

## **HALEWOOD TOWN COUNCIL**

Minutes of the Meeting of the Town Council held on Thursday 27th June 2019 (7.00pm) at the Arncliffe Sports and Community Centre.

### **PRESENT**

Cllr. C Rose – Chair  
Cllr. T Powell  
Cllr. S Powell  
Cllr. K Dalton  
Cllr. F Martin  
Cllr. D Samuels  
Cllr. B Swann  
Cllr. B Dunn  
Cllr. S Harvey  
Cllr. A Harvey  
Cllr. T Lucock  
Cllr. Y Graves

Members of the public. 13

#### **Also in attendance:-**

G Allen - Town Manager  
K Newton - Senior Administrator  
S Edwardson – Administration & Communications Officer

Before the meeting commenced, G. Allen explained that due to the ongoing dispute regarding the status of the Annual Meeting held on May 16<sup>th</sup>, there is no Chair for this evening's meeting. He invited Councillors to nominate a Chair for the meeting.

**It was moved by Cllr. K Dalton and seconded by Cllr. D Samuels and**

**RESOLVED:** that Cllr C Rose chair the remainder of the meeting.

**Cllr. C Rose** - accepted the nomination and took over the Chair role for the meeting.

### **32. APOLOGIES**

None received

### **33. DECLARATION OF INTEREST IN ITEMS ON THE**

**Cllr. B Dunn – Planning**  
**Cllr. A Harvey – Planning**  
**Cllr. S Powell – Planning**  
**Cllr. B Swann – Planning**

### **34. PUBLIC FORUM**

In accordance with Standing Order 1.8 – 1.17, members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council

on a matter concerning the Township of Halewood. Although prior notice is appreciated, the Chairman may invite the public, if attending, to address the Council at this point.

**Dawn Corrie** – Raised a point regarding allegations made about a Hate Crime committed at the Annual Meeting on 16/05/2019. She wanted to know if the Town Council aware whether there is a crime reference number?

**Eric Macintosh** – Also raised the issue about the allegations from the 16/05/2019.

**Cllr. C Rose** – Replied to say the Town Council is unable to comment as this may compromise the investigation.

**Gerry Tyrell** – Passed a letter to the chair that was from Liverpool city Region's Metro Mayor Steve Rotherham about supporting training with employment and the devolved Adult education Budget (AEB) in the Liverpool City Region. Gerry Allen read out the letter.

**Cllr. C Rose** – Thanked Mr. Tyrrell for his contribution regarding this matter.

#### **34. MINUTES**

##### **RESOLVED:**

- (a) That the minutes of the Town Council Meeting held on 20<sup>th</sup> June 2019 be approved as a correct record.

#### **35. TOWN MANAGER'S INFORMATION UPDATE**

The Town Manager gave a written update on the following items:-

1. Lynn Joiner/Karen Newton
2. Political Grouping – Halewood Independents
3. Response to notice of motion
4. Security Monitoring – Update on service level agreement
5. Maintenance of Parks & Open Spaces
6. Town Manager IT facilities
7. Farewell statement from George Mackenzie

**Cllr. B Swann** – Thanked George Mackenzie for his service for the past 6 years and wished him well in his retirement.

##### **RESOLVED:** That,

- a. The report be noted.

#### **36. ACTIONS RAISED BY RESIDENTS AT THE PARISH MEETING**

The outgoing Town Manager prepared a report for the Town Council outlining the matters raised by residents of the parish of Halewood and recommendations considered.

**Cllr. B Swann** – Commented the report was incomplete. He mentioned that Cllr T Powell has a pecuniary interest and has not declared this; there is a conflict of interest and a points of order on item 3 page 10 this breaches the code of conduct. Cllr. T Powell and Cllr. S Powell have a wide range of interest including a special responsibility which covers open spaces and activities.

