Programme was about warm hubs and HAF Programmes. It was good to say ‘Halewood has done this’, I felt very proud, and I thank the Town Clerk and staff involved’.

**109. CORRESPONDENCE.**

The following Planning Applications were considered:-

Note:- Cllr. J Harvey, having declared an interest in this item, left the room and took no part in the discussion or voting thereon.

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| --- | --- | --- |
| Application Number | Applicant | Details |
| 22/00762/FUL | Jane Darsey35 Lightoaks Drive, Halewood | Conversion of garage to habitable room |
| 22/00720/FUL | Luke Gumbly7 Rawlinson Crescent, Halewood | Erection of 2 storey rear extension and garage conversion. |
| 22/00753/FUL | M. Bruce93 Higher Road, Halewood | Demolition of existing kitchen and erection of two storey side and single storey rear extension together with disabled access ramps to front and rear. |
| 22/00783/FUL | Miller HomesFormer site of RSPCA, Higher Road, Halewood | Construction of 1. No temporary vehicular access to Finch Lane (in conjunction to planning permission 19/11104/FUL |
| 22/00760/FUL | Prescott Farms LimitedNetherley Road, Knowsley | Widening of existing vehicular access together with the erection of 2.4m high fencing and gates |
| 22/00734/FUL | Cadent Gas LimitedRear of Halewood Police Station | Installation of 1 no. glass reinforced plastic kiosk for gas governor |
| 23/00028/TWA | Mrs Ann Range110 Trispen Close, Halewood | Remedial works to 4 no trees |

 **RESOLVED** that the report be noted.

**110. 2023/24 BUDGET**

The Town Clerk presented a report to the Members to consider recommendations.

It was **moved** by Cllr. A. Hesford, **seconded** by Cllr. F. Martin and all agreed,

**RESOLVED** that,

1. the report be noted.
2. Members approve the proposed increase in the Precept for Halewood Town Council equating to a 1.1% increase for Band D equivalent households.
3. Members approve the proposed Halewood Town Council budget for 2023/24 specified in Appendix 1.

***Exempt Item.***

*That under Section 110(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.*

**111. ARNCLIFFE REFURBISHMENT.**

Members received a report from the Town Clerk to consider recommendations.

Councillors discussed the content of the report and varying options available and;

It was **moved** by Cllr. B. Dunn, **seconded** by Cllr. A. Hesford and all agreed,

**RESOLVED** that,

1. the report be noted.
2. Members approve the list of appointments and extended appointments for RIBA Stage 4 through to completion of the Arncliffe Refurbishment, now expected later in 2024.
3. Members approve the recommendation to appoint Ad Lib as advisors to the audio-visual scheme at the Arncliffe Centre.
4. Members noted the feedback at 3.9 and 3.10 regarding the Council’s bid to the Public Sector Decarbonisation Scheme (PSDS)
5. Members noted the update at 3.11 regarding the temporary relocation of Town Council staff to the Halewood Centre.

Meeting closed at 8.21pm.

Signed ....................................... Date ...............................................