

HALEWOOD TOWN COUNCIL

At a Meeting of the Town Council held on Thursday 15th November 2018 (7.00 pm) at the Arncliffe Centre, Arncliffe Road, Halewood, the following Members were:-

**PRESENT
COUNCILLORS
N Hogg (Chairman)**

K Dalton
Mrs. B Dunn

A Harvey
B Swann

Mrs E Finneran

Also in attendance:-

G MacKenzie, Town Manager
L Joyner, Senior Administrator
S Edwardson, Admin. & Comm. Officer
Members of the Public - 19

Note:- The Chairman reported that as from tonight, all meetings of the Town Council would be filmed. An 'Order Paper' with notes for the attention residents who attend meetings has been introduced. This was circulated to those in attendance at this meeting.

83. APOLOGIES

Apologies for non-attendance were received and accepted from Cllr. S Ball, Cllr. Mrs. A Farrell, Cllr. I Hamilton, Cllr. D Perry, Cllr. Miss C Rose and Cllr. D Samuels.

84. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr. Mrs. E Finneran Agenda 5 – Town Manager's Report (Football Provision)
Cllr. A Harvey Agenda 14 - Planning Applications

85. PUBLIC FORUM

(1) Mr. G Tyrrell

Mr. Tyrrell addressed the Council about a fund created by the Mayor of Merseyside with governments grants to help young people gain important skills and training to help them gain employment. Mr. Tyrrell asked the Town Council for support to replicate such a project in Halewood.

Standing orders were waived to allow discussion of this item and Members mentioned current apprenticeship schemes that in place in the Borough, particularly at Jaguar Landrover and Knowsley MBC. The Council welcomed the suggestion put forward by Mr. Tyrrell and it was agreed that the Town Council would seek further information.

(2) Mr. E McIntosh

Mr. McIntosh expressed his concern about a decision made by this Council at its meeting on 17th October 2018 regarding concessionary hire. Mr. McIntosh asked that the Town Council defer this item as the Council had a duty to uphold the law and he felt that this particular application was in contravention of the C.I.C. regulations. Mr. McIntosh went on to say that he is not opposed to this group and it is not an attack on the organisation but this the matter is now part of a Police investigation and the application should be withdrawn.

The Chairman indicated that these comments are noted.

(3) Ms. S Edwards

Ms. Edwards asked why she had not had a response from the Town Manager following a question that was raised at the Town Council Meeting held on 18th July 2018. Ms. Edwards said she had asked the Leader of Knowsley MBC, who was in attendance at that particular meeting, if a contribution from Knowsley MBC had been made towards the cost of the ‘Giants’ event held by Liverpool City Council. Ms. Edwards said she was informed that a letter would be sent by the Town Manager when this information had been obtained however to date she had not received this and requested a response within 7 days.

The Town Manager apologised for this oversight and said he would request this information from Knowsley MBC and respond to Ms. Edwards accordingly.

Standing Orders reinstated.

86. MINUTES

RESOLVED:- (a) That the minutes of the Special Meeting of the Town Council Meeting held on Wednesday 7th November 2018 be approved as a correct record and signed by the Chairman.

87. TOWN MANAGER’S UPDATE

The Town Manager gave a written update on the following items:-

1. Town Council Children’s Christmas Party
2. Christmas Lights
3. Football Provision Sufficiency Survey
4. Cronton & Riverside College
5. Living Wage
6. Reminder – Dates for calendar over Festive Period

RESOLVED:- That the report be noted.

88. COMPLETION OF EXTERNAL AUDIT 2017/2018

The Council considered the report of the Town Manager on the completion of External Audit for 2017-2018. The Town Manager indicated that minor questions raised by the External Auditor had been addressed.

It was moved by Cllr. K Dalton and seconded by Cllr. B Swann, and

RESOLVED:- (a) That the completion of the External Audit be noted.

(b) That it be noted that the Annual Governance and Accountability Return (AGAR) 2017-2018, has been certified by PKF.

(c) That the completed return be approved and accepted.

(d) That it be noted that the official ‘Notice of Conclusion of Audit’ has, in accordance with the Local Audit and Accountability Act 2014 Accounts and Audit Regulations 2015, been placed on display for a period of 14 days at various locations in the Township and on the Town Council’s website.

89. MODEL PUBLICATION SCHEME 2018

In accordance with the Development Plan agreed at the Town Council meeting held on 18th July 2018, the Town Manager presented a report which sought approval to a refreshed Model Publication Scheme having regard to the recent introduction of the General Data Protection Regulations 2016 (GDPR).

