**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday 16th February 2017 (7.00 pm), at the Arncliffe Sports & Community Centre, Halewood, L25 9PA the following Members were:-

PRESENT

COUNCILLORS

Miss C Rose (Chairperson)

 Cllr. K Dalton Cllr N Hogg

Cllr Ms. C Harris Cllr. D Samuels

 Cllr. A Harvey Cllr. B Swann

Cllr. I Hamilton

**Also in attendance:-**

Mr. G MacKenzie, Town Manager

Miss L Joyner, Senior Administrator

Members of the Public – 8

**140. APOLOGIES**

Apologies for non-attendance were received and accepted from Cllr. S Ball, Cllr. Mrs. A Farrell, Cllr. Mrs. E Finneran and Cllr. D Perry.

Members recorded their condolences to Cllr. Mrs A Farrell on her recent family bereavement.

**141. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Agenda item 9 2017/2018 Budget & Precept

The following members declared a personal interest in the above item but remained in the meeting, took part in the discussion and voted thereon:-

Cllr. K Dalton, Cllr. Ms. C Harris, Cllr. A Harvey, Cllr. I Hamilton , Cllr. N Hogg, Cllr. Miss C Rose,

Cllr. D Samuels and Cllr. B Swann.

**142. PUBLIC FORUM**

The Chairperson invited questions from members of the public in attendance and waived standing orders to allow discussion of the items raised

(1) Mr. G Tyrrell raised the problem of litter in the township and suggested that the Council organise an ‘Anti Litter Campaign’ to address this issue. He also spoke about the lack of consultation on the bus diversion for road works which recently took place on Church Road, Halewood.

Cllr. Ms. C Harris indicated that the road works should be completed at the end of this week. It was also agreed that the Town Manager would send a letter to Knowsley M.B. C. about the problem of litter in the area.

(2) Mr. A. Lucock asked if skips could organise skips for people to clean the area up and maybe a meeting arranged to address this problem.

Cllr Ms. C Harris indicated that she would take up this issue with Knowsley Housing Trust.

(3) Mr. B Walker highlighted the problem of vans parking and damaging the pavement Halewood Shopping Centre when delivering to the shops.

Cllr. C Harris indicated that the owners of the shopping centre are responsible for the management of the shopping area and Knowsley MBC are responsible for the Halewood Centre side of the area, and that she has recently been trying to get something done about this problem.

(4) Mr. J McGuinness complained about the amount of litter on the outside football pitches coming from the users of the 3G pitch. He also indicated that he hopes that the Car Park (second gated access) is restored to its former condition prior to use by the building contractors.

The Town Manager responded to Mr. McGuinness and indicated that the building contractors should be finished by the end of next week and the assured Mr. McGuinness that the problem of litter would be dealt with and as part of the contract with the developers the car park would be returned to its normal condition.

The Chairperson thanked residents for their attendance and standing orders were reinstated.

**143. MINUTES.**

RESOLVED:- (i) That the minutes of the Town Council Meeting held on 19th January 2017, be approved as a correct record and signed by the Chairperson subject to the amendment below:-

Minute 133 (Para after the resolution) - Insert the word “**or**” in the note after the resolution to read:-

“This amendment was not seconded and therefore not formalised **or** put to the vote.”

**144. TOWN MANAGER’S INFORMATION UPDATE**

The Town Manager gave an update on the following items:-

1. 9, Portway, Halewood – Planning Application

2. Insurance Claim

3. Performance Management Reviews

4. Brewery Price Increase

5. Holidays

RESOLVED:- (a) That the Town Manager’s update report be noted.

**145. KNOWSLEY FLOWER SHOW**

The Town Manager presented a report containing details of the Knowsley Flower Show 2017 and sought Members consideration and direction on sponsorship of the event.

It was proposed by Cllr. A Harvey and seconded by Cllr. N Hogg that “The Town Council sponsor the shuttle bus at a cost of £380 and also a full page advert in the event programme at a cost of £150”

An amendment to the proposal was moved by Cllr. I Hamilton and seconded by Cllr. B Swann

“That the Council sponsor a full page advert in the event programme at a cost of £150”

The amendment was put to the vote, which Cllr. Harvey requested be recorded, and it was,

RESOLVED:- (a) That the report be noted.

 (b) That sponsorship of a full page advert in the event programme be approved at a cost

 of £150.

