

HALEWOOD TOWN COUNCIL

Minutes of the Meeting of the Town Council held on Thursday 21st November 2019 (7.00pm) at the Arncliffe Sports and Community Centre.

PRESENT

Cllr. K Dalton
Cllr. F Martin
Cllr. D Samuels
Cllr. B Swann
Cllr. B Dunn
Cllr. A Harvey
Cllr. T Lucock
Cllr. Y Graves
Cllr. S Harvey (Joined the meeting at 7.28pm)

Members of the public – 11.

Also in attendance:-

G Allen - Town Manager
S Edwardson - Administrator
A McCaffrey – Support Officer

83. APOLOGIES

Apologies for non-attendance were received and accepted from Cllr. C Rose.

In the absence of the Mayor, Cllr A. Harvey (Deputy Mayor) acted as Chair for the meeting. The Chair advised members and the public that, due to the General Election set for December 12th, purdah would apply to tonight's meeting.

84. DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

Cllr. B Dunn – Health and Adult Social Care.
Cllr. A Harvey – Planning.
Cllr. D Samuels – Item 13
Cllr. Y Graves – Item 10 (Halewood Community Spirit)
Cllr. S Harvey – Item 10 (St. John Vianney)

85. PUBLIC FORUM

In accordance with Standing Order 1.8 – 1.17, members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council on a matter concerning the Township of Halewood.

Having registered an intention to speak, the Chair invited Joan Campbell and Eric McIntosh to address the Members of the Council.

Joan Campbell – Was not present to raise her question.

Eric Mackintosh – Mr. Mackintosh raised issues related to the bus services in Halewood. He specifically raised concerns about the bus numbers 3 and 3A operated by the HTL Company. He stated this is a particular issue for vulnerable residents trying to access Asda in Hunts Cross and noted that it is a particular issue for residents in the Mackets Lane area.

A number of Councillors responded to the point raised concurring with the statements made by Mr. Mackintosh as to the variable quality of the buses.

The following members of the public spoke at the invitation of the Chairperson.

Dawn Corrie – Raised the issue of the alleged ‘hate crime’ from earlier this year. Responding for the council, Cllr. Swann advised this remains an ongoing Police matter and further comment from the Town Council is not appropriate.

RESOLVED:

- (i) That the Town Council write to the office of the Metro Mayor requesting attendance at a future Town Council meeting to discuss the problems with transport provision in Halewood.

86. MINUTES

1. Meeting of October 17th 2019

RESOLVED: (i) That the minutes of the Town Council Meeting held on 17th October 2019 be approved as a correct record and signed by the Chairman with the changes below made to the record.

- Mr Dever made his representations from a Knowsley MBC Adult Social Care perspective, not as a representative of a community group.

87. TOWN MANAGERS INFORMATION UPDATE

The Town Manager gave a written update on the following items:-

1. General Election.
2. Staffing.
3. Christmas.
4. NALC Annual Conference.
5. Support from Councillors with Building Functions.
6. Policy and Finance Committee.
7. Annual Christmas Concert.

RESOLVED: (a) That the report be noted.

88. REQUEST TO LOCATE A CONTAINER AT THE ARNCLIFFE CENTRE

The report of the Town Manager was considered, this detailed a request made by the ‘Memory Lane’ organisation to locate a container at The Arncliffe Centre as a storage facility for equipment to manage the new sensory garden and other items used by the group.

Cllr B Dunn advised she was supportive of the proposal but would prefer the item located at the back of the centre and not take over one or more car parking spaces and that the group are responsible for the insurance of the container contents. Cllr B Swann, in also supporting the proposal, further advised that the container should be some distance away from the centre to avoid fire risk.

It was moved by Cllr B Swann and seconded by Cllr K Dalton

RESOLVED:

- (i) That the report be noted
- (ii) That permission is granted for Memory Lane to locate a container at The Arncliffe Centre.

89. COUNCILLOR VACANCIES – NORTH WARD & MEETING OF DECEMBER 12th

The report of the Town Manager was considered, this was requesting direction from Councillors for two items: The posting of the vacancies for two Councillors in the Halewood North Ward and the deferment of the Town Council meeting planned for December 12th due to the clash with the General Election.

