

## HALEWOOD TOWN COUNCIL

At a meeting of the Town Council held on Thursday 18<sup>th</sup> July 2013, at the Halewood Centre, the following members were

### PRESENT COUNCILLORS

Mrs E. Finneran (Chairperson)

K Dalton

A Harvey

T Fearn

N Hogg

A Flute

Mrs. S Powell

Ms. M Grant

T Powell

Ms. C A Harris

G See

R Swann

### **Also in attendance:**

Mr. G MacKenzie, Town Manager

Miss L Joyner, Senior Administrator

Members of the Public – 0

### **APOLOGIES**

None received – All members in attendance

### **35. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

The following declarations of interest were received:-

Cllr. K Dalton	Agenda item 6 – Support to Tarbock Parish Council
Cllr. T Fearn	Agenda item 6 – Support to Tarbock Parish Council Agenda item 10 – Representation on Outside Bodies – HYCC
Cllr A Flute	Agenda Item 11 – Halewood Community Grant Applications (TDCA)
Cllr Mrs. E Finneran	Agenda item 15(a) - Planning Applications
Cllr. Ms. C Harris	Agenda Item 9 – Halewood Academy Centre for Learning Agenda Item 11 – Halewood Community Grant Applications (TDCA) Agenda item 15(a) - Planning Applications
Cllr. A Harvey	Agenda item 15(a) - Planning Applications
Cllr. N Hogg	Agenda Item 9 – Halewood Academy Centre for Learning Agenda item 10 – Representation on Outside Bodies – HYCC Agenda Item 11 – Halewood Community Grant Applications (TDCA)
Cllr. Mrs. S Powell	Agenda item 6 – Support to Tarbock Parish Council
Cllr. T Powell	Agenda Item 15(a) - Planning Applications

Cllr. G See                      Agenda Item 11 – Halewood Community Grant Applications (TDCA)

Cllr. R Swann                    Agenda item 6 – Support to Tarbock Parish Council

### **36. PUBLIC FORUM**

Public Forum – No items received.

### **37. MINUTES**

**RESOLVED:-** that the minutes of the Town Council meeting held on 13<sup>th</sup> June 2013, be approved as a correct record and signed by the Chairman.

### **38. TOWN MANAGER’S INFORMATION UPDATE**

The Town Manager gave an update on the following items.

1. Planning Permission for the erection of a 14.7m high monopole and associated telecoms equipment in The Avenue - Information was noted that the Planning Inspector had allowed an appeal by the applicant and, as a result, this development will now proceed.
2. Public Health Team, KMBC. Notification that the application to open a Fast Food Take Away at the former “Rumbly Tums” premises in Wood Road, has been withdrawn.
3. The Arncliffe Centre – Update on the Car Boot Sale held on 26<sup>th</sup> June 2013.
4. Simon Hornby Memorial Football Match, 13<sup>th</sup> July 2013. Verbal update given by the Town Manager on the success of this day at Hollies.
5. Halewood Culturefest 21<sup>st</sup> – 30<sup>th</sup> June 2013. Update of the events held this year.
6. Town Manager’s Contract of Employment – Information noted regarding reimbursement of mobile phone and travelling expenses.
7. Football Pitch Allocations for 2013 – Details of allocation made for Hollies pitches for the 2013/2014.
8. Gardening Competition 2013 - Update and results.
9. Summer Recess – The Town Manager reported that any urgent action required during this period would be dealt with in accordance with Standing Order 3.d. Delegated/Emergency Decisions.
10. Festive Lighting – The Town Manager gave a verbal update on this item. It was noted that further meetings would be held during the Summer recess with SSE and Eddisons.

**RESOLVED:-** (i) That the report be noted. (A copy of the report is filed with the minutes)

(ii) That, with reference to item 10. Festive Lighting, it was agreed that the Town Manager

email Members to advise of any forthcoming meetings and developments on this matter.

**Note: Cllr. K Dalton, Cllr. T Fearn, Cllr. Mrs. S Powell and Cllr R. Swann having declared an interest, left the meeting during the following item.**

### **39. SUPPORT TO TARBOCK PARISH COUNCIL**

The Town Manager reported that neighbouring Tarbock Parish Council had formally requested Halewood Town Council provide Parish Clerk facilities. The support would be on the basis of a service agreement for the municipal year 2013/2014.

The Service Agreement was considered by the Council and it was noted that the proposed administration charge would provide a small income to Halewood Town Council for this service.

It was moved by Cllr. N Hogg, seconded by Cllr. T Powell, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

(b) That the request to provide "Parish Clerk" facilities be agreed.