RECORDED VOTE

|  |  |
| --- | --- |
| For the Proposal | Against the Proposal |
| Cllr. A Harvey | Cllr. K Dalton |
| Cllr. N Hogg | Cllr. Ms. C Harris |
|  | Cllr. Miss C Rose |
|  | Cllr. I Hamilton |
|  | Cllr. D Samuels |
|  | Cllr. B Swann |

The proposal made by Cllr. Harvey and seconded by Cllr. Hogg was then put to the vote which Cllr. Harvey requested be recorded

|  |  |
| --- | --- |
| For the Amendment | Against the Amendment |
| Cllr. K Dalton | Cllr. A Harvey |
| Cllr. Ms. C Harris | Cllr. N Hogg |
| Cllr. Miss C Rose |  |
| Cllr. I Hamilton |  |
| Cllr. D Samuels |  |
| Cllr. B Swann |  |

**146. ARNCLIFFE SPORTS & COMMUNITY CENTRE – COST UPDATE ON KITCHEN REFURBISHMENT PROJECT**

Members considered the report of the Town Manager. This contained a cost update on the proposed kitchen refurbishment project at the Arncliffe Sports and Community Centre. The Town Manager provided further details of the tender process and the grant application and indicated that, following consultation with the Chairperson of the Town Council, the Architects had been instructed to undertake a ‘value engineering exercise with a view to securing a contract sum no greater than £80,000.

It was moved by Cllr. I Hamilton and seconded by Cllr. D Samuels and

RESOLVED:- (a) That the report be noted.

 (b) That the payment of the invoice for project fees, as referenced in para 3.8. of the report, be

 approved.

**147. SECURITY IMPROVEMENT AT HOLLIES HALL AND THE ARNCLIFFE SPORTS AND COMMUNITY CENTRE**

The Town Manager presented a report containing the Security Surveys undertaken on the Council’s behalf in late 2016 together with costs for the implementation of the report’s recommendations. A draft CCTV policy document was also presented for Members consideration.

It was moved by Cllr. N Hogg and seconded by Cllr. A Harvey and

RESOLVED:- (a) That the report and in particular the Security Surveys be noted.

 (b) That the placing of the contract with ICS Ltd. to upgrade the alarm systems at both Centres

 as indicated in para 3.6 of the report be approved.

 (c) That the information and recommendations contained within Security Surveys in relation to

 the CCTV systems be noted and approved.

 (d) That a contract be placed with Sitewatch for the upgrade of the CCTV systems at both

 Centres as outlined in para. 3.12 of the report be approved.

 (e) That the CCTV Policy attached to the report as appendix 8 be approved.

**148. 2017/2018 BUDGET AND PRECEPT**

The Council considered the report of the Town Manager which outlined a proposed budget for 2017/2018 and the requirements for the supporting precept.

It was proposed by Cllr. A Harvey and seconded by Cllr. B Swann “that the Town Council opts for a standstill + 9% precept plus a government loan.

An amendment to the proposal was moved by Cllr. I Hamilton and seconded by Cllr. D Samuels that “Halewood Town Council opts for a standstill budget + 9% precept as presented in paragraph 3.23 of the Town Manager’s report”

The amendment was put to the vote, which Cllr. Harvey requested be recorded, and it was,

RESOLVED:-(a) That the report be noted.

 (b) That the 2017/18 operation budget plan, summarised at paragraph 3.8 of the report and

 detailed in appendices 1-3 be approved.

 (c) That the additional Specific Reserves for 2017/2018 outlined in 3.16 of the report be

 approved for inclusion in the budget plan.

 (d) That having considered the detail in paragraphs 3.12-3.24 of the report in respect of the

 precept calculations for 2017/2018, that a standstill precept + 9% of £383,509 be agreed.

 (e) That the Town Manager advise the Principal Authority, Knowsley MBC accordingly.

RECORDED VOTE

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| --- | --- |
| For the Amendment | Against the Amendment |
| Cllr. K Dalton | Cllr. A Harvey |
| Cllr. Ms. C Harris | Cllr. B Swann |
| Cllr. Miss C Rose |  |
| Cllr. I Hamilton |  |
| Cllr. D Samuels |  |
| Cllr. N Hogg |  |

The proposal made by Cllr. Harvey and seconded by Cllr. B Swann was then put to the vote which Cllr. Harvey requested be recorded. The result of this vote was

|  |  |
| --- | --- |
| For the Proposal | Against the Proposal |
| Cllr. A Harvey | Cllr. K Dalton |
| Cllr. B Swann | Cllr. Ms. C Harris |
|  | Cllr. Miss C Rose |
|  | Cllr. I Hamilton |
|  | Cllr. D Samuels |
|  | Cllr. N Hogg |

Having regard to the resolutions detailed in Minutes 146 – 148 the Town Manager undertook to present a report to the March meeting of the Town Council summarising the overall budget position.

**149. HALEWOOD COMMUNITY GRANTS FUND – APPLICATIONS FEBRUARY 2017**

(a) Application No. 16/17-14 – Merseyside Arts & Theatre Education (MATE)

This application requested assistance with the provision of a production of Shakespeare’s “The Tempest” to be performed in Halewood as part of this year’s Culturefest.

(b) Application No. 16/17-15 – James Mullings

This application is from a young Halewood resident who has been selected to represent Knowsley in the Dallas Cup (USA) in April.

It was moved by Cllr. I Hamilton and seconded by Cllr. B Swann and

RESOLVED:- (a) That the report be noted.

 (b) That, in accordance with the Section 145 Local Government Act 1972 (Entertainment &

 Arts), a grant of £500 be awarded to MATE.

