**HALEWOOD TOWN COUNCIL**

At a meeting of the Policy & Finance Committee held on Thursday 17th October 2013, at Hollies Hall, the following members were

 PRESENT

 COUNCILLORS

N Hogg (Chairman)

 K Dalton A Harvey

 T. Fearns Mrs. S Powell

 Mrs. E Finneran T Powell

A Flute G See

 Ms. M Grant R Swann

 Ms. C Harris

**Also in attendance:-**

G MacKenzie – Town Manager

L Joyner - Administrator

Members of the Public – 0

**APOLOGIES**

None - All members in attendance.

**63. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr. C Harris Agenda Item 5 – Festive Lighting (New Hutte)

Cllr. G See Agenda Item 5 – Festive Lighting (New Hutte)

**64. PUBLIC FORUM**

No items raised.

**65. MID YEAR REVIEW OF 2013/14 BUDGET**

The Town Manager presented a report that contained a schedule showing the mid-year position and anticipated out-turn against each of the main operational Cost Centres and details of the current position of the Specific Reserves.

It was moved by Cllr. N Hogg, seconded by Cllr. R Swann, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

 (b) That the contents of the report be noted and recommended to the Town Council

 for approval.

**66. FESTIVE LIGHTING**

The Committee considered the report of the Town Manager that outlined several options for festive lighting to be provided in Halewood during the forthcoming Christmas and New Year period. Details of potential funding streams that may be utilised for this provision were included in the report.

It was moved by Cllr. T Powell, seconded by Cllr. A Harvey, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

(b) That it be recommended to the Town Council that 14 illuminated displays as outlined in the report, to be affixed to the Landlord’s lighting columns in the main shopping area and to be provided by Blachere Illuminations be approved. The total cost of this recommendation, including Landlord’s approval costs, was noted at £4309.00, which itself includes £2116.80 of lighting assets that would belong to the Town Council and be available for use in future years.

(c) That two banners be designed and purchased to promote the Festive Lighting as being provided by the Town Council, be recommended to Town Council for approval.

(d) That a recommendations to be made to Town Council at (b) and (c) be met from the Specific ‘Festive’ Reserve with the balance of costs to be met from the ‘Playground/General’ Reserve.

**67. AUDIT REPORT**

The Committee considered the content of the Closedown Agenda prepared by Knowsley MBC’s Internal Audit Service following their initial inspection visit on 10th September 2013.

It was moved by Cllr. R Swann, seconded by Cllr. A Harvey, and

RESOLVED:- (a) That the report and specifically, the content of “Appendix A” attached, be noted. (A copy of

 the report is filed with the minutes)

(b) That the “Client Response and Agreed Action” sections of the report in Appendix A be

 endorsed as the Town Council’s response.

**68. BAR TARIFFS**

A report was presented that outlined the current position in terms of bar tariffs and profit margin targets for the Council’s bar operations. It was noted that the last review of bar tariffs was in March 2012.

Members considered the information contained in the Town Manager’s report and debated the current pricing structure upon which the Centres budgets have been agreed, and the potential for the introduction of ‘promotional pricing’ for some products.

It was moved by Cllr. T Powell, seconded by Cllr. K Dalton, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

1. That it be a recommended to the Town Council that the promotional pricing be offered on some bar products, with immediate effect, the final details to be agreed between the Town Manager, Chair and vice Chair..
2. That a review of the Bar Operations of the Town Council, as outlined in paragraph 3.2 of

 the Town Manager’s report, be recommended to the Town Council for implementation.

(d) That the provision of bar snacks be introduced in the Town Council’s bars.

**69. RENTAL OF ACCOMMODATION AT THE ARNCLIFFE SPORTS & COMMUNITY CENTRE**

The Council considered a request from a regular user of the Arncliffe Sports and Community Centre, to hire office space in connection with their business activities, in the Centre and at Hollies Hall.

It was moved by Cllr. R Swann, seconded by Cllr. N Hogg, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

1. That a short term letting of an Office in the Arncliffe Centre, in accordance with the draft

Agreement (Appendix A) and renewable on a monthly basis, be approved.

(c) That a rental fee of £65 per week payable in advance be charged.

Meeting closed at 8.10 p.m.

Signed ………………………………. Date ……………………………….