**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday, 15th September 2016 (7.00 pm), at the Arncliffe Sports & Community Centre, Arncliffe Road, Halewood, L25 9PA the following Members were:-

PRESENT

COUNCILLORS

Ms. C L Rose (Chairperson)

 K Dalton A Harvey

 Mrs. A Farrell N Hogg

Ms. C Harris D Perry

 I S Hamilton D Samuels

**Also in attendance:-**

G MacKenzie, Town Manager

L Joyner, Senior Administrator

Members of the Public – 6

**61. APOLOGIES**

Apologies for non-attendance were received and accepted from Cllr. S Ball, Cllr. Mrs. E Finneran and

Cllr. B Swann.

**62. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None received.

**63. PUBLIC FORUM**

(a) Mr. A Lucock – Proposed Railway Station & Hotel, Higher Road, Halewood.

Mr. Lucock asked if there was any information about the above proposal going ahead. It was noted this issue was raised at a Town Council meeting some years ago. The Town Manager indicated that no further information or plans regarding this proposal had been received.

(b) Mr. J Woollam – Halewood Speed Limits

Mr. Woollam spoke about the proposal by Knowsley M.B.C. to reduce the speed limit on a number of roads within Halewood to 20mph and asked if residents would be notified that the consultation was taking place as there appeared to be a lack of consultation. Mr. Woollam also asked how Knowsley Borough Council intended to impose theses restrictions if adopted, and whether any new developments would have speed restrictions applied.

Cllr. Ms. Harris indicated that this proposal was out to consultation until 4th October 2016 and she would ask an Officer from Knowsley M.B.C. to contact Mr. Woollam to answer the questions raised.

(c) Mr. G Tyrrell – Various Issues

Mr. Tyrell asked if Halewood Town Council would be purchasing a white poppy wreath for this year’s Armistice Day. He also asked that the Town Council should explore funding opportunities to promote an anti-litter campaign in Halewood as litter was becoming a problem in the area.

Mr. Tyrrell indicated that he thought that the Town Council’s ruling for members of the public to address the Council in the Public Forum could be selective.

The Chairperson responded to Mr. Tyrell indicating that the items raised would be noted, although the litter problem was a Borough Council issue. Mr. Tyrrell was also advised that all members of the public who wished to address the Council can do so as long as they complied with the Town Council Standing Orders governing this item.

(d) Mr. B Walker – Halewood Speed Limits

Mr. Walker complained about the problem of speeding cars in Woodland Road, and indicated that he welcome the proposals for speed limits by Knowsley Borough Council that are currently under consultation, but worried that inconsiderate drivers would not comply with the new regulations.

(e) Mr. S Shaw – Town Council Agenda/Reports

Mr. S Shaw complained that he was not given a full set of papers for this meeting. Cllr. Harris explained that the reports were under consideration at this meeting pending a decision by Council.

**64. MINUTES.**

RESOLVED:- (i) That the minutes of the Special Town Council Meeting held on 19th July 2016, be approved

 as a correct record and signed by the Chairperson.

(ii) That the minutes of the Town Council Meeting held on 21st July 2016, be approved

 as a correct record and signed by the Chairperson.

**65. TOWN MANAGER’S INFORMATION UPDATE**

The Town Manager gave an update on the following items:-

1. Building & Communities Officer Post

2. Halewood Academy

3. New Boilers

4. Kitchen Refurbishment

5. Halewood Culturefest

6. Employee Volunteering

7. Staff Performance Management

8. Letter of thanks

RESOLVED:- That the Town Manager’s update report be noted.

**66. APPOINTMENT OF INTERNAL AUDITOR**

The Council considered the report of the Town Manager. This sought approval to the appointment of David Blanchflower as the Internal Auditor to the Town Council for the financial year 2016/17, and approval of the Audit Specification, against which the Audit will be undertaken. It was noted that if approved this would achieve a considerable saving on the costs currently paid for the internal audit.

It was moved by Cllr. A Harvey and seconded by Cllr. Mrs. A Farrell, and

RESOLVED:- (i) That the report be noted.

 (ii) That David Blanchflower be appointed as Internal Auditor of the Town Council for the

 financial year 2016/17 at an anticipated and budgeted cost of £380.

 (iii) That the Audit Specification (appendix 2 of the report) be approved.

**67. EXTERNAL SIGNAGE – ELWYN GARDENS & HOLLIES ROAD CHILDREN’S PLAYGROUND**

The Town Manager presented a report that outlined proposals for the replacement of the current external signs at Elwyn Gardens and Hollies Road Children’s Playground, post refurbishment. An update of the timescale for the works at Hollies Road Children’s Playground was provided, together with details of the work completed to date at Elwyn Gardens.