**Cllr. T Powell** – Commented he has asked Yvonne Ledgerton for advice.

**Item 2 – Page 5 (Contact with Metro Mayor regarding adult education)** The Town Manager has written twice to Metro Mayor Steve Rotherham and has received no reply. However, Mr. Gerry Tyrell had received a letter from Steve Rotherham for his consideration which was shared at the Public Forum earlier this evening.

**Item 4d – Page 6. (Use of Section 106 money)** Cllr. B Swann commented that the ward councillor consulted was not a ward member and the money was not spent in this area.

**Cllr. B Swann** Proposed that the public should be named in the reports.

It was **moved** by **Cllr. B Swann** and **seconded** by **Cllr. S Harvey**

**RESOLVED:** That,

- a. The report be noted.
- b. Future reports should name the members of the public who raise issues at the annual parish meeting.

### **37. TOWN COUNCIL FUN DAY**

The Council considered the report from the Town Manager which outlined the detailed plans for the Town Council Community Fun day on August 3<sup>rd</sup>.

**Cllr. B Swann** – Raised a point of order in relation to Disclosable Pecuniary Interests (DPIs) and argued that Cllrs. T and S. Powell should leave the meeting for this item on the agenda. The Chair advised that this was dealt with at the outset of the meeting.

At the end of this discussion all Councillors remained in the meeting.

Members' considered the report from the Town Manager and provided a number of responses and queries to the plans. Concerns were raised about the costs of a number of items.

**Cllr C Rose** – Proposed to delegate a process of endorsement to the revised plans via a sub-group of one Labour member, one Independent member and the Town Manager.

It was **moved** by **Cllr. A Harvey** and **seconded** by **Cllr. Y Graves** and

**RESOLVED:** That,

- c. The report be noted.
- d. The Town Manager facilitate a further discussion with Cllr T Powell and Cllr B Swann to provide more details on the cost associated with the Fun Day.

### **38. SUPPORT FOR CHILDREN AND FAMILIES**

The Town Manager presented a report that outlined proposals for this year's support to children and families. The report focused on the issues of 'Holiday Hunger' and the scheme to support families suffering from financial hardship with the cost of school uniforms.

**Cllr. A. Harvey** - Noted that the proposals to deliver a range of projects aimed at addressing 'Holiday Hunger' was highly important and should be supported. He reminded the meeting that Halewood has a long track record of supporting this initiative.

**Cllr. K Dalton** – Noted the possibility of funding for similar work next year through the 'Co-operative Councils Innovation Network' (CCIN).

**It was moved by Cllr. A Harvey and seconded by Cllr. S Harvey**

**RESOLVED:** That,

- a. The report be noted.
- b. The Town Manager make contact with CCIN regarding the future grant funding towards Holiday Hunger projects.

### **39. END OF YEAR BAR STOCKS AND CENTRE OCCUPANCY**

The Town Manager presented a report that outlined the year end stock results of the bar operations in Hollies Hall and the Arncliffe Sports and Community Centre.

**Cllr. B. Swann** – Raised a concern about the high level of out of date stocks.

**Cllr. S. Harvey** – Questioned why there is a payment for 'staff drinks'.

**Cllr. A. Harvey** – Stated that occupancy levels were not good and that opportunities are being missed to open the Hollies and Arncliffe Centers to generate income.

**It was moved by Cllr. B Swann and seconded by Cllr. A Harvey**

**RESOLVED:** That,

- a. The report be noted.
- b. Further discussion is held to devise ways to increase the number of functions and events offered by the Town Council.

### **40. HALEWOOD COMMUNITY GRANTS FUND - APPLICATIONS**

**(i) Application 19/20:1 – Imaginarium Theatre Company**

An application was considered for a grant to fund their production of 'Romeo & Juliet' which is to be performed in Halewood as part of Culturefest 2019.

**(ii) Application 19/20:2 – The Tuesday Club**

An application for a grant towards assistance with the cost of their annual holiday to Blackpool was considered.

**(iii) Application 19/20:3 – Memory Lane**

An application was considered from this group which supports adults with dementia to hold a 'Making Memories' event.

