Dated this 30th June 2021

**To the Mayor and Members of the Town Council.**

**You are summoned to attend a meeting of the ‘Policy & Finance Committee’ of the Town Council to be held on:**

**Tuesday 6th July 2021**

**at The Arncliffe Centre**

**commencing at 7:00 p.m.**

**Gerry Allen**

**TOWN MANAGER**

**AGENDA**

1. **To receive apologies**
2. **Declaration of Interest in Items on the Agenda**
3. **Minutes**

 (No minutes for signing).

1. **Finance Report** (Pages 1 – 8)

To receive a report from the Town Manager and consider recommendations.

1. **Town Council Payments (1st April – 31st May 2021)** (Pages 9 – 15)

To receive a report from the Town Manager and consider recommendations.

1. **Flag Flying Policy and Protocol** (Pages 16 - 20)

To consider the draft policy and protocol shared by the Town Manager for implementation by the council.

1. **Festive Lighting Tender (**Pages 21 - 71)

To receive a report from the Town Manager and consider recommendations.

1. **Review of the Council’s Standing Orders** (Pages 72 – 73)

To receive a report from the Town Manager and consider recommendations.

***Exempt Items***

*That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act*

1. **Arncliffe Centre Refurbishment** (Verbal update)

To receive an update from the Town Manager and consider recommendations.

***The next scheduled meeting of the Policy & Finance Committee will take place on 5th October 2021***