

Dated this 15<sup>th</sup> June 2018

**To the Chairperson & Members of the Town Council.**

**You are summoned to attend a meeting of the Town Council to be held on**

**Thursday 21<sup>st</sup> June 2018**

**at**

**The Arncliffe Sports and Community Centre  
Arncliffe Road, Halewood, L25 9PA**

**commencing at 7:00 p.m**

*George MacKenzie*  
**GEORGE MACKENZIE  
TOWN MANAGER**

**AGENDA**

- 1. To receive apologies.**
- 2. Declaration of Interest in Items on the Agenda.**
- 3. Public Forum.**

In accordance with Standing Order 1.8 – 1.17, members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council on a matter concerning the Township of Halewood. Although prior notice is appreciated, the Chairman may invite the public, if attending, to address the Council at this point.

**4. Minutes.**

To approve and sign the minutes of the Annual Meeting of the Town Council held on 10<sup>th</sup> May 2018.

To approve and sign the minutes of the Meeting of the Town Council held on 17<sup>th</sup> May 2018.

**5. Town Manager's Information Update.**

To report progress on issues appertaining to the Town Council, which are not covered elsewhere in this agenda. **FOR INFORMATION ONLY.**

**6. External Audit – Annual Return 2017-2018**

To receive a report from the Town Manager and consider recommendations.

**7. Register of Assets – Write-Off**

To receive a report from the Town Manager and consider recommendations.

**8. Review Of The Effectiveness of the Internal Auditor**

To receive a joint report from the Town Manager and the Leader of the Majority (Labour) Group and consider recommendations.

**9. The Appointment of the Internal Auditor 2018/19**

To receive a report from the Town Manager and consider recommendations.

**10. Annual Town (Parish) Meeting**

To receive a report from the Town Manager and consider recommendations.

**11. Functions and Events Review**

To receive a report from the Town Manager and consider recommendations.

**12. Town Council Fun Day 2018**

To receive a report from the Town Manager and consider recommendations.

**13. Town Council Development Plan 2018-19**

To receive a report from the Town Manager and consider recommendations.

**14. External Notice Boards**

To receive a report from the Town Manager and consider recommendations.

**15. Applications for Free or Concessionary use of Facilities**

To receive a report from the Town Manager and consider recommendations.

## **16. Schedule of Payments.**

To authorise and sign the latest schedule of accounts attached.

## **17. Reports from Conferences/Representative Bodies.**

To receive any verbal reports from the Town Manager and/or Members present who have attended conferences or representative bodies on behalf of the Town Council.– **FOR INFORMATION ONLY.**

- a) Liverpool Airport Consultative Committee** - Cllr. Mrs E Finneran
- b) St. Mary's Day Care Centre** - Cllr. N Hogg
- c) Merseyside Association of Local Councils (MALC)** - Cllr. N Hogg, Cllr. I S Hamilton
- d) Lancashire Association of Local Councils (LALC)** - Cllr. N Hogg, Cllr. Ms C Rose, Cllr. I S Hamilton
- e) Culturefest Steering Group** - Town Manager, Cllr. Mrs E Finneran Cllr. D Samuels
- f) Co-operative Councils Innovation Network-** Cllr K Dalton

## **18. Correspondence.**

- a) To note a report of the Independent Remuneration Panel on Parish/Town Council Allowances 2018
- b) To review, consider and give direction on the following Planning Applications received by Knowsley MBC:

Application Reference no: 18/00204/FUL  
Application Reference no: 18/00198/OUT  
Application Reference no: 18/00217/FUL  
Application Reference no: 17/00739/NMA  
Application Reference no: 18/00253/FUL  
Application Reference no: 18/00225/FUL  
Application Reference no: 18/00230/FUL  
Application Reference no: 18/00260/SO  
Application Reference no: 18/00317/FUL  
Application Reference no: 18/00241/CLD  
Application Reference no: 18/00281/FUL  
Application Reference no: 18/00325/FUL

- c) To consider and give direction on attendance at the following forthcoming training events provided by the Lancashire & Merseyside County Training Partnership

New Councilors & Clerks - 14<sup>th</sup> & 21<sup>st</sup> July 2018

Neighbourhood Planning Workshop – 24<sup>th</sup> July 2018

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***The next scheduled meeting of the Town Council is due to take place on Thursday 19<sup>th</sup> July 2018 at The Arncliffe Sports and Community Centre, Arncliffe Road, Halewood, L25 9PA, commencing at 7:00pm.***