

HALEWOOD TOWN COUNCIL

At a Meeting of the Town Council held on Thursday 20th September 2018 (7.00 pm) at the Arncliffe Centre, Arncliffe Road, Halewood, the following Members were:-

PRESENT
COUNCILLORS
N Hogg (Chairman)

K Dalton
Miss C Rose
Mrs. B Dunn

B Swann
Mrs. E Finneran
A Harvey (From 7.25pm)

Also in attendance:-

G MacKenzie, Town Manager
L Joyner, Senior Administrator
S Edwardson, Admin. & Comm. Officer
Members of the Public - 26

MINUTES SILENCE

A minutes silence was observed as a tribute to former Cllr. Tommy Fearn who had sadly passed away on 24th July 2018.

NEW COUNCILLOR

The Chairman and Members welcomed the newly elected Independent Town Councillor, Mrs. Barbara Dunn, to Halewood Town Council and wished her well in her new position.

37. APOLOGIES

Apologies for non-attendance were received and accepted from Cllr. S Ball, Cllr. I Hamilton, Cllr. D Perry, Cllr. Mrs. A Farrell and Cllr. D Samuels.

38. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr. E Finneran Agenda Item 9 – Frederick Lunt Playing Field
 Agenda Item 12 – South-Ward By Election
 Agenda Item 14 – Concessionary Hire (HJFL)

Cllr. A Harvey Agenda Item 17 – Planning Applications

39. PUBLIC FORUM

(1) Sgt. McKenzie – Merseyside Police

Sgt. McKenzie addressed the meeting about policing issues in Halewood and responded to questions raised by Members and residents in the public gallery. The problem of scrambler bikes and anti-social behaviour particularly in the shopping area was discussed. In answer to a question from the public gallery Sgt. McKenzie said that he would check if a Section 20 order was proposed for the shopping area.

Cllr. Mrs. Finneran indicated that Halewood residents feel particularly vulnerable about the lack of Police presence in the area. Sgt. McKenzie sympathised and spoke about the reduction in the number of officers available and indicated that the Police are introducing a new operational model to address these cuts, also there was a possibility that there may be new resources in terms of Community Police Officers in the next month with more proactive searching by Officers for knives. It was noted that the renovation of the Police Station is ongoing.

A point was raised by Mr. G. Tyrrell about the lack of youth facilities in the area that he felt led to the problems with anti- social behaviour. This was disputed by Miss D Corrie, who responded saying there was plenty of activities on offer in Halewood but the youths causing the problems did not wish to be in an environment which had rules.

In closing Sgt. McKenzie said that it was important that residents do report crimes by ringing 101 or by phoning Crimestoppers anonymously as it is important that feedback intelligences to more Police Officers can be deployed to the area.

The Chairman thanked Sgt. McKenzie for this attendance at the meeting.

(2) Mr.C Wetherall

Mr. Wetherall addressed the Council about problems relating to the care facility at 27 Higher Road and the disturbances being experienced by residents from the clients living in there. He reported that the Police are in regular attendance at the property to deal with problems. Mr. Wetherall said that he was seeking the supported of the Town Council to oppose a planning application to change the use of the dwelling and provide living accommodation for up to 9 residents.

The Chairman reported that this item will be discussed later in the agenda.

(3) Mr. J McGuinness – Halewood Junior Football League

Mr. McGuinness expressed his disappointment regarding the lack of communication with the Junior League in respect of pitch maintenance of the pitches at the Arncliffe Centre. Mr. McGuinness reported that he recently had to call matches off when the maintenance team cut the grass after the pitches had been marked out, as the cut grass covered the lines.

The Town Manager responded and agreed with Mr. McGuinness that the Maintenance Team would receive instructions that the grass should be cut up to and before the Wednesday of each week.

(4) Mr. B Walker

Mr. Walker referred to recent reports in the news about the use of Roundup weedkiller and how the use of this may be connected with the cause of Cancer. Mr. Walker said that the Council should address this issue particularly as he had witnessed a maintenance operation spraying weed killer in the shopping area without protective clothing.

The Town Manager indicated that he would write to the owners of the shopping area raising this issue.

