**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday, 17th November 2022 (7.00 pm), at the Arncliffe Sports and Community Centre, the following Members were:-

PRESENT

COUNCILLORS

Cllr. B. Dunn (Mayor/Chairperson)

Cllr. C. Rose Cllr. F. Martin

 Cllr. D. Samuels Cllr. A. Hesford

**Also in attendance:-**

G. Allen - Town Clerk.

S. Edwardson – Democratic Services and Administration Officer.

Members of the Public - 1

**69. APOLOGIES.**

Apologies for non-attendance were received and accepted from Cllr. J. Harvey, Cllr. S. Harvey, Cllr. Y. Graves and Cllr. T. Lucock.

**70. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Cllr. B Dunn - Agenda Item 7.

Note:- Cllr. B. Dunn, having declared an interest in this item took no part in the discussion or voting thereon.

**71. PUBLIC FORUM.**

 No matters raised.

**72. MINUTES.**

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. D. Samuels – 29th September 2022

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. D. Samuels – 13th October 2022

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. A. Hesford – 18th October 2022 and all agreed,

**RESOLVED** that,

1. The minutes of the Town Council Meeting held on 29th September 2022, 13th October 2022 and 18th October 2022 be approved as correct records and be signed by the Chairperson.

**73. ANNOUNCEMENTS FROM THE TOWN CLERK**

The Town Clerk gave a verbal update on the following items:

1. Arncliffe Refurbishment
2. Role of the Council Leader
3. Civility and Respect
4. Remembrance Sunday
5. Festive Lights Switch-On Event
6. Accounts and Annual governance & Audit Return (AGAR)
7. Code of Conduct – Town Councils and Knowsley MBC
8. Warm Hubs
9. Halewood in Bloom
10. Pay Award
11. Imminent Meetings

**74. ANNUAL CHRISTMAS CONCERT**

Members received a report from the Town Clerk with an update on plans to hold the Annual Christmas Concert at Halewood Academy on Tuesday 14th December 2022.

Councillors discussed the content of the report and varying options available and;

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. F. Martin and, all agreed.

**RESOLVED** that,

1. Note the Report and the draft budget attached.
2. Members endorsed the proposal and approved the payment of the Town Council’s contribution of £3,850.

**75. ARNCLIFFE REFURBISHMENT**

The Town Clerk presented a report to Members with an update on the consultation undertaken and request for the direction on the temporary relocation of council staff to the Halewood Centre.

Having declared an interest in this item, the Chairperson ‘stood down’

**Cllr. A. Hesford (Deputy Chairperson) in the Chair**

There was a discussion amongst the members.

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. C. Rose and all agreed,

**RESOLVED** that,

1. the report be noted.
2. approval the Town clerk’s recommendation to temporarily relocate the council’s management and administration teams to the Halewood Centre from 1st April 2023.
3. the Members noted the submission of the council’s initial submission to the Public Works Loan Board.

**Cllr. B. Dunn (Chairperson) in the Chair**

**76. COMMUNITY GRANT FUND APPLICATIONS.**

 Applications were received from four local organisations.

|  |  |  |
| --- | --- | --- |
| Applicant | Amount Requested | Amount Awarded |
| Halewood Youth in Community Centre | £500.00 | £500.00 |
| Parish of St. John Vianney | £500.00 | £500.00 |
| Halewood Community Spirit | £500.00 | £500.00 |
| Memory Lane | £500.00 | £500.00 |

 It was **moved** by Cllr. C. Rose, **seconded** by Cllr. A. Hesford and all agreed,

 **RESOLVED** that,

1. the report be noted.
2. in accordance with the Local Government Act 1972s. 145 a grant of £500.00 be awarded to each applicant.
3. a future paper be tabled for the grant scheme for the Kings Coronation.

**77. SCHEDULE OF ACCOUNTS.**

Members received a report from the Town Clerk to consider recommendations.

 It was **moved** by Cllr. C. Rose, **seconded** by Cllr. D. Samuels and,

 **RESOLVED** that,

1. the report be noted.
2. Members approved the quarterly spend as detailed in the appendix.

**78. REPORTS FROM CONFERENCES/REPRESENTATIVE BODIES.**

To receive any verbal reports from the Town Clerk and/or Members present who have attended conferences or representative bodies on behalf of the Town Council.

Town Clerk – LALC – attended AGM

 – MALC – next meeting being held on 07/12/2022 at Whiston Town Hall.

Cllr. A. Hesford – the next meeting of the Airport Consultation is the 18/11/2022.

**79. CORRESPONDENCE.**

a) The following Planning Applications were considered.

|  |  |  |
| --- | --- | --- |
| Application Number | Applicant | Location |
| 22/00604/TEL | EE Limited | Pavement Opposite 21 Renaissance Way, Halewood. |
| 22/00553/FUL | Mr. Anthony Paes | 1 Gorse Cottages, Gerrards Lane, Halewood. |
| 22/00594/FUL | Vistry partnerships, Northwest | Former Cherry Tree Children’s Centre, Arncliffe Road, Halewood. |
| 22/00596/FUL | Mr. David Hughes | Bowring Court, New Pale Farm, Whitefield Lane, Tarbock Green |
| 22/00663/TWA | Ann Range | Land to rear of 110 Trispen Close, Halewood. |

Cllr. B. Dunn commented on Application Number 22/00594/FUL – Changes to the apartments next door to the Arncliffe Centre. Cllr. Dunn is requesting more details about this.

 **RESOLVED** that the report be noted.

***Exempt Item.***

*That under Section 110(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.*

**80. STAFFING REPORT.**

Members received a report from the Town Clerk to consider recommendations.

Councillors discussed the content of the report and varying options available and;

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. F. Martin and all agreed,

**RESOLVED** that,

1. the report be noted.
2. Members approved the proposal to permanently establish the role of ‘Buildings and Safety Officer’
3. Members agreed to assimilate the ‘Fixed-Term Support Officers on to permanent contracts.
4. the two additional staffing updates are noted.

Meeting closed at 8.15 pm.

Signed ....................................... Date ...............................................