**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday, 15th December 2022 (7.00 pm), at the Arncliffe Sports and Community Centre, the following Members were:

PRESENT

COUNCILLORS

Cllr. B. Dunn (Mayor/Chairperson)

Cllr. C. Rose Cllr. Y. Graves

Cllr. D. Samuels Cllr. A. Hesford

Cllr. C. Schears Cllr. J. Harvey

**Also in attendance:**

G. Allen - Town Clerk.

S. Edwardson – Democratic Services and Administration Officer.

Members of the Public - 0

**85. APOLOGIES.**

Apologies for non-attendance were received and accepted from Cllr. F. Martin and

Cllr. S. Harvey.

**86. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Cllr. J. Harvey - Agenda Item 10.

Note:- Cllr. J Harvey, having declared an interest in this item left the room and took no part in the discussion or voting thereon.

**87. PUBLIC FORUM.**

No matters raised.

**88. MINUTES.**

It was **moved** by Cllr. A. Hesford, **seconded** by Cllr. D. Samuels – Special Meeting of the Town Council - 17th November 2022.

After minute 74 was amended to read ‘Wednesday 14th December 2022’;

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. A. Hesford – Town Council Meeting - 17th November 2022, and all agreed,

**RESOLVED** that,

1. The minutes of the Special Town Council Meeting held on 17th November 2022 and the Town Council Meeting also held on 17th November 2022, be approved as correct records and be signed by the Chairperson.

**89. ANNOUNCEMENTS FROM THE TOWN CLERK.**

The Town Clerk gave a verbal update on the following items:

1. Councillors Resignations
2. Role of the Council Leader
3. Civility and Respect
4. Neighbourhood Plan
5. Festive Lights Switch-on Event
6. Annual Christmas Concert
7. Code of Conduct – Town Councils and Knowsley MBC
8. Town Council Meetings
9. Imminent Meetings

Item No: 5. Councillors wish to thank all staff for the excellent event that took place and all the community working together. Grateful thanks also to the ‘Boysee’ for all their help through the evening.

Item No: 6. Councillors again, thanked all staff for another excellent event, it was a wonderful experience. Letters of thanks to be distributed to all community and companies involved in the two special events.

**90. APPOINTMENT OF EXTERNAL AUDITOR.**

Members received a report from the Town Clerk to seek approval of the appointment of David Blanchflower as Internal Auditor to the Town Council for the financial year 2022-2023.

It was **moved** by Cllr. Y. Graves, **seconded** by Cllr. D. Samuels and all agreed,

**RESOLVED** that,

1. the report be noted
2. Members approve the appointment of David Blanchflower as internal Auditor to the Town Council for the financial year 2022-2023 at a cost of £294.00.

**91. STAFFING REPORT.**

The Town Clerk presented a brief report to Members with an update on Town Council staffing issues and developments.

Councillors discussed the content of the report and expressed that, could an element of training for staff be to signpost the community/residents to organisations that can support Mental Health problems.

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. C. Rose and all agreed,

**RESOLVED** that,

1. the report be noted

**92. APPLICATIONS FOR FREE OR CONCESSIONARY HIRE.**

The following applications were considered:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant | Venue | Date | Event | Full Hire Cost |
| Family of Silva Brown | Hollies Hall | 14/01/2023 | Family Birthday Party | £90.00 |

Councillors discussed the content of the report and would like staff to help the above family in any way they can due to the families’ circumstances.

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. Y. Graves and all agreed,

**RESOLVED:-** that,

1. the report be noted
2. Free use be given for the above function.

**93. REPORTS FROM CONFERENCES/REPRESENTATIVE BODIES.**

To receive any verbal reports from the Town Clerk and/or Members present who have attended conferences or representative bodies on behalf of the Town Council.

Town Clerk – Culturefest – June 2023 – Use of Town Council Buildings.

– MALC – Poor attendance at meeting – Acting as Area Secretary – AGM June 2023.

**94. CORRESPONDENCE.**

The following Planning Applications were considered:

Note: Cllr. J. Harvey, having declared an interest, left the room and took no part in the discussion of the following item.

|  |  |  |
| --- | --- | --- |
| Application Number | Applicant | Details |
| 22/00665/FUL | Mr Jeffrey Roberts  17 Portloe Avenue, Halewood | Erection of single storey side extension |
| 22/00685/FUL | Jane Kirby and Rebecca Reed  18 Totnes Avenue, Halewood | Erection of single storey side and rear extension |
| 22/00646/FUL | InstaVolt  Halewood Shopping Centre | Installation of 2no electric vehicle charging points |
| 22/00487/FUL | Mr. Michael Clarke  12 Carlyon Way, Halewood | Erection of first floor side extension |

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. A. Hesford and all agreed,

**RESOLVED** that,

1. the report be noted.

***Exempt Item.***

*That under Section 110(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.*

**95. ARNCLIFFE REFURBISHMENT.**

Members received a report from the Town Clerk to consider recommendations.

Councillors discussed the content of the report and varying options available and;

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. Y Graves – 6-1 agreed and,

**RESOLVED** that,

1. the report be noted.
2. Members approve the most recent iteration of the architectural scheme for the Arncliffe Refurbishment.
3. Members approve to temporarily pause all further activity by consultants on the scheme once the architectural scheme is submitted as a planning application.
4. the Town Clerk seeks other funding opportunities to support the Arncliffe Refurbishment scheme, including the Youth Investment Fund.

**96. APPOINTMENT OF A HR SUPPORT SERVICE.**

Members received a report from the Town Clerk to consider recommendations.

Councillors discussed the content of the report and the varying options available.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. D. Samuels and all agreed,

**RESOLVED** that,

1. the report be noted
2. Members agree to appoint Peninsula HR Company provide an HR Support service replacing the current provider.

**97. BUDGET AND PRECEPT 2023.**

Councillors received a verbal update from the Town Clerk and considered recommendations.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. D. Samuels and all agreed,

**RESOLVED** that,

1. the report be noted.

**98. HR UPDATE.**

Councillors received a verbal update from Cllr. D. Samuels.

Meeting closed at 9.30 pm.

Signed ....................................... Date ...............................................