40. MINUTES

RESOLVED:- (a) That the minutes of the Town Council Meeting held on 18th July 2018 be approved as a correct record and signed by the Chairman.

41. TOWN MANAGER'S UPDATE

The Town Manager gave a written update on the following items:-

1. Former Cllr. Tommy Fearn
2. Play Area ROSPA Inspections
3. Halewood Christmas Concert
4. Card Machines
5. Memory Lane Dementia Garden
6. Wood Road Playground
7. PAT Testing
8. Football Foundation Survey

RESOLVED:- That the report be noted.

42. GENERAL DATA PROTECTION REGULATIONS

In accordance with the Development Plan agreed at the Town Council Meeting on 18th July 2018, the Town Manager presented a report that sought approval to various policies and related documentation required to be implemented as part of the General Data Protection Regulations 2016 (GDPR). The Town Manager also recommended that, although it is no longer a requirement of Town and Parish Councils to appoint a Data Protection Officer, it is good practice to appoint a Responsible Officer.

It was noted that copies of the Privacy and General Policies would be posted on the Council's website and personal copies of the Privacy Notice would be issued to each Councillor and staff member together with a copy of the Privacy Policy. Customers hiring the Town Councils facilities would be given a copy of the Privacy Policy.

It was moved by Cllr. Mrs. E Finneran and seconded by Cllr. Miss C Rose, and

RESOLVED:- (a) That the Town Manager's report be noted.

(b) That the designation of the Town Manager as the 'Responsible Officer' be approved.

(c) That the wording of the documents at Appendices 1,2 and 3 and the publication/distribution of such as outlined in para. 3.9. be approved.

43. TOWN COUNCIL COMMUNITY FUN DAY 2018

The Town Manager presented an update of the 2018 Town Council Community Fun Day held at Hollies Hall/Hilton Grace Recreation Ground. It was noted that the event had proved to be a great success with over 4000 people attending on the day. The cost of the Fun Day in operational terms was £3100.01 this was not including 'sustainability items' which can be used for future events, these items cost £1606.89.

It was requested that the Town Council endorse in principle an amount of £5000 be set aside, when setting the 2019/2020 precept, for the Summer Fun Day 2019

It was moved by Cllr. Miss C Rose and seconded by Cllr. K Dalton, and

RESOLVED:- (a) That the report be noted.

(b) That when setting the 2019/20 precept, an amount of £5000 be set aside for the Summer Fun Day 2019, with a proviso that staff negotiate an improved deal with the Fairground, in an effort to reduce the costs of the Fun Day.

44. HOLLIES HALL CELLAR

That Town Manager reported that on Sunday 2nd September 2018 part of the ceiling in the cellar at Hollies Hall collapsed and due to the absence of asbestos immediate repairs were required. The Town Manager explained the process by which this damage had occurred. It was noted that two contractors have been approached for quotations and that Town Manager is currently negotiating a claim with the Town Council's insurers although as the nature of the damage is a 'gradual operating course of damage' the Council may not be covered.

The Town Manager indicated that he would take on board Members comments regarding the necessity to replace the ceiling when arranging for the repairs to be completed.

It was moved by Cllr. K Dalton and seconded by Cllr. Miss C Rose , and

RESOLVED:- (a) That the report be noted.

(b) That the action taken in accordance with Standing Order 4 as outlined in para 3.6 of the report be noted.

Note:- Cllr. Mrs. E. Finneran having declared an interest took no part in the discussion of the following item.

45. FREDRICK LUNT PLAYING FIELD

A report outlining a request by Michael Corless Soccer School to use Frederick Lunt Playing Field for a variety of activities associated with the aims of the school was considered.

The Town Manager reported that he had written to the organisation further information about numbers, car parking and liaison with local residents. On this basis that a reply had not been received the Town Manager indicated that he was unsure if the Soccer School still required use of Frederick Lunt.

It was moved by Cllr. K Dalton and seconded by Cllr. Miss C Rose, and

RESOLVED:- (a) That the report be noted.

(b) That subject to the use of the facilities still being required, and the proviso that use of the Field poses no risk to the Town Council or parking problems, use of Frederick Lunt Playing Field be approved until the end of the current football season.