Vacancies in the North Ward

The Chair reminded the meeting that the resignation of Cllrs T Powell and S Powell could lead to a By-Election in the North Ward costing up to £6,000. Any possibility of co-option should be considered. Cllr B Swann advised on the legal aspects of the required decision stressed to Councillors there was little option but to post the vacancies as the discussion at tonight's meeting would be considered as a formal recognition of the vacancies. Cllr Swann proposed the vacancies should be posted on Monday December 25th. Cllr K Dalton was supportive of this proposal, he asserted that if there is a need for a by-election it is better this is held in the New Year.

It was moved by Cllr B Swann and seconded by Cllr D Samuels

RESOLVED:

- (i) That the report be noted.
- (ii) That the resignations of Cllr T Powell and Cllr S Powell are accepted.
- (iii) That the Town Manager requests the formal notice of vacancy for the North Ward is posted by Knowsley MBC on Monday November 25th.

The Town Council Meeting of December 12th

Cllr B Swann proposed to Councillors that the meeting of December 12th is cancelled. That instead, the 'Policy and Finance' meeting scheduled for December 5th is held at 6.00pm and followed by a short Town Council meeting from approximately 7.00pm for the ratification of any key decisions. He further advised that a social event takes place after the meeting on December 5th with Councillors and those members of the public in attendance. Cllr K Dalton was supportive of this proposal.

It was moved by Cllr B Swann and seconded by Cllr K Dalton and,

RESOLVED:

- (i) That the meeting of December 12th is cancelled.

- (ii) That instead, a short Town Council meeting takes place after the Policy & Finance Committee on Thursday December 5th (approximately 7.00pm)
- (iii) That the Policy & Finance Committee meeting will now commence at 6.00pm.
- (iv) That, going forward, Policy & Finance Committees are granted delegated authority to make decisions on behalf of full council given this meeting is attended by ALL Councillors.
- (v) That the bar in The Arncliffe Centre is opened at the conclusion of both meetings on December 5th for a short social event.

90. UPDATES FROM WORKING GROUPS

The report of the Town Manager was considered, this outlined the recent meetings that had taken place by both the Neighbourhood Plan Working Group and the Community Engagement Working Group.

Neighbourhood Plan Working Group

The proposal to create a Neighbourhood Plan by Halewood Town Council had been approved at a meeting of the Knowsley MBC Planning Committee on November 7th. Members of the group had also liaised with Planning Officers from the borough and considered a terms of reference for the group and the issues of co-option. Cllr Swann advised on his attendance at the Planning Committee meeting with the Town Manager, and shared the aims behind co-opting interested members of the public onto the Steering group.

It was moved by Cllr B Dunn and seconded by Cllr A Harvey

RESOLVED: That,

- (i) That name of the Working Group is changed to the ‘Neighbourhood Plan Steering Group’ to help compliance with nationally recognised protocols for developing Neighbourhood Plans.
- (ii) That Cllr B Swann acts as Chair of the Steering Group.

Community Engagement Working Group

The Community Engagement group presented a number of recommendations for approval by the Town Council. Their aim has been to reframe the thinking behind how the council engages with the Halewood community and develop new ideas and thinking.

A proposal to purchase and install a Christmas tree at The Halewood Centre was included within this report. In fully supporting the proposal, the Chair advised members and the public about the background to the installation of a tree at the Halewood Centre.

It was moved by Cllr B Swann and seconded by Cllr K Dalton

RESOLVED: That,

- (i) The proposal to create a ‘Halewood Giants’ project is endorsed.
- (ii) A draft newsletter provisionally entitled the ‘Town Crier’ is created and shared with Town Council in the New Year. This may become a longer-term feature of engagement if approved.
- (iii) The Community Engagement Group continue developing a Calendar of Events to guide the Town Council through the year.
- (iv) Effective systems for communication (i.e. through social media) are developed using the Local Council’s Quality Framework kitemark.

- (v) A 17 foot natural Christmas tree is purchased and installed at The Halewood Centre for Christmas 2019.