It was moved by Cllr. N Hogg and seconded by Cllr. D Perry, and

RESOLVED:- (i) That the report be noted.

 (ii) That the draft designs be approved and the final layout of the external signage at

 Elwyn Gardens and Hollies Road Children’s Playgound be agreed.

 (iii) That the Town Manager be authorised to enter into negotiations with Knowsley MBC to

 approve the final design of the external sign at Hollies Road Children’s Playground.

 (iv) That approval be granted for the costs and funding ‘allocations’ as shown in the table at para

 3.6, subject to the proviso at para 3.7, accepting the quotations provided by C3 Imaging,

 Liverpool.

**68. CHRISTMAS & NEW YEAR ARRANGEMENTS 2016-2017**

The Town Manager presented a report that outlined opening arrangements for both Centres during the festive period. It was noted that the Arncliffe Centre would be open on Christmas Eve by the NHS Blood Donor Service.

It was moved by Cllr. C Harris and seconded by Cllr.N Hogg, and

RESOLVED:- (i) That the report be noted.

 (ii) That the arrangements for Christmas and New Year opening as outlined in the report be

 approved.

**69. HALEWOOD SPEED LIMITS**

The Council considered the report of the Town Manager that provided information on the proposals by Knowsley MBC to make an order which will have the effect of reducing the speed limit on a number of roads within Halewood to 20mph. The proposal is ‘out to consultation’ and Members were requested to consider the matter and give direction accordingly. It was noted that the consultation period ends on 4th October 2016.

It was moved by Cllr. I S Hamilton and seconded by Cllr. D Perry, and

RESOLVED:- (i) That the report be noted.

 (ii) That the following observations be submitted to Knowsley MBC in response to the

 consultation:-

- That consultation should be extended to residents groups in the area

- That Leathers Lane and side roads be included within the 20mph areas

- Ask how does Knowsley M.B.C. intend to police any restrictions imposed?

- That Schools should be included in proposals to promote the campaign?

**70. APPLICATIONS FOR FREE OR CONCESSIONARY HIRE OF FACILITIES**

The following applications were considered by Members:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | **Venue** | **Date** | **Event** | **Full Hire Cost** |
| Kingsthorne JFC | Hollies Hall | Saturday 24th September 2016 | Presentation/FundraisingEvening | £65.00 |
| Halewood Community Choir | Hollies Hall | Friday 7th October 2016 | Fundraising Evening | £65.00 |
| The Olivia Alice Foundation | Arncliffe Centre | Saturday 26th November 2016 | Foundation Fundraiser | £65.00 |
| Grace Church | Hollies Hall | Sunday 11th December 2016 | Community Carols | £85.00 |

It was moved by Cllr. A Harvey and seconded by Cllr. D Samuels, and

RESOLVED:- (i) That the report be noted.

 (ii) That free hire be approved for the events listed above on the dates indicated.

**71. SCHEDULE OF PAYMENTS**

RESOLVED:- i) That the schedule of payments, authorised in August under Standing Order 3d be

 endorsed, and the latest schedule of payments be approved.

Schedule of payments - August 19th 2016

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| **PAYEE** | **AMOUNT** |
| W. Cottrell LimitedWray Bros LimitedMiss Allessandria SivoriTorrington Drive Comm. Assoc.Torrington Drive Comm. Assoc.Ecoblueheating LimitedMetropolitan Borough of KnowsleyMetropolitan Borough of KnowsleyB & M Waste ServicesB & M Waste ServicesUnited Utilities Water LimitedLinsey CharltonVirgin Media BusinessBentham LimitedHalewood FocusMPLCWray Bros LimitedVivark LimitedRawlings Safety & Training LimitedMetropolitan Borough of KnowsleyPPLThe Wigan Beer CompanyThe Wigan Beer CompanyImpressions Screen PrintJRB Enterprises LimitedWray Bros LimitedB & M Office Machinery LimitedC3 Imaging LiverpoolSSEEcoblueheating LimitedVirgin Media BusinessPitchworks LimitedPrintstat LimitedSSEVivark LimitedMN Badger LimitedSSEKOPFO Limited **Total** | £204.24£25.55£250.00£500.00£750.00£10212.50£787.00£593.00£140.00£123.42£521.87£65.00£48.00£199.86£130.00£163.91£81.65£3012.70£438.00£150.00£155.14£1610.53£1987.25£100.32£386.40£67.81£17.24£84.00£503.41£10212.50£204.00£1899.60£246.00£591.31£3552.70£1536.00£655.54£360.00**£42,566.45** |