46. RECORDING OF TOWN COUNCIL MEETINGS

The report of the Town Manager was considered. This outlined proposals and sought approval to the purchase and installation of technology to facilitate the audio visual recording of Town Council meetings

Having noted the content, details and cost of two quotations received.

It was moved by Cllr. B Swann and seconded by Cllr. Mrs. E Finneran, and

RESOLVED:- (a) That the report be noted.

(b) That approval be granted to place a contract with Kick AV as outlined in Paragraphs 3.8 – 3.12 of the report. The cost to be allocated to the Specific Reserve for Technology and IT Replacement.

47. HALEWOOD COMMUNITY GRANTS FUND – ELIGIBILITY CRITERIA

The Town Manager presented a report which proposed a change to the eligibility criteria of the Town Council General Grants Fund as requested by Members at the Town Council Meeting held on 18th July 2018.

It was moved by Cllr. Miss C Rose and seconded by Cllr. K Dalton, and

RESOLVED:- (a) That the report be noted.

(b) That the deletion of the eligibility criteria in the General Grants Fund outlined at Paragraph 3.2 of the report be approved with the immediate substitution with the following:-

'No organisation or individual may apply for a grant more than once within a rolling twelve calendar month period of a previous successful application and the interpretation is always at the discretion of the Council.'

Note:- Cllr. Mrs. E. Finneran having declared an interest took no part in the discussion of the following item.

48. SOUTH WARD BY-ELECTION - RECHARGE

Members considered the report of the Town Manager that provided details of the Principal Authority's recharge for the recently held By Election in Halewood South Ward. Authority was requested to pay this account.

Cllr. Harvey raised a concern regarding the canvassing activities of Town Council staff during the recent by-election period. The Town Manager confirmed that he was the only person employed in a politically restricted post.

Acknowledging this, Cllr. Swann requested the Town Manager produce a report for a future meeting of the Town Council regarding this matter, including the possibility of amending staff's terms and conditions of employment.

It was moved by Cllr. B Swann and seconded by Cllr. Mrs. E Finneran, and

RESOLVED:- (a) That the report be noted.

(b) That the payment of £3,738 be approved from the Specific Reserve set aside for elections.

(c) That the Town Manager present a report to a future meeting as requested.

49. SUPPORT FOR CHILDREN & FAMILIES – AN UPDATE

The Town Manager presented a report that provided an update on the package of support provided to children and families during the summer and in particular the Sport Nutrition and Active Play (SNAP) activities delivered in the parks and open spaces in Halewood during August.

Details of the provision to three Primary Schools in Halewood and assistance with the purchase of grants for school uniforms was noted. Welcoming the report, Cllr. Mrs. Finneran requested consideration be given to extending this offer to include pupils at Halewood Academy. Cllr. Mrs. Dunn stated that she had been advised that bursaries are available for students attending the Cronton College.

It was moved by Cllr. Mrs. E Finneran and seconded by Cllr. Miss C Rose, and

RESOLVED:- (a) That the report be noted.

(b) That the Town Manager discuss the provision of support with Halewood Academy.

Note:- Cllr. Mrs. E. Finneran having declared an interest took no part in the discussion of the following item.

50. APPLICATIONS FOR FREE OR CONCESSIONARY USE OF FACILITIES

The following applications were considered:-

Applicant	Venue	Date	Event	Full Hire cost
Bridgefield Swimming Club	The Arncliffe Sports & Community Centre	Saturday 1 st December 2018	Christmas Fundraiser	£90
Halewood Town JSA	Hollies Hall	Sunday 15 th July 2018	Awards Ceremony	£60

It was moved by Cllr. B Swann and seconded by Cllr. Miss C Rose, and

RESOLVED:- (a) That the Town Manager's report be noted.

(b) That both applications be approved free of charge on the dates requested.

51. SCHEDULE OF PAYMENTS

RESOLVED:- (a) That the schedule of payments dated 20th August 2018, and direct debits amounting to £27378.28 approved under Standing order 4 (Delegated/Emergency Decisions).

(b) That the schedule of payments dated 20th September 2018 amounting to £25804.43 be approved for payment.