Regarding the recording of Town Council Meetings, the Town Manager reported that subject to advice being awaited from the IT Department, the footage would be placed on the Town Council website or on a separate 'You Tube' channel.

It was moved by Cllr. Mrs E Finneran and seconded by Cllr. K Dalton, and

RESOLVED:- (a) That the report be noted.

(b) That the Model Publication Scheme (attached to the Town Manager's report) be approved together with its lodgement with the Information Commissioners Office.

90. I T FACILITIES – MAKING TAX DIGITAL

The Town Manager presented a report that outlined the requirement of the purchase of IT hardware to facilitate the Town Council's requirement to comply with the Government's drive to make tax digital.

It was moved by Cllr. K Dalton and seconded by Cllr. B Swann, and

RESOLVED:- (a) That the report be noted.

(b) That approval be granted to the purchase of equipment as outlined in para 3.8 of the Report, with the cost of £1,634 being allocated to the specific reserve for Technology/IT.

91. KINGSTHORNE JFC

The Council considered the report of the Town Manager. This sought approval to confirm Kingsthorne JFC as long term Users of Hilton Grace Recreation Ground and the facilities. Direction on the placement by Kingsthorne JFC of a small container within the curtilage of the site was requested.

It was moved by Cllr. A Harvey and seconded by Cllr. Mrs. E Finneran, and

RESOLVED:- (a) That the report be noted.

(b) That the long term shared use of Hilton Grace Recreation Ground by Kingsthorne JFC be approved.

(c) That the placement of a container within the curtilage of Hollies Hall as outlined in Paras 3.7 and 3.8 be approved, subject to prior arrangement on its location by the Town Manager.

92. HALEWOOD COMMUNITY GRANTS FUND APPLICATIONS

(1) Application No. 18/19 - Derby Court Residents Association

An application to fund the purchase of aluminium garden furniture for use the residents in the grounds of this supported living accommodation was considered.

(2) Father of Jordi Highdale

This application requested funding towards the cost of travel and accommodation for Jordi Highdale to perform at this year's Formula 1 Grand Prix in Abu Dhabi.

The following applications were considered:-

It was moved by Cllr. B Swann and seconded by Cllr. Mrs. E Finneran, and

RESOLVED:- (a) That the report be noted.

(b) That in accordance with the Local Government Localism Act 2011 a grant of £450 be awarded to Derby Court Residents Association.

(c) That in accordance with the Local Government Localism Act 2011 a grant of £250 be awarded to G Highdale on behalf of J Highdale.

NOTE

A member in the Public Gallery expressed a wish to address the Town Council on an urgent item. The Chairman made reference to the fact that the Public Forum session had ended and that therefore the issue upon which the member of the public wished to speak, should be written down and handed to the Town Manager at the end of the meeting.

The member of the public was not satisfied with this response at which point Cllr. Harvey referred to an item on Social Media written an hour before the commencement of the Town Council meeting, by an Elected Member (named by a number of people in the Public Gallery as Cllr. Samuels).

Through interruptions from the Public Gallery, Cllr. Swann stated that ‘this needed to go to the Monitoring Officer’ and he intended to report this matter to the Monitoring Officer “tomorrow”.

93. APPLICATIONS FOR FREE OR CONCESSIONARY USE OF FACILITIES

The following applications were considered:-

Applicant	Venue	Date	Event	Full Hire cost
Halewood Stroke Club	The Arncliffe Sports and Community Centre	Thursday 20 th December 2018 7pm-2pm	Christmas Party	£75.00
Nile to the Mersey Bellydancing Events	The Arncliffe Sports and Community Centre	Friday 23 rd March 2019 and Saturdays 21 st June 19 th October 2019 6pm-12pm	Charity Fundraisers	£90.00 on each occasion

It was moved by Cllr. and seconded by Cllr. , and

RESOLVED:- (a) That the Town Manager’s report be noted.

(b) That Halewood Stroke Club be approved free hire of the Arncliffe Sports and Community Centre on Thursday 20th December 2018.

(c) That the application for concessionary hire from Nile to the Mersey Bellydancing Events, for three dates, be refused on this occasion.

94. SCHEDULE OF PAYMENTS

RESOLVED:- (a) That the schedule of payments dated 15th November 2018 amounting to £24481.17 be approved for payment.