 (c) That, in accordance with the Localism Act 2011 (Power of Competence), a grant of

 £405.00 be awarded to James Mullings. (It was noted that the Chairman would also

 award a grant from the Chairman’s account for £45 making the total sum up to £500)

 (d) That the grant funding criteria and operation be reviewed.

**150. APPLICATION FOR FREE OR CONCESSIONARY USE OF FACILITIES**

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| **Applicant** | **Venue** | **Date** | **Event** | **Full Hire Cost** |
| Elite Ju Jitsu | Arncliffe Sports & Community Centre | Saturdays:-15th July 201728th October 2017 9th December 2017 | -Fundraising Night-Halloween Party- End of year celebration | £65 x 3£195 |

It was moved by Cllr. K Dalton and seconded by Cllr. D Samuels and

RESOLVED:- That free hire of the Arncliffe Sports and Community Centre be approved for the dates indicated.

**151. SCHEDULE OF PAYMENTS**

During consideration of the invoices listed for payment, members discussed the current arrangements being used to circulate the Town Council’s bi-monthly newsletter.

RESOLVED:- (a) That the schedule of payments, addendum, pre-payments and direct debits amounting to

 £23,508.02 be approved.

 (b) That, the Town Manager present a report to a future meeting of the Town Council about

 options for the future production and circulation of the Town Council newsletter.

 (c) That the Town Managers information regarding the introduction of ‘Welcome Packs’ for

 any new residents be noted.

Schedule of payments – 16th February 2017

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| **PAYEE** | **AMOUNT** |
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| B & M Waste Services | £164.60 |
| B & M Waste Services | £149.72 |
| Applied Air Conditioning | £204.00 |
| Viking Payments | £113.04 |
| United Utilities Water Limited | £832.12 |
| Hurricane Productions Limited | £540.00 |
| Centre for Civil Society Limited | £120.00 |
| United Utilities Water Limited | £228.59 |
| Cottrell Electrical Services | £544.01 |
| Vivark Limited | £13,088.80 |
| B & M Office Machines Limited | £6.00 |
| Wray Bros Limited | £44.75 |
| C3 Imaging Liverpool | £480.00 |
| Wray Bros Limited | £131.96 |
| Halewood Focus | £130.00 |
| Bradshaw Gass & Hope LLP | £3,763.20 |
| Lancashire County Training Partn. | £25.00 |
| EDSL | £885.60 |
| St John Ambulance | £88.32 |
| Initial Washroom Hygiene | £701.76 |
| Unitel Network Services | £68.60 |
| **CANCELLED CHEQUE** | -£25.00 |
| SSE | £414.67 |
| Fiddies Flooring | £828.00 |
| Virgin Media Business | £48.00 |
| Trade UK Account | £4.28 |
|  | **£23,508.02** |

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**152. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES**

The following reports were received:-

(i) Cllr. K Dalton reported that the HTL local bus service had been taken over and that Stagecoach Buses were now operating this service.

RESOLVED:- (a) That the reports be noted.

**153. CORRESPONDENCE**

**(a) Lancashire County Training Partnership**

Details of the upcoming Chairmanship Workshop to be provided by the Lancashire County Training Partnership on 16th March 2017 were circulated.

It was moved by Cllr. N Hogg and seconded by Cllr. D Samuels and

RESOLVED:- That the correspondence be noted and a letter be sent to the Lancashire County Training

 Partnership suggesting that training workshops be made locally to encourage attendance.

**(b) Lancashire Association of Local Councils – The Licensing Authority North Western Area**

**Applications for Heavy Goods Vehicles Operators’ Licences**

A letter from Lancashire Association of Local Councils concerning an application for a Heavy Goods Vehicle Operating Licence within the Town Council Area was considered.

RESOLVED:- That the application be noted.

**(c) Planning Applications**

The following Planning Applications were considered:-

|  |  |  |  |
| --- | --- | --- | --- |
| Application Number | Applicant | Location | Proposal |
| 16/00734/FUL | Everton Football Club | EFC Academy, Finch Lane, Halewood | Installation of boiler module, fuel storage tank and filler for underground pitch heating systems. |
| 16/00822/FUL | KHT/Seddons Housing Partnership | Land at the South of Arncliffe Road, Halewood | Erection of 50 no. Dwellings |
| 17/00006/FUL | Jaguar Land Rover | Getrag Ford, Speke Boulevard, Halewood | Construction of a new car park to provide additional permanent car parking spaces together with a reconfiguration of existing car parking spaces and associated works. |
| 17/00034/PDE | Mrs. Joanne Carden | 6 Rutland Avenue, Halewood | Erection of rear extension. |
| 17/00056/FUL | Mr. Farrel | 8 Haslington Grove, Halewood | Erection of single storey extension to rear of existing dwelling. |

RESOLVED:- (a) That the Planning Applications be noted.

 (b) That with reference to Planning Application 16/00822/FUL further information be requested

 about the location of the access point to the development.

Meeting Closed at 8.35 pm

Signed ....................................... Date ...............................................