20th August 2018

<u>PAYEE</u>	<u>AMOUNT</u>
Metropolitan Borough of Knowsley	£588.00
Metropolitan Borough of Knowsley	£708.00
B & M Waste Services	£160.12
B & M Waste Services	£226.20
Unitel Network Services	£66.70
Viking Direct	£61.41
Citrus Electrical	£72.00
Wray Bros Limited	£114.76
MPLC	£173.89
Printstat	£448.80
Vivark Limited	£3,012.70
Wray Bros Limited	£93.23
EDSL	£36.00
LALC	£105.00
The Wigan Beer Company	£2,764.06
The Wigan Beer Company	£1,804.28
Ecoblueheating Limited	£105.00
SSE	£532.98
Wirral Borough Council	£261.96
Inland Revenue	£4,330.96
Merseyside Pension Fund	£3,328.13
Medicash	£20.50
Unison	£60.00
Torrington Drive Comm. Assoc.	£500.00
Extreme Adventure	£362.50
Virgin Media Business	£88.00
VSP Printing	£135.00
Stuffets Puppets	£150.00
Prestige Entertainment	£410.00
King Bounce-A-Lot	£1,300.00
Giggletotz	£120.00
Xtreme	£1,050.00
Extreme Adventure	£537.50
Water Plus	£452.91
Virgin Media Business	£48.00

SSE	£763.09
Easy Hotel, Croydon	£44.99
Trainline	£74.00
Drink Stuff	£130.96
DoubleTree Hilton Hotel	£250.00
Lamp Shop Online	£44.66
Direct 365	£971.99
Step Up Dance (CANCELLED)	£0.00
Halewood Youth In The Comm.	£500.00
Knowsley Older Peoples Olympics	£360.00
Express Gas (CANCELLED)	-£90.00
Jayne Mooney	£100.00
	£27,378.28

20TH September 2018

<u>PAYEE</u>	<u>AMOUNT</u>
Metropolitan Borough of Knowsley	£588.00
Metropolitan Borough of Knowsley	£708.00
B & M Waste Services Limited	£160.12
B & M Waste Services Limited	£170.29
Living Wage Foundation	£144.00
B & M Office Machines Limited	£21.60
Viking Direct	£112.37
DataCenta Hosting	£54.00
Vivark Limited	£3,012.71
Wray Bros Limited	£67.32
Cottrell Electrical Services	£180.00
The Wigan Beer Company	£444.64
The Wigan Beer Company	£1,432.80
St Johns Ambulance	£138.00
Rainer Security Products	£219.00
SSE	£666.88
Applied AirConditioning	£180.00
Wirral Borough Council	£261.96
Metropolitan Borough of Knowsley	£150.00
Virgin Media Business	£304.00
SSE	£3,320.08
SSE	£590.77
RS Componments Limited	£9.41
DeFib Shop	£61.19
Nisbets	£71.98
Safety Signs for Less	£46.32
Trainline (NALC-IH)	£255.00
Unitel Network Services	£63.36
Metropolitan Borough of Knowsley	£2,785.20
Virgin Media Business	£48.00
Restore Datashred	£72.00

B & M Office Machines	£24.17
Oldham Council	£250.00
Wray Bros Limited	£113.47
Viking Direct	£37.67
Crest Environmental Limited	£1,350.00
HMRC	£4,155.89
Merseyside Pension Fund	£3,328.13
Medicash	£20.50
Unison	£60.00
Broxap Limited	£126.00
	£25,804.83

52. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES

(i) Cllr. E Finneran – Halewood Culturefest

Cllr. Finneran gave an update of the preparations being made for the 2019 Culturefest.

RESOLVED:- That the report be noted.

53. CORRESPONDENCE

(1) CCIN Annual Conference

Details of the CINN Annual Conference and Showcase to be held on 4th /5th October 2018 in Croydon was received.

RESOLVED:- That as the Town Council's representative on the CCIN Cllr. K Dalton attend the CCIN Annual Conference.

(2) 74th Annual General Meeting of LALC

Details of the 74th Annual General Meeting of LALC to be held on Saturday 17th November 2018 in Penwortham, Preston were received.

RESOLVED:- That Cllr. I Hamilton, Cllr. Miss C Rose and Cllr. N Hogg represent the Town Council at the Annual Meeting of LALC.