(c) That, having been agreed by Tarbock Parish Council on 16<sup>th</sup> July 2013, the Service Agreement for Halewood Town Council to provide Parish Clerk facilities for the municipal year 2013/2014, be approved. This would take effect from 5<sup>th</sup> August 2013. (Appendix 1 of the Town Manager's report).

### **40. HUMAN RESOURCES (HR) SUPPORT SERVICES**

The Town Manager reported that the three year HR support package provided by Ellis Whittam would end in November 2013. Members considered the recommendations contained in the Town Manager's report.

It was moved by Cllr. G See, seconded by Cllr. Mrs. S Powell, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes).

(b) That the contract with Ellis Whittam be terminated to allow the Town Manager time to consider other, possibly more cost effective options, for the provision of HR support.

### **41. POTENTIAL RUGBY PITCH – THE ARNCLIFFE CENTRE (Min. 145 TC Mtg. 14/03/13 Refers)**

The Council considered the report of the Town Manager, together with a Feasibility Report prepared by 2020 Knowsley, for a proposal to establish a 90m x 80m Rugby pitch at the Arncliffe. Members considered the details of the Feasibility Report, this contained two options for the provision of a Rugby pitch, together with estimates for each of the options given.

The Town Manager indicated that there is no provision contained in the Town Council's budget for 2013/2014 to finance either option.

It was moved by Cllr. R Swann, seconded by Cllr. T Powell, and

- RESOLVED:-** (a) That the report be noted. (A copy of the report is filed with the minutes)
- (b) That the Feasibility Report delivered by 2020 Knowsley (appendix 1) be noted.
- (c) That, having noted the details contained in the Feasibility Study regarding planning permission, and the various land and environmental surveys, the Town Manager make enquiries as to the restrictions on what the Town Council may, or may not do on the leased land at the Arncliffe Centre.
- (d) That a meeting be arranged with local groups to gauge interest in the proposal for a Rugby pitch at the Arncliffe Centre.
- (e) That Councillors A. Flute, T. Powell and R. Swann and the Town Manager, represent the Town Council at this meeting.

**Note: Cllr. Ms. C Harris and Cllr. N Hogg having declared an interest, left the meeting during the following item.**

#### **42. HALEWOOD ACADEMY CENTRE FOR LEARNING SCIENCE AND MATHEMATICS CAREER ACADEMY**

The Council considered the report of the Town Manager, regarding the recently launched Science and Mathematics Career Academy, at the Halewood Academy Centre for Learning. The Academy is in partnership with Career Academies UK, and is designed to support the aspirations of 6<sup>th</sup> form students, who attend the Centre for Learning.

It was moved by Cllr. G See, seconded by Cllr. A Harvey, and

- RESOLVED:-** (a) That the report be noted. (A copy of the report is filed with the minutes).
- (b) That the involvement of the Town Council in the Career Academy, as a Business Partner be approved and subject to funding, a paid internship be offered to a student in July 2014.

**Note: Cllr. T Fearn and Cllr. N Hogg having declared an interest, left the meeting during the following item.**

#### **43. REPRESENTATION ON OUTSIDE BODIES 2013/2014 – HALEWOOD YOUTH IN COMMUNITY CENTRE (HYCC)**

The Council considered correspondence from HYCC regarding Halewood Town Council's representation on the Centre Management Board for the Municipal Year 2013/14.

A discussion took place regarding details of the Trustees of HYCC, as listed on the Charity Commission website, in that these that included the names of two Halewood Town Councillors.

It was moved by Cllr. T Powell, seconded by Cllr. R Swann, and

- RESOLVED:-** (i) That the report and correspondence be noted. (A copy which is filed with the minutes)

- (ii) That a letter be sent to HYCC, indicating that nominations for Town Councillors to sit on outside bodies, are considered at the Annual Meeting of the Town Council and has no mechanism, mid year, to change it's nominated representative. Furthermore, and should HYCC wish to invite a Town Councillor to represent the Town Council on it's Management Committee in 2014/15 Municipal Year, it will be considered at the Annual Meeting of the Town Council in May 2014.
- (iii) That the representative appointed to the HYCC Management Committee for 2013/2014 will not attend any further meeting of that organisation.
- (iv) That the Town Manager contact HYCC to request that the information contained on the Charity Commission website be reviewed, and the names of the two Councillors who do not consider themselves to be Trustees, be removed accordingly.

**Note: Cllr. Ms. C Harris, Cllr. A Flute, Cllr. N Hogg and Cllr G. See having declared an interest, left the meeting during the following item.**

#### **44. HALEWOOD COMMUNITY GRANT FUND APPLICATIONS – JULY 2013**

(i) HCCF Application No. 13-14/4 Merseyside Tuesday and Thursday Club

An application for a grant of £500, towards the cost of the Club's annual holiday, was considered.

