

HALEWOOD TOWN COUNCIL

At a Meeting of the Town Council held on Thursday, 17th May 2018 (7.00 pm), conclusion of Town Council Meeting on 19th April 2018, at the Arncliffe Sports and Community Centre, Arncliffe Road, Halewood, the following Members were:-

PRESENT COUNCILLORS

Cllr. N Hogg (Chairperson)
Cllr. A Farrell Cllr. I Hamilton
Cllr. C Rose Cllr. K Dalton
Cllr. D Samuels Cllr. A Harvey
Cllr. B Swann

Also in attendance:-

G MacKenzie, Town Manager
S Edwardson- Admin and Communications Officer
Members of the Public - 72

The Chairperson welcomed everyone to the meeting stating that this was the reconvened meeting of 19th April 2018, adjourned due to public disorder.

177. APOLOGIES

Apologies for non-attendance were received and accepted from Cllr. C Harris, Cllr E Finneran, Cllr. S Ball and Cllr D Perry

178. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr. A Harvey - Agenda Item 6 - Shaping the Future of Knowsley Parks, declared an interest as a Member of the Borough Council.

Note:- Cllr. A Harvey, having declared an interest in this item left the room and took no part in the discussion or voting thereon.

179. SHAPING THE FUTURE FOR KNOWSLEY'S PARKS

The Town Manager provided information regarding the report, originally tabled to the meeting of 19th April 2018. Since that date, the situation had changed not least following the Chairperson's statement at the Annual Town Meeting held on 10th May 2018 which, inter alia, requested the Town Council rescind its resolution to surrender conditionally, its leasehold land interests back to Knowsley MBC.

The Town Manager outlined Standing Order 12.1 (rescission of previous resolutions) and confirmed that he had, four clear days ago, received the wording of a Special Motion as referenced in SO 12.1. signed by the requisite two thirds of Councillors of the Council.

Standing Order 5.2 requires such Special Motions to be received by the Proper Officer (Town Manager) eight clear days before consideration at a Town Council meeting.

The Town Manager advised Members on the correct process which must be adopted should Members wish to consider the Special Motion at this meeting including the suspension of SO 5.2. under SO 29.1. and for clarity confirmed the wording of the Special Motion as follows:

That, acknowledging the recent announcement by Knowsley MBC that the proposal to establish a Charitable Trust to manage the parks and green spaces within Knowsley from 1st April 2019 is to be fully reviewed, the decision to surrender conditionally all Halewood Town Council's leasehold interest in land within the Township of Halewood, made at the meeting of the Town Council held on 15th March 2018 (minute 165), is hereby rescinded.

It was moved by Cllr. I Hamilton and seconded by Cllr. C Rose and

RESOLVED:- (i) That under SO 29.1, SO 5.2. is suspended.

It was moved by Cllr. I Hamilton and seconded by Cllr. R Swann and

RESOLVED:- (ii) That the Special motion, as outlined above be agreed and thereby that the resolution to surrender conditionally, all Halewood Town Council's leasehold interest in land is rescinded.

It was moved by Cllr. I Hamilton and seconded by Cllr. A Farrell and

RESOLVED:- (iii) That SO 5.2. is re-instated

In answer to a question by Cllr Swann 'having taken the decision to rescind the resolution to conditionally surrender the leases, where was the Council going', the Chairperson stated that until Knowsley MBC came forward with a proposal, the Town Council was doing nothing and not entering in to any discussions.

Through jeering and heckling from the public gallery, Cllr Swann reinforced his view stating that the Town had given us direction to save our green spaces and that that we should respect the community and not give up the three pieces of land requested by Knowsley Council.

POST MEETING NOTE: The resolution passed at the Town Council meeting on 15th March 2018 referred to all seven leases held from Knowsley MBC.

A piece of paper requesting a Parish Meeting, containing eight signatures was handed to the Town Manager.

Through further derisive comments from the public gallery,

It was moved by Cllr. A Farrell and seconded by Cllr. C Rose and

RESOLVED:- that the Town Council proceed to the next business on the agenda.