(3) Lancashire & Merseyside CTP – Training Opportunities

Details of training opportunities for Councillors were circulated.

RESOLVED:- That arrangements be made for Cllr. Mrs. B Dunne attend the Finance Workshop to be held on 15th November 2018.

(4) NALC Spring Conference 2019

Details of the NALC Spring Conference were received.

RESOLVED:- That Cllr. N Hogg represent the Town Council at this Conference.

Note:- Cllr. A Harvey having declared an interest left the meeting during the discussion of the following item.

(5) Planning Applications

The following Planning Applications were considered:-

Application Number	Applicant	Location	Details
18/00323/FUL	Mr. K Baldwin	Land adjacent to Greensbridge Lane, Halewood	Installation of vehicular access bridge across brook and installation of access gate to existing fence.
18/00524/FUL	Volair Halewood	Halewood Leisure Centre, Baileys Lane, Halewood	Installation of artificial grass pitch with association ball stop fencing, floodlights, adjoining hard standing area, a sports/maintenance equipment store and an acoustic barrier
18/00419/FUL	SEA Recruitment Services Ltd	27 Higher Road, Halewood	Change of Use of dwelling (Use of class C3) to supporting living accommodation for up to 9 no. residents
18/00468/FUL	SEA Recruitment Services Ltd	27 Higher Road, Halewood	Erection of 2 no. single storey dwellings (Supported Living) and associated development
18/00479/FUL	Mr. A Fletcher	24 Baileys Lane, Halewood	Erection of detached summer house in rear garden.
18/00535/PDE	Mrs. H Kupers	53 Higher Road, Halewood	Erection of single storey extension to rear max depth from original rear wall: 5 meters, max height 3 meters, height of eaves 3 meters.

18/00419/FUL 18/00468/FUL

That in relation to planning applications by SEA Recruitment, 18/00419/FUL and 18/00468/FUL, 27 Higher Road, Halewood and acknowledging the contribution to Public Forum by Mr. Wetherall, Cllr. Rose requested the Town Manager raise these concerns officially with Knowsley M.B.C. from a safeguarding view point and if no positive response was received with the Care Quality Commission.

Cllr. Swann was at a loss as to the planning grounds upon which the Town Council could object but supported Cllr. Rose's suggestion as potentially the best way forward.

18/00524/FUL

Cllr. Finneran on behalf of residents raised concerns about 'light pollution' in nearby residential properties as a result of the floodlights proposed as part of this application and request the Town Manager obtain further information.

RESOLVED:- (a) That the planning applications be noted.

(b) In relation to applications 18/00419/FUL and 18/00468/FUL that the Town Manager proceed as outlined.

(c) That the Town Manager request further information about planning application 18/00524/FUL in relation to the concerns expressed by residents about the proposed new floodlighting.

(6) Ballinasloe Town Council

The Town Manager reported that he had received an invitation for the Town Council Mayor to attend the Ballinasloe Horse Fayre and dinner on 27th September 2018.

RESOLVED:- That in view of the late notice of this invitation the Chairman of the Town Council will discuss this matter further with the Town Manager.

54. EXEMPT ITEM

RESOLVED:- That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.

55. TOWN COUNCIL INVESTMENT STRATEGY AND PLAN

The Town Manager presented a report that sought approval to an Investment Strategy and Plan for 2018/2019 in accordance with the Development Plan agreed at the Town Council Meeting held on 18th July 2018. The formation of a strategy was referenced by the Internal Auditor, in accordance with the Local Government Act 2003 under Section 15 (1) (a).

The Town Manager, having met with a representative of The Churches, Charities and Local Authorities (CCLA) recommended safe investment opportunities that the Council may wish to consider. The Town Manager gave comparisons of the interest currently being paid against potential interest that could be achieved by investing through CCLA.

Having considered and the implications of draft Investment Strategy and Plan, Members felt that further information was needed before a decision could be reached on this matter.

RESOLVED:- (a) That the report be noted.

(b) That an informal meeting of the Council be convened to meet with CCLA to enable Members to ask further questions about any potential investment.

Meeting closed at 9.40p.m.

Signed

Date