**(iv) Application 19/20:4 – Grenadier Rangers FC**

An application was considered from this local football team to fund vital training equipment.

(v) Application 19/20:5 – Halewood Holiday Parish Club

An application from this group to support funding to the summer Holiday Club was considered.

**Cllr. B. Swann** – After some concerns were expressed about the bid from Imaginarium Theatre as it is now based in Prescott. Cllr. Swann provided some insight about the group, however, in support of the application noting they had over 35 Halewood residents as members.

**Cllr. A. Harvey** - Proposed that the grant intended to the Grenadier Rangers FC group should be increased to £500.

**Cllr. T. Powell** – Supported the proposal from Cllr. A. Harvey but asked that the Town Council ensures any groups requesting funds meet compliance with regard to safeguarding.

It was moved by Cllr. A Harvey and seconded by Cllr. T Powell and

**RESOLVED:** That,

- a. The report be noted.
- i. In accordance with the Local Government Act 1972 s.145 a grant Town Council a grant of £500 be awarded to Imaginarium Theatre Company.
- ii. In accordance with the Localism Act 2011 a Town Council a grant of £500 be awarded to the Tuesday Club.
- iii. In accordance with the Localism Act 2011 a Town Council a grant of £500 be awarded to Memory Lane.
- iv. In accordance with the Localism Act 2011 a Town Council a grant of £500 be awarded to Grenadier Rangers FC subject to compliance with safeguarding procedures.
- v. In accordance with the Localism Act 2011 a Town Council a grant of £500 be awarded to the Halewood Parish Holiday Club.

**41. APPLICATIONS FOR FREE OR CONCESSIONARY USE OF FACILITIES**

The following applications were considered and approved:-

<b>Applicant</b>	<b>Venue</b>	<b>Date</b>	<b>Event</b>	<b>Full hire cost</b>
Dr Hoyle	H	6/5/19 for 6 weeks	'Health First' course	£150.00
Bridgefield Swimming Club	H	28/6/19	Presentation and Fundraising event.	£90.00
Elite Ju Jitsu	A	6/7/2019	Fundraising event.	£90.00
Comfy Chords	H	13/7/2019	Fundraising event in support of Megan Hurley Foundation.	£150.00
2359 Air Cadets	A	13/7/2019	Summer dance.	£90.00
Helping Hands	A	14/9/2019	Fundraising event.	£90.00
Elite Ju Jitsu	A	26/10/2019	Halloween event.	£90.00
2359 Air Cadets	H	13/12/2019	Christmas event.	£90.00
Halewood Tae Kwon Do	H	11/1/2020	Fundraising event and awards evening.	£90.00

(H = Hollies Hall. A = Arncliffe Sports & Community Centre)

## **42. SCHEDULE OF PAYMENTS**

It was **moved** by Cllr. B Swann and **seconded** by Cllr. A Harvey and

**RESOLVED:** That,

- a. That the schedule of payments, addendum and direct debits amounting to £14,290.49 be approved for payment

<b><u>PAYEE</u></b>	<b><u>AMOUNT</u></b>
Metropolitan Borough of Knowsley	<b>£724.00</b>
Metropolitan Borough of Knowsley	<b>£601.00</b>
Metropolitan Borough of Knowsley	<b>£2,931.60</b>
Combined Catering Services Ltd	<b>£239.47</b>
Heritage Building Solutions Limited	<b>£924.00</b>
Heritage Building Solutions Limited	<b>£437.69</b>
Celtic Fire Security Limited	<b>£285.60</b>
Celtic Fire Security Limited	<b>£261.60</b>
Metropolitan Borough of Knowsley	<b>£2,279.29</b>
Metropolitan Borough of Knowsley	<b>£2,279.29</b>
Vivark Limited	<b>£3,012.70</b>
Wirral Borough Council	<b>£268.25</b>
Metropolitan Borough of Knowsley	<b>£46.00</b>
	<b><u>£14,290.49</u></b>

## **43. REPORTS FROM CONFERENCES AND REPRESENTATIVE BODIES**

The following reports were received

- (1) Lancashire Association of Local Councils (LALC) – Cllr. C Rose
- (2) Merseyside Association of Local Councils (MALC) – Cllr C Rose
- (3) Culturefest Committee – Cllr. D Samuels
- (4) CCIN – Cllr K Dalton
- (5) Children’s Centre Advisory Board – G Allen

**RESOLVED:** That,

- a. The reports be noted.