15th November 2018

<u>PAYEE</u>	<u>AMOUNT</u>
Metropolitan Borough of Knowsley	£588.00
Metropolitan Borough of Knowsley	£708.00
B & M Waste Services Limited	£203.60
B & M Waste Services Limited	£216.32
Unitel Network Services	£62.78
Viking Direct	£160.46
Impressions Screen Print Limited	£363.54
Mrs T Fitzsimmons	£200.00
Metropolitan Borough of Knowsley	£180.00
Metropolitan Borough of Knowsley	£180.00
PKF Littlejohn LLP	£1,560.00
Tiflex Cleaner Repair Specialists	£93.36
The Wigan Beer Company	£887.17
The Wigan Beer Company	£1,599.93
The Wigan Beer Company	£1,195.19
Kick Audio Visual Limited	£508.85
Edna Finneran	£232.80
Courtley H & S Limited	£500.00
St John Vianney SVP Halewood	£500.00
Halewood Community Spirit	£240.00
Halewood Town Junior FC	£75.00
9th Knowsley Scouts	£261.96
Wirral Borough Council	£529.25
Water Plus	£48.00
Virgin Media Business	£600.00
Marie Cure Woolton	£21.00
Metropolitan Borough of Knowsley	£21.00
Metropolitan Borough of Knowsley	£3,012.70
Vivark Limited	£607.30
SSE	£124.32
Wray Brothers Limited	£169.96
Wray Brothers Limited	£22.20
B & M Office machines Limited	£1,215.00
Ecoblueheatingltd	£48.00
Virgin Media Business	£4,073.22
HMRC	£3,328.13
Merseyside Pension Fund	£42.75
Unison	£101.38
Performance Ticket Printers	
	<u>£24,481.17</u>

95. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES

The following verbal reports were received:-

1. Cllr. Mrs. E Finneran – Culturefest
2. Cllr. K Dalton – Co-operative Council

RESOLVED:- That the reports be noted.

96. CORRESPONDENCE

(Note:- Cllr A Harvey having declared an interest left the meeting during the discussion of the following item)

(a) Planning Applications

The following Planning Applications were considered:-

Application Number	Applicant	Location	Details
18/00585/ADV	Specsavers Ltd	Land at corner of Leathers Lane/Roseheath Drive	Installation of 1 no. non-illuminated panel to existing stack sign.
18/00611/FUL	Dean Miller	8 Saltash Close, Halewood	Erection of single storey garage extension to side and porch to front.
18/00627/FUL	Donna Morphet	Millbrook Stud, Netherley Road, Tarbock Green	Erection of replacement stable block (existing building to be demolished).
18/00631/FUL	Neill Danns	Plot 5 Norther End Garage Gerrards Lane	Application to vary condition applied to planning permission 12/00595/FUL – substitution of house type to plot 5 previously approved under planning application 04/00080/FUI for the erection of 6 no. detached dwellings, detached garages and construction of new access road – amendment sought to approved plans to allow for alternative temporary access arrangements from North End Lane.
18/00635/FUL	Michael Wolahon	18 Winterley Drive Halewood	Erection of single storey side extension.

RESOLVED:- (a) That the planning applications be noted.

- (b) That the Town Manager request further information about Application 18/00627/FUL
- Erection of replacement stable block.

97. EXEMPT ITEM

RESOLVED:- That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.

98. TOWN COUNCIL INVESTMENT STRATEGY AND PLAN

Following on from consideration of this item at the Town Council Meeting held on the 20th September 2018 (Minute 55 refers) and Members meeting with a representative of The Churches, Charities and Local Authorities (CCLA) on Tuesday 13th November 2018, the Town Manager again outlined options available to this Council for the formulation of an Investment Strategy and Plan, as referenced by the Internal Auditor.

The Town Manager indicated that work is still required to clarify the Town Council's current position under the Financial Services Compensation Scheme (FSCS).

During discussion it was established that, subject to the clarification referenced about, urgent action may be required to protect the Town Council's funds. Further, that whilst the rates offered by the CCLA were an improvement on those currently paid by RBS other potentially more attractive rates may be available 'on the high interest'. The potential use of Government Bonds eg. Premium Bonds, should also be established.

RESOLVED:- (a) That the Town Manager's report be noted.

(b) That clarification be sought of the Town Councils protection under the FSCS.

(c) That the potential use of Government Bonds be established.

(d) That in light of the outcomes(s) at b) and c) above, the Town Manager be authorised to transfer funds to newly established accounts accordingly.

(e) That the outcomes above will form the basis of the Investment Strategy and Plan.

Meeting closed at 9.05p.m.

Signed

Date