91. COMPLETION OF AUDIT 2018/19

Members' received a report from the Town Manager and considered recommendations.

It was **moved** by Cllr. B Swann and **seconded** by Cllr. D Samuels and

RESOLVED:

- (i) That the Completion of Audit for 2018/19 be approved and published on the council website in accordance with the Transparency Code.

Cllr D Samuels asked that the minutes praise staff for completing another clear audit on behalf of the Town Council and people of Halewood.

92. HALEWOOD COMMUNITY GRANTS FUND APPLICATIONS

Members' received the report from the Town Manager and considered recommendations. The Chair advised that an application from Halewood Community Spirit had been received after the deadline. Councillors unanimously agreed to table the grant application.

- (i) Application 19/20:15 – Halewood Youth in Community Centre

An application was considered for assistance with Christmas events.

- (ii) Application 19/20:16 – Clare Brumby (Local Artist)

An application for a grant towards assistance with a project commemorating Ghandi's Salt March in 1930.

- (iii) Application 19/20:17 – The Parish of St. John Vianney

An application was considered from this group to request funding for food packages for vulnerable persons over Christmas.

- (iv) Application 19/20:18 – Halewood Community Spirit

An application was considered from this group to request funding for the annual 'Santa's Christmas Crusade' through the streets of Halewood.

Applications 15, 17 and 18 were accepted after a range of positive comments by Councillors. Grant number 15 had its request for £480 increased to £500.

Cllr B Swann raised issues about the Clare Brumby application (no.16) and expressed surprised that this was virtually an identical application to that which had been set before Councillors on October 17th. He advised he was not supportive of the application. Cllr F Martin and Cllr K Dalton supported the comments of Cllr B Swann with regards to the application. The Chair asked if there were any Councillors supportive of the application and no comments were received.

It was **moved** by Cllr. B Swann and **seconded** by Cllr. K Dalton and

RESOLVED: That,

- a. The report be noted.
i. In accordance with the Localism Act 2011 a Town Council a grant of £500 be awarded to the Halewood Youth in Community Centre.

- ii. In accordance with the Localism Act 2011 a Town Council a grant of £500 be awarded to the St. John Vianney.
- iii. In accordance with the Localism Act 2011 a Town Council a grant of £500 be awarded to Halewood Community Spirit.

93. SCHEDULE OF PAYMENTS.

| <u>PAYEE</u> | <u>AMOUNT</u> |
|----------------------------------|----------------------|
| Metropolitan Borough of Knowsley | £724.00 |
| Metropolitan Borough of Knowsley | £601.00 |
| Unitel Network Services | £65.68 |
| Unitel Network Services | £69.25 |
| B & M Waste Services | £234.80 |
| B & M Waste Services | £247.52 |
| Metropolitan Borough of Knowsley | £2,931.60 |
| Metropolitan Borough of Knowsley | £60.00 |
| Restore Datashred | £80.99 |
| Viking Direct | £267.33 |
| Virgin Media Business | £48.00 |
| EDSL | £264.00 |
| Trade UK Account | £82.98 |
| Metropolitan Borough of Knowsley | £120.00 |
| Oldham Council | £250.00 |
| B & M Office Machines Limited | £71.42 |
| Wray Bros Limited | £150.22 |
| Metropolitan Borough of Knowsley | £148.00 |
| Wray Bros Limited | £64.49 |
| Charlotte McBride | £55.00 |
| Celtic Fire Security Limited | £132.00 |
| SSE | £482.67 |
| PKF Littlejohn LLP | £1,200.00 |
| Virgin Media Business | £48.00 |
| The Wigan Beer Company | £1,052.10 |
| The Wigan Beer Company | £2,537.62 |
| SSE | £2,111.55 |
| Wirral Borough Council | £268.25 |
| Wirral Borough Council | £268.25 |
| HMRC - Inland Revenue | £3,779.10 |
| Merseyside Pension Fund | £4,200.59 |
| Unison | £25.50 |
| Jurys Inn - Milton Keynes | £117.00 |
| Asda Groceries | £82.87 |
| Performance Ticket Printers | £117.08 |
| Amazon UK | £9.94 |
| Asda Groceries | £69.82 |
| Amazon UK | £14.99 |
| Asda Groceries | £79.98 |
| B & M Retail Limited | £198.24 |
| Asda Stores | £17.00 |