At the request of a Member the vote was recorded as follows:

FOR proceeding to the next business on the agenda.	AGAINST proceeding to the next business on the agenda.
Cllr. K Dalton Cllr. A Farrell Cllr. I Hamilton Cllr. C Rose Cllr. D Samuels Cllr. N Hogg	Cllr. B Swann

Cllr A Harvey re-joined the meeting at this point.

180. RISK ASSESSMENT 2018

The report of the Town Manager was considered, this detailed the Risk Management Strategy of the Council and outlined the 'appropriate steps' taken to mitigate those risks. It was noted that as part of the annual governance statement to be submitted to the External Auditor, the Council is required to confirm and provide documentary evidence that it has 'carried out an assessment of those risks facing the Council', and it has taken steps to manage those risks.

Referring to item III of the report (page 23), Cllr A Harvey asked 'why aren't we keeping the leases, we don't need a risk assessment if we haven't got land'.

Referring to the same item, Cllr Swann stated that we should also assess the risk of a 'hostile bid' to take away land from the Town Council.

Cllr Swann also referred to the need to undertake regular inspections of premises and in particular electrical faults. The Town Manager stated that he understood that such a system was in operation but would check.

It was moved by Cllr. A Farrell and seconded by Cllr. A Harvey and

RESOLVED:- (i) That the report be noted. (A copy of the report is filed with the minutes)

(ii) That it be noted, that in accordance with External Audit requirements, the Town Council has 'carried out an assessment of the risks facing the Council' and taken 'appropriate steps to manage those risks'.

(iii) That, this Council adopt the "Risk Management Strategy", attached as an appendix to this report, as evidence of the Town Council identifying and managing risk.

(iv) That a risk assessment be undertaken in respect of 'hostile bids' to acquire land leased to the Town Council

(v) That the Town Manager check on the system of building fault inspections.

181. INTERNAL AUDIT REPORT & ANNUAL GOVERNANCE STATEMENT 2017/18

The report of the Town Manager requested that Members note the completion of the Internal Audit Report (page 3 of 6 of the newly titled, Annual Governance and Accountability Return), the Internal Auditor's report and approve the Annual Governance Statement for 2017-2018.

It was moved by Cllr. I Hamilton seconded by Cllr. A Farrell and

RESOLVED:- (i) That the report be noted, in particular the Internal Auditors report as distributed.

(ii) That the Internal Audit Report section of the Annual Governance and Accountability Return (AGAR) for 2017/18 attached at appendix 2 of the report be noted.

(iii) That the Annual Governance Statement for 2017/18, attached as appendix 2 of the report, be approved.

182. REVIEW OF LOCAL GOVERNMENT ETHICAL STANDARDS

The Town Manager reported that, with the adjournment of the Town Council meeting scheduled for 19th April 2018, the deadline for responses to the survey being undertaken had now passed. Notwithstanding any individual responses by Members, it was now too late for the Town Council to agree and submit a formal response.

A member of the audience, interjected that a full consultation should have been conducted regarding this item. The Town Manager clarified that the consultation was being undertaken by HM Government not the Town Council.

At this point Cllr Swann reminded the public that under legislation, they could watch and listen to proceedings but that they should not take part.

183. ANNUAL REPORT 2017/18

The Town Manager presented a report that outlined the proposals for the printing and distribution of the 2017-2018 Annual Report that, due to conflicting priorities, the timescale for production and delivery had slipped slightly.

It was moved by Cllr. C Rose and seconded by Cllr. A Farrell that,

RESOLVED:- (i) That the report be noted.

(ii) That the contract for the printing of 2017/2018 Annual Report in the sum of £2,395 as outlined in paragraph 3.3 of the report be awarded to C3 Imaging.

(iii) That the contract for the distribution of the 2017/18 Annual Report in the sum of £680 as outlined in paragraph 3.4 of the report be awarded to LDS Ltd.

184. END OF YEAR (2017/18) BAR STOCK REPORTS

The Town Manager presented a report that outlined the year end stock results of the bar operations in Hollies Hall and the Arncliffe Sports and Community Centre. Cllr. B Swann, commented on the increase in 'out of date stock' and stated his view that having promotions such as 'happy hours', and events around the forthcoming 'big (Royal) wedding' and football match could use the stock and that we need to give the Community what it wants.