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Schedule of payments - September 15th 2016

|  |  |
| --- | --- |
| **PAYEE** | **AMOUNT** |
| Metropolitan Borough of KnowsleyMetropolitan Borough of KnowsleyUnitel Network ServicesB & M Waste ServicesB & M Waste ServicesICS LimitedCottrell Electrical ServicesTrade UK AccountSSEMetropolitan Borough of KnowsleyDataCenta HostingVivark LimitedSSEMetropolitan Borough of KnowsleyWray Bros LimitedThe Wigan Beer CompanyThe Wigan Beer Company **Total** | £787.00£593.00£59.82£153.20£145.52£78.00£158.88£18.82£2176.45£60.00£54.00£3546.70£549.78£883.20£170.25£1114.69£856.19 **£11,405.50** |

**72. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES**

The following reports were received:-

(a) Cllr. N Hogg – LALC

RESOLVED:- (i) That the reports be noted.

**73. CORRESPONDENCE**

**(a) Planning Applications**

The following Planning Applications were considered:-

|  |  |  |  |
| --- | --- | --- | --- |
| Application Number | Applicant | Location | Proposal |
| 16/00483/FUL | Mr & Mrs R Burns | 27 Beechwood Avenue | Erection of single storey extension to side of existing dwelling. |
| 16/00475/FUL | Mr D Kennedy | 11 Roxborough Walk | Erection of single storey extension to front of existing garage to form extended garage and store room |
| 16/00562/PDE | Dr Masood Malik | 106 Lower Road | Erection of single storey rear extension. |
| 16/00490/FUL | Mr A Mercer | 59 Fernwood Drive | Existing 1.86 metre high side boundary fence to be re-sited adjacent to pavement. |
| 16/00452/FUL | Jaguar Land Rover | JLR Plant South Road | Realignment of existing internal site road and South road provision of 250 staff parking spaces and 19 product parking spaces and the erection of a temporary extension 95 to provide 14,9690sqm of manufacturing and stage space (User class B2/B8) |
| 16/00519/FUL | Notemachine UK Ltd | Shell Garage 195 Higher Road | Retention of ATM within steel enclosure together with 2 no. bollards |
| 16/00520/AVD | Notemachine UK Ltd | Shell Garage 195 Higher Road | Retention of internally illuminated ATM surround |
| 16/00510/FUL | Mr. P Coffey | 15 Clifton Avenue | Erection of conservatory to rear (existing conservatory to be demolished) |
| 16/00568/FUL | Knowsley Housing Trust | 10-12a Antons Road | Replacement of perforated concrete screen in communal corridor with solid wall faced with external wooden cladding together with installation of window. |
| 16/00569/FUL | Knowsley Housing Trust | 87-89a Stanford Crescent | Replacement of perforated concrete screen in communal corridor with solid wall faced with external wooden cladding together with installation of window. |
| 16/00570/FUL | Knowsley Housing Trust | 9-11a Blay Close | Replacement of perforated concrete screen in communal corridor with solid wall faced with external wooden cladding together with installation of window. |

RESOLVED:-

(i) That the Planning Applications be noted.

**(b) Planning Appeal – 9 Portway**

Correspondence was considered from Knowsley MBC indicating that a Planning Appeal submitted in respect of 9 Portway had been received.

RESOLVED:- That the Council’s previous objections to the this application be resubmitted to Knowsley M.B.C.

**(c) Lancashire Association of Local Councils – 72nd AGM (2016)**

The Town Manager requested that the Council consider and give direction on appointing 4 voting delegates to attend the 72nd AGM (2016) of the Lancashire Association of Local Councils.

It was moved by Cllr. A Harvey and seconded by Cllr.Ms. C Harris, and

RESOLVED:- That, Cllr. Mrs. E Finneran, Cllr. I S Hamilton, Cllr. N. Hogg and the Town Manager represent the Town Council at the LALC 72nd AGM in Preston.

**(d) Lancashire Association of Local Councils – Training Workshops**

Information was provided on upcoming Training Workshops to be provided by the Lancashire County Training Partnership. Direction for attendance was requested.

RESOLVED:- That subject to places being available, approval be granted for Cllr. D Samuels to attend the following Training Workshops:-

Chairmanship Workshop – 8th November 2016

Finance Workshop – 29th November 2016

Meeting closed at 8.05 pm

Signed ....................................... Date ...............................................