| | |
|----------------------------------|-------------------|
| Asda Groceries | £63.43 |
| Catering Appliance Superstore | £659.99 |
| Amazon UK | £79.98 |
| Halewood Town JSA | £500.00 |
| Memory Lane KDCCS | £500.00 |
| Flowers by Jodie | £20.00 |
| B & M Waste Services | £823.96 |
| B & M Waste Services | £780.71 |
| Liam Mitchell (Mr Tumble) | £10.00 |
| Field & Lawn Limited | £3,537.91 |
| Halewood Senior Friendship Group | £200.00 |
| St Marks Over 50's Club | £200.00 |
| KOPFO | £100.00 |
| NALC Conference Expenses (GA) | £56.00 |
| Virgin Media Business | £48.00 |
| VSP Printing | £57.00 |
| SSE | £193.24 |
| SSE | £476.20 |
| Trutex School Wear | £100.00 |
| AMJ School Wear | £100.00 |
| | <hr/> |
| | £31,855.25 |
| | <hr/> |

It was moved by Cllr B Swann and seconded by Cllr K Dalton

RESOLVED: That,

- a. That the schedule of payments, addendum and direct debits amounting to £31,885 be approved for payment

94. REPORTS FROM CONFERENCES/REPRESENTATIVE BODIES

The following reports were received

- (1) Airports Committee – Cllr A Harvey
- (2) Co-operative Councils – Cllr. K Dalton
- (3) Culturefest – Cllr D Samuels

Cllr T Lucock advised that he had received no notice to attend the Culturefest meeting despite being nominated as a formal attendee from the Town Council.

RESOLVED: That,

- (a) That the reports be noted.
- (b) The Culturefest Committee are advised that Cllr T Lucock is to attend meetings as a representative of Halewood Town Council.

95. CORRESPONDENCE

- (1) Letter of Thanks – University of the Third Age (U3A)

A letter of thanks was received from U3A thanking the Town Council for the concessionary use of The Arncliffe Centre for its Christmas event.

RESOLVED: That the correspondence be noted.

(2) Planning Applications

Having declared an interest in the item on planning, Cllr A Harvey left the meeting. Cllr B Swann was nominated to Chair the discussion on planning applications. The following Planning Applications were considered:-

| Application Number | Applicant | Location | Details |
|---------------------------|-------------------------------|--|---|
| 19/00569/REM | Getrag Ford Transmission GmbH | Getrag Ford Speke Boulevard Halewood | RESERVED MATTERS APPLICATION PURSUANT TO OUTLINE PERMISSION 19/00089/OUT FOR INSTALLATION OF 3 NO. COMBINED HEAT AND POWER UNITS TOGETHER WITH ASSOCIATED INFRASTRUCTURE AND DEMOLITION OF EXISTING PIPES AND INFRASTRUCTURE - APPEARANCE, LANDSCAPING LAYOUT AND SCALE TO BE CONSIDERED. |
| 19/00590/FUL | Mrs Jenny Williams | 24 Blackburne Drive Halewood L25 0QF | ERECTION OF SINGLE STOREY REAR EXTENSION AND NEW PITCHED ROOF TO GROUND FLOOR SIDE, REAR AND FRONT ELEVATIONS |
| 19/00562/FUL | Everton Football Club | Everton Football Academy Finch Lane Halewood | INSTALLATION OF LIGHTING TO CAR PARKING COMPRISING LANTERN LIGHTING ON 3M HIGH COLUMNS TOGETHER WITH BOLLARD LIGHTING |
| 19/00580/FUL | Mr Barry Taylor | 72 Oakwood Road Halewood Knowsley | ERECTION OF SINGLE STOREY SIDE AND REAR EXTENSION |

RESOLVED:-

- a) That the planning applications be noted.

Cllr A. Harvey rejoined the meeting as Chair. He thanked the public for their attendance at tonight's meeting.

Meeting closed at 8.28 p.m.

Signed Date.....