## **44. CORRESPONDENCE**

### **(1) Planning applications**

The following Planning Applications were considered:-

Note: Cllr. A Harvey, Cllr. S Powell, Cllr. B Dunn and Cllr. Swann having declared an interest in this item left the meeting.

<b>Application Number</b>	<b>Applicant</b>	<b>Location</b>	<b>Details</b>
18/00522/FUL	Mr K Baldwin	The Meadows Gerrards Lane Halewood	Demolition of 3 no. outbuildings and erection of 1 no detached dwelling together with construction of a new vehicular access and associated works.
18/00768/FUL	Mr Thomas Gavin	4 Woodland Road Halewood	Erection of two storey side extension and a single storey rear / side extension.
19/00003/FUL	Miss H Mayers	83 Elwyn Drive Halewood	Erection of single storey side extension.
19/00081/FUL	Mr J Milligan	43 Wood Road Halewood	Erection of outbuilding for workshop / gym.
19/00089/OUT	Getrag ford Transmission GmbH	Speke Boulevard Halewood	Outline application for installation of 3 no. combined heat and power units together with associated infrastructure and demolition works.
19/00150/FUL	Mr C Marsh	88 Torcross Way Halewood	Erection of single storey rear extension and front extension and French door to first floor rear with balcony and screen wall.
19/00090/FUL	Mr D Rigby	1A Greensbridge Lane Halewood	Demolition of existing conservatory and erection of single storey rear extension
19/00131/FUL	Mr Jalil SALI	18-20 Top to Toe Mackets Lane Halewood	Change of Use from hairdressers and salon and solarium/beauty (Sui Generis) to retail units and post office (Use Class A1 and A2) together with the installation of a new shop front.

19/00197/PDE	Mr James Caddick	35 Yew Tree Road Halewood	Erection of single storey rear extension maximum depth from original rear wall : 3.6 meters max height 3.95 meters, height of eaves 2.5 meters
19/00205/FUL	Raj Suri	35 Hever Drive Halewood	Conversion of garage to living accommodation.
19/00212/FUL	Mrs Jane Rendell	12 Oak Grange Halewood	Retention of single storey rear extension and erection of two storey side extension.
19/00215/FUL	Mrs Suzanne Benton	74 Hawthorne Avenue Halewood	Conversion of garage to living accommodation.
19/00239/HAZ	Elanco UK AH Ltd	Fleming Road Halewood	Application for hazardous substances consent for the storage of an additional 54 tonnes of E1 hazardous substance (Hazardous to Aquatic environment)
19/00241/FUL	Miss Laura Foster	5 Rawlinson Crescent Halewood	Erection of two storey side extension and ormer roof extension to rear
19/00271/FUL	Mr Craig Marshall	7A Stapley Gardens Halewood	Erection of single storey rear extension and conversion of garage
19/00275/FUL	Mr & Mrs Kerray	63 Crantock Close Halewood	Erection of single storey side extension.
19/00291/PDE	Mr P Bate	54 Baileys Lane Halewood	Erection of single storey rear extension maximum depth from original rear wall : 4.65 meters max height 3.9 meters, height of eaves 2.35 meters

**RESOLVED:** That,



- a. The planning applications be noted.

Cllr. A. Harvey, Cllr. B. Dunn, Cllr. B. Swann and Cllr. S. Powell returned to the meeting.

The Chair thanked residents for their attendance at the meeting.

Meeting Closed at 20:53 p.m.

Signed.....

Date.....

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