Dated this 9th September 2016

**To the Chairperson & Members of the Town Council.**

**You are summoned to attend a meeting of the Town Council to be held on**

**Thursday 15th September 2016**

**at**

**The Arncliffe Sports and Community Centre**

**Arncliffe Road, Halewood, L25 9PA**

**commencing at 7:00 p.m**

**George MacKenzie**

 **GEORGE MACKENZIE**

**TOWN MANAGER**

**AGENDA**

1. **To receive apologies.**
2. **Declaration of Interest in Items on the Agenda.**
3. **Public Forum.**

In accordance with Standing Order 1 e) – n), members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council on a matter concerning the Township of Halewood. Although prior notice is appreciated, the Chairman may invite the public, if attending, to address the Council at this point.

1. **Minutes.**
2. To approve and sign the minutes of the Special Meeting of the Town Council held on 19th July 2016.
3. To approve and sign the minutes of the Meeting of the Town Council held on 21st July 2016.

1. **Town Manager’s Information Update.**

To report progress on issues appertaining to the Town Council, which are not covered elsewhere in this agenda. **FOR INFORMATION ONLY.**

1. **Appointment of Internal Auditor**

To receive the attached report from the Town Manager and consider recommendations.

1. **External Signage - Elwyn Gardens & Hollies Road Children’s Playground**

To receive the attached report from the Town Manager and consider recommendations.

1. **Christmas & New Year Arrangements 2016-2017.**

To receive the attached report from the Town Manager and consider recommendations.

1. **Halewood Speed Limits**

To receive the attached report from the Town Manager and consider recommendations.

1. **Applications for Free or Concessionary Hire of Facilities**

To receive the attached report from the Town Manager and consider recommendations.

1. **Schedule of Payments.**

To endorse the schedule of accounts authorized in August under Standing Order 3d and authorize and sign the latest schedule of accounts (to follow).

1. **Reports from Conferences/Representative Bodies.**

To receive any verbal reports from the Town Manager and/or Members present who have attended conferences or representative bodies on behalf of the Town Council – **FOR INFORMATION ONLY.**

1. **Correspondence.**
2. **Planning Applications**

To review, consider and give direction on the Planning Applications detailed on the attached schedule.

1. To note the Planning Appeal submitted in respect of 9 Portway and give direction on representations.
2. To consider and give direction on 4 voting delegates to attend the 72nd AGM (2016) of the Lancashire Association of Local Councils
3. To note the upcoming Training Workshops to be provided by the Lancashire County Training Partnership and give direction on any attendance.

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***The next scheduled meeting of the Town Council is scheduled to take place on Wednesday 19th October 2016 at The Arncliffe Sports and Community Centre, Arncliffe Road, Halewood, L25 9PA, commencing at 7p.m.***