It was moved by Cllr. A Farrell and seconded by Cllr. I Hamilton and,

RESOLVED:- (a) That the report be noted.

185. CROSS GENERATIONAL DEMENTIA GARDEN

Members considered the report of the Town Manager, which outlined a proposal made by Knowsley Dementia Care Support – Memory Lane for the development of a Cross Generational Dementia Garden within the curtilage of the Arncliffe Sports and Community Centre.

It was moved by Cllr. I Hamilton and seconded by Cllr. K Dalton and,

RESOLVED:- (a) That the report be noted.

(b) That the development by Knowsley Dementia Care Support/Memory Lane of a Dementia Garden at the Arncliffe Sports and Community Centre, be approved (subject to their securing total funding for the development).

186. HALEWOOD COMMUNITY GRANTS FUND – ALLOCATION 2018/19

The Town Manager presented a report confirming the amount allocated for Community Grants in the currently approved estimates for 2018-2019 and sought confirmation of the suggested allocations as outlined in para 3.3. of the report.

Cllr. I Hamilton stated that, if it could be accommodated within the overall Council budget, he would like to see the General Grants fund raised by 50% to £7,500 and an allocation of £1,000 set aside for Christmas dinners in the Arncliffe Sports and Community Centre and Hollies Hall.

Cllr. B Swann raised a concern regarding the proposed allocation of £1,100 for Halewood Academy Arts and Cultural events, given that the Academy took the 6th Form from the Halewood community and questioned why we support giving the Academy £1,100 every year? In addition, Cllr Swann referenced the cessation of 6th form provision and the promise of free travel for students to alternative provision which had not been forthcoming. Cllr Hamilton outlined the work he had been involved in alongside Maria Eagle MP and confirmed that the issue was still ongoing.

Cllr A Harvey referenced poverty, food banks and suggested the Town Council 'give the kids £1,500 to get bus passes.'

The Town Manager outlined the recent history on grants to Halewood Academy, that in two of the last five years, no grant was made to them and that in addition, the Academy each year provides sponsorship of £1,000 towards the cost of the RLPO / Halewood Christmas Concert so the net cost to the Town Council was effectively £100.

POST MEETING NOTE: The award of £1,000 to the Academy approved at the Town Council meeting held on 15th February 2018 (minute 148 (c) refers) was to support a event organised by the pupils of the Academy, to raise funds for Claire House Children's Hospice.

It was proposed by Cllr. C Rose and seconded by Cllr. D Samuels and,

RESOLVED:- (i) That the report be noted.

(ii) That the allocations listed in para. 3.3 of the report be approved.

(iii) That during 2018/2019 a 'Sponsorship Framework' be developed together with a refresh of the General Grants allocation process as outlined in para 3.9 of the report.

187. HALEWOOD COMMUNITY GRANTS FUND (HCGF) – APPLICATIONS APRIL 2018

(i) Application 18/19-1 – Merseyside Arts and Theatre Education (MATE)

An application was considered for a grant to fund their production of Treasure Island which to be performed in Halewood as part of this years Culturefest.

(ii) Application 18/19-2 – The Tuesday Club

An application for a grant towards assistance with the cost of their annual holiday to Scarborough was considered.

(iii) Halewood Activity Base

An application was considered from this KMBC managed group which supports adults with learning difficulties, for a grant towards the cost of litter pickers, high viz jackets, gloves and other equipment/PPE to enable the group to gain experience working and/or volunteering by undertaking litter picking in Halewood.

Cllr B Swann stated that he fully supported the first two applications but had serious concerns over the application by Halewood Activity Base which Cllr Swann described as 'disgusting', 'dressing them up in high viz jackets'.

Cllr Farrell raised concerns over the 'safeguarding' issues relating to this application and suggested that the group could possibly look at other funding streams and / or work alongside community groups to gain the experience sought after.

It was moved by Cllr. B Swann and seconded by Cllr. K Dalton and,

RESOLVED:- (i) That the report be noted.

(ii) That in accordance with the Local Government Act 1972 s.145 a grant of £500 be awarded to MATE

(iii) That in accordance with the Localism Act 2011 a grant of £500 be awarded to the Tuesday Club.