It was moved by Cllr. Mrs. S Powell, seconded by Cllr. T Powell, and

RESOLVED:- (i) That, in accordance with the Power of Competence (Localism Act 2011), a grant of £450 be awarded to the Merseyside Tuesday and Thursday Club.

(ii) That arrangements be made for the immediate payment of this grant, owing to the timescale involved.

(ii) HCCF Application No. 13-14/5 Rosemont F.C.

An application was received from a local resident, requesting a grant of £281.70, towards the cost of establishing a new Junior Football Club.

It was moved by Cllr. T Powell, seconded by Cllr. Mrs. S Powell, and

RESOLVED:- That, in accordance with the Power of Competence (Localism Act 2011), a grant of £150 be awarded to Rosemont F.C. to establish this junior football club.

(iii) HCCF Application No. 13-14/4 Torrington Drive Community Association (TDCA)

An application was received from TDCA, requesting a grant towards the cost of providing children with meals, during the Summer holidays.

It was moved by Cllr. R Swann, seconded by Cllr. A Harvey, and

RESOLVED:- (i) That, in accordance with the Power of Competence (Localism Act 2011), a grant of £500 be awarded to TDCA.

(ii) That arrangements be made for the immediate payment of this grant, owing to the timescales involved, in the delivery of this project.

#### **45. SUMMER MEALS FOR CHILDREN**

The Town Manager presented a report to seek and establish the level of support to be provided by the Town Council to a project designed to test the hypothesis that families of young children who have access to free school meals during school term time, face difficult domestic choices when this provision stops during school holidays. The intentions of the project being that meals would be provided as a bolt on to Summer activities for children. It was proposed that the project would be delivered by staff, members and volunteers at no additional cost to the Council, in terms of staffing costs.

It was moved by Cllr. R Swann, seconded by Cllr. A Flute, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

- (b) That the Town Council, excluding the grant awarded in reference to application no. 13-14/6 Halewood Community Grant Fund) allocate the sum of £3,000 from General Reserves to fund this initiative.
- (c) That, owing to the immediate timescales for the delivery of this project, the spending profile be managed under delegated authority (Standing Order 3(d) Delegated/Emergency Decisions) assisted by Councillors A Harvey, R Swann and T Powell.

#### **46. SCHEDULE OF PAYMENTS**

RESOLVED:- That the schedule of payments, as circulated with the agenda, amounting to £18591.01, and the addendum as presented at this meeting amounting to £1632.01, be approved for payment.

#### **47. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES**

##### St. Mary's Day Centre

Cllr. M Grant, as the Town Council's representative, gave a report of a recent meeting of the St. Mary's Centre.

RESOLVED:- That the report be noted.

#### **48. CORRESPONDENCE**

**Note: Cllr. Ms. C Harris, Cllr. T Powell and Cllr A. Harvey having declared an interest, left the meeting during the following item. Cllr. E Finneran, remained in the room but took no part in the discussion of this item.**

##### (a) KMBC -Planning Applications Registered

Planning Applications for the current period were considered.

RESOLVED:- (i) That the following Planning Applications be noted:-

Planning Application Reference 13/00157/FUL  
Planning Application Reference 13/00223/FUL  
Planning Application Reference 13/00344/FUL  
Planning Application Reference 13/00176/FUL

Planning Application Reference 13/00319/AGR  
Planning Application Reference 13/00369/CLD  
Planning Application Reference 13/00302/FUL

**(b) Lancashire Association of Local Councils (LALC) – 69<sup>th</sup> AGM 2013**

Details of the LALC 69<sup>th</sup> Annual General Meeting, to be held in County Hall, Preston, on Saturday 9<sup>th</sup> November 2013, were received.

RESOLVED:- That, Cllr. Ms M Grant, Cllr. K. Dalton, Cllr. T Fearn and Cllr. N Hogg, being the Town Council's appointed representatives of LALC, attend the AGM as voting delegates. The Town Manager will also attend.

**(c) Lancashire Association of Local Councils – Lancashire & Merseyside County Training Partnership**

- Employment Workshop – Wednesday 18<sup>th</sup> September 7-9pm
- Community Engagement Workshop – Wednesday 16<sup>th</sup> October 7-9 pm

RESOLVED:- (i) That in addition to the Town Manager, approval be granted for the following members to attend the above training events:- Cllr. G See, Cllr. T Powell and Cllr. K Dalton.

(ii) That any other Members, or staff, interested in attending the Workshops should contact the Town Manager.

Meeting closed at 8.50 p.m.

Signed .....

Date .....