Dated this 12th October 2017

**To the Chairperson & Members of the Town Council.**

**You are summoned to attend a meeting of the Town Council to be held on**

**Wednesday 18th October 2017**

**at**

**New Hutte Neighbourhood Centre,**

**Lichfield Road**

**Halewood, L26 1TT**

**commencing at 7:00 p.m**

**George MacKenzie**

 **GEORGE MACKENZIE**

**TOWN MANAGER**

**AGENDA**

1. **To receive apologies.**
2. **Declaration of Interest in Items on the Agenda.**
3. **Public Forum.**

In accordance with Standing Order 1 e) – n), members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council on a matter concerning the Township of Halewood. Although prior notice is appreciated, the Chairman may invite the public, if attending, to address the Council at this point.

1. **Minutes.**
	1. To approve and sign the minutes of the Special Meeting of the Town Council held on 3rd August 2017.
	2. To approve and sign the minutes of the Meeting of the Town Council held on 21st September 2017.
2. **Town Manager’s Information Update.**

To report progress on issues appertaining to the Town Council, which are not covered elsewhere in this agenda. **FOR INFORMATION ONLY.**

1. **Halewood Christmas Concert 2017**

To receive a report from the Town Manager and consider recommendations.

1. **Remembrance Day Service 12th November 2017**

To receive a report from the Town Manager and consider recommendations.

1. **Christmas & New Year Arrangements 2017 -2018**

To receive a report from the Town Manager and consider recommendations.

1. **Conclusion of Audit for 2016 - 2017**

To receive a report from the Town Manager and consider recommendations.

1. **Christmas Festive Lighting**

To receive a report from the Town Manager and consider recommendations.

1. **Mid Year Review of 2017/2018 Budget**

To receive a report from the Town Manager and consider recommendations.

1. **The Big Help Project – Get Connected**

To receive a report from the Town Manager and consider recommendations.

1. **Halewood Community Grants Fund - Applications**

To receive a report from the Town Manager and consider recommendations.

1. **Applications for Free or Concessionary Hire of Facilities**

To receive a report from the Town Manager and consider recommendations.

1. **Schedule of Payments.**

To authorise and sign a schedule of accounts.

1. **Reports from Conferences/Representative Bodies.**

To receive any verbal reports from the Town Manager and/or Members present who have attended conferences or representative bodies on behalf of the Town Council – **FOR INFORMATION ONLY.**

* **Liverpool Airport Consultative Committee** - Cllr. Edna Finneran
* **St. Mary’s Day Care Centre** - Cllr. Ken Dalton
* **Merseyside Association of Local Councils (MALC)** - Cllr. Norman Hogg /Cllr. Iain S Hamilton
* **Lancashire Association of Local Councils (LALC)** - Cllr. Norman Hogg / Cllr. Edna Finneran / Cllr Iain S Hamilton
* **Culturefest Steering Group** - Town Manager / Cllr. Mrs Finneran / Cllr. Ms Tina Harris
* **KMBC Green Space Review Board** – Cllr Bob Swann
1. **Correspondence.**
2. To note the LALC Newsletter for September and the LALC accounts for the year ended 31st March 2017.
3. To review, consider and give direction on the Planning Applications detailed on a schedule.

 **Exempt Item**

That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.

1. **Staffing**

To receive a report from the Town Manager and consider recommendations.

***The next scheduled meeting of the Town Council is the Special Meeting scheduled to take place on Thursday 2nd November 2017 at The Arncliffe Sports and Community Centre, Arncliffe Road, Halewood, L25 9PA, commencing at 7p.m.***