(iv) That the Town Manager discuss the application from Halewood Activity Base with the Manager of the group, to address the issues raised by Members.

188. APPLICATIONS FOR FREE OR CONCESSIONARY USE OF FACILITIES

The following applications were considered and approved :-

Elite Ju Jitsu	Arncliffe Sports and Community Centre	Saturday 21 st July 2018 Saturday 15 th October 2018 Saturday 15 th December 2018	Fundraising Evening Halloween Party Christmas & Annual Awards presentation	Free Use
The Olivia Alice Foundation	Arncliffe Sports and Community Centre	Sunday 18 th November 2018	Birthday Celebration	Free Use

189. SCHEDULE OF PAYMENTS

RESOLVED:- (a) That the schedule of payments for 19th April 2018, addendum and direct debits amounting to £57,364.24 approved under Standing order 4 (Delegated/Emergency Decisions) as a result of the adjournment of the meeting be endorsed for payment.

PAYEE	AMOUNT
Metropolitan Borough of Knowsley	£588.00
Metropolitan Borough of Knowsley	£708.00
Unitel Network Services	£74.58
B & M Waste Services	£144.47
B & M Waste Services	£188.00
Came & Company	£582.51
Came & Company	£9,157.07
Ecoblueheatingltd	£375.00
CAS Environmental Services	£480.00
B & M Office Machines Limited	£36.84
Hurricane Productions Limited	£540.00
Royal Mail Group Limited	£116.40
Virgin Media Business	£172.00
The City of Liverpool	£903.94
Brake Bros Limited	£108.06
Trade UK Account	£9.64
Viking Direct	£81.98
Cottrell Electrical Services	£114.53
The Wigan Beer Company	£964.40

The Wigan Beer Company	£1,692.23
TV Licensing	£150.00
Wray Bros Limited	£74.28
Wirral Borough Council	£254.00
Catering Hygiene Specialists Ltd	£639.50
Trainline (IH)	£272.00
RTC Safety Surfaces Limited	£18,673.20
Unitel Network Services	£69.76
Viking Direct	£73.68
SSE	£497.54
Wray Bros Limited	£104.40
JRB Enterprise Limited	£387.60
Network Installation Solutions Ltd	£2,814.00
Quinn Developments NW Ltd	£690.00
Virgin Media Business	£48.00
Vivark Limited	£5,639.02
NDS Trophies (GM)	£325.00
Water Plus Limited	£895.03
Water Plus Limited	£895.03
LexisNexis	£59.99
Inland Revenue	£4,182.51
Merseyside Pension Fund	£3,247.22
Medicash	£20.50
Unison	£60.00
Wirral Borough Council	£254.33
	£57,364.24

190. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES

There were no reports.

191. CORRESPONDENCE

(1) Planning Applications

The following Planning Applications were considered:-

Application Number	Applicant	Location	Details
18/00097/FUL	Mr. Graham Lund	Yew Tree Farm Lower Road Halewood	Change of Use from A1 (shop) to D1 (non-residential institution) together with erection of single storey extension, external alterations to existing bar and additional parking
18/00151/FUL	Mr. & Mrs. Vickery	33 Elmswood Avenue Halewood	Erection of single storey extension top rear and conversion of existing garage to habitable room.
18/000/111/FUL	Mr. J Evans	31 Yelverton Close Halewood	Erection of two storey extensions to side of dwelling

18/00122/FUL	Ms. J Marmion	6 Broom Way Halewood	Erection of single storey extension to rear and side of dwelling
18/00153/TWA	Mr. J Byrne	2 Applewood Grove Halewood	Remedial pruning to 1 no. tree
18/00067/FUL	Mr. R Melvin	5 Elworthy Avenue Halewood	Conversion of existing garage into habitable room, including bay window to front elevation
18/00198/FUL	Mr. Phillip Richards	50 Lakenheath Road Halewood	Erection of detached building to rear garden area to form 'granny annexe'
18/00185/FUL	Mr. Matthew Nash	8 Clough Road Halewood	Erection of single storey rear extension

RESOLVED:- a) That the planning applications be noted.

Meeting closed at 8.15 p.m.

Signed

Date