

## **HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday, 19th June 2014 (7.00 pm), at the Mackets Education Centre, the following members were

**PRESENT  
COUNCILLORS  
T Powell (Chairman)**

K Dalton	N Hogg
A Flute	Mrs. S Powell
T Fearn	G See
Ms. M Grant	R Swann
E Finneran	

**Also in attendance:**

G MacKenzie, Town Manager  
L Joyner, Senior Administrator  
Members of the Public – 3  
Merseyside Police – 5

**20. APOLOGIES**

Apologies for non-attendance were received and accepted from Cllr. Ms. C Harris and Cllr. A Harvey.

**21. THE POLICE & CRIME COMMISSIONER (PCC) FOR MERSEYSIDE**

The Chairman welcomed the Police and Crime Commissioner for Merseyside, Rt. Hon. Jane Kennedy, and Mike Berry, OCPP Community Engagement Officer for Knowsley to the Meeting. The Commissioner gave an overview of her role, duties and responsibilities and a performance update for Knowsley.

Members questioned the Commissioner on a number of issues primarily related to:-

- Policing levels (including PCSTOs) in Halewood and response times
- The future of Halewood Police Station
- Communications between Members and the Neighbourhood Inspector

The Chairman thanked the Commissioner and her Officers for their attendance.

**22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

The following declarations of interest were received:-

Cllr. Mrs. E Finneran	Agenda item 16(b) - Planning Applications
Cllr. T Powell	Agenda item 16(b) - Planning Applications

**23. PUBLIC FORUM**

No matters were raised.

**24. MINUTES**

RESOLVED:- (a) That the Minutes of the Annual Meeting of the Town Council held on 8<sup>th</sup> May 2014 be approved as a correct record and signed by the Chairman, subject to minute No. 10

“Town Council Meetings” which will be discussed later on the agenda.

- (b) That the Minutes of the Town Council held on 15<sup>th</sup> May 2014 be approved as a correct record and signed by the Chairman.

## **25. TOWN MANAGER’S INFORMATION UPDATE**

The Town Manager gave an update of the following items:-

1. Report of the Independent Remuneration Panel on Parish (Town) Council Allowances 2014.
2. Town Council Unison Representative
3. LALC Workshop – 17<sup>th</sup> May 2014
4. Forthcoming Events
5. St. Nicholas Church 175<sup>th</sup> Anniversary Celebrations
6. Support to Tarbock Parish Council

RESOLVED:- (i) That the Town Manager’s report be noted. (A Copy of the report is filed with the minutes).

## **26. EXTERNAL AUDIT – ANNUAL RETURN 2013-14**

The Town Manager presented a report regarding the External Audit of the Town Council to be undertaken by BDO LLP including copies of the Annual Return (to be returned to BDO by 30<sup>th</sup> June 2014), Intermediate Audit Questionnaire and Statement of Accounts for 2013-14.

It was moved by Cllr. R Swann, seconded by Cllr. A Flute, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

- (b) That the Statement of Accounts (Revenue Account and Balance Sheet) and Section 1 of the Annual Return – Accounting statements, be approved and signed by the Chairman.

- (c) That the answers given in the Annual Governance Statement 2013-14 (Section 2 of the Annual Return) be approved and signed by the Chairman.

## **27. INTERNAL AUDIT SPECIFICATION 2014/2015**

The Town Manager presented a report on the Internal Audit Specification for 2014/2015.

It was moved by Cllr. R Swann, seconded by Cllr. S Powell, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

- (b) That the Internal Audit Specification Document for 2014/15 be approved.

## **28. AUTHORISED SIGNATORIES**

The Town Manager presented report that sought confirmation of the signatories to the Business High Interest Account (BHIA) and 30 Day Notice Account (30 Day) held at the Royal Bank of Scotland (RBS). It was noted that the Town Manager has instructed RBS to remove the details of former signatories.

It was moved by Cllr. G See, seconded by Cllr. R Swann, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

(b) That the following signatories be appointed to the BHIA and 30 Day Notice Account

BHIA – Cllr. S Powell, Cllr. N Hogg, Cllr. E Finneran, Cllr. A Harvey, Cllr. G. See and the Town Manager.

30 Day Notice Account - Cllr. S Powell, Cllr. N Hogg, Cllr. E Finneran, Cllr. A Harvey, Cllr. G. See

## **29. HALEWOOD TOWN COUNCIL MEETINGS**

The Council considered the report of the Town Manager. This recommended that future meetings of the Town Council, except those scheduled to be held at Hollies Hall and New Hutte Neighbourhood Centre, be held in the Mackets Education Centre. This venue would provide a more suitable and accessible accommodation to the public than the meeting room in the Arncliffe Sports and Community Centre.

It was moved by Cllr. G See, seconded by Cllr. R Swann, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

(b) That Standing Order 11 (Recission of Previous Resolutions) be set aside to allow consideration of this matter.

(c) That future meetings of the Town Council be held at locations in the community which may be able to provide free or reduced hire accommodation. The following venues to be considered:-

### South Ward

Hollies Hall, Halewood Leisure Centre, Halewood Academy

### North Ward

The Ranger's Station, and St. Nicholas' Centre

### West Ward

New Hutte Neighbourhood Centre, Arncliffe Sports and Community Centre, Mackets Education Centre.

## **30. ARNCLIFFE SPORTS AND COMMUNITY CENTRE – BARCLAYS SIGNAGE**

The Town Manager presented a report that sought the approval of the replacement of the Barclays for Spaces of Sport signage at the Arncliffe Sports and Community Centre. Barclays and the Football Foundation now wish to replace the signs which have been in place since the development of the outdoor sports provision in 2006.

Members considered the details of the proposed design for the new signs.

It was moved by Cllr. R Swann, seconded by Cllr. G See, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

(b) That subject to the updating of the 'Everton' and 'Everton in the Community' logos, and the Town Council logo being given equal prominence to that of Barclays,

the replacement of the existing Barclays Spaces of Sport signage at the Arncliffe Sports and Community Centre with new signs as per the attached design, be approved.

- (c) That it be noted that the direction signage as required and signs displaying the telephone number of the Town Council Office (0151 443 2063) for the purpose of making enquiries are also to be provided.

### **31. HALEWOOD COMMUNITY GRANTS FUND (HGCF)**

(a) Application 14-15/1 – The Tuesday Club

An application from the Tuesday Club requested a grant towards the cost of their annual holiday, this year to Llandudno.

(b) Application 14-15/2 – Kingsthorpe Junior Football Club

An application was received from the Secretary of the above Club requesting funding towards the cost of a lawnmower that would be used to cut the grass pitches the teams play on at Frederick Lunt Playing Field.

It was moved by Cllr. K Dalton, seconded by Cllr. M Grant, and

RESOLVED:- (i) That the report be noted. (A copy of the report is filed with the minutes)

(ii) That, in accordance with the Power of Competence (Localism Act 2011), a grant of £300 be awarded to the Tuesday Club.

(iii) That the application from Kingsthorpe Junior Football Club be refused.

### **32. WRITE OFFS**

The Town Manager requested approval to write off 2 items of office equipment from the current asset register. It was noted that both items had ceased to function and were beyond repair.

It was moved by Cllr. R Swann, seconded by Cllr. G See, and

RESOLVED:- (a) That the report be noted. (A copy of the report is filed with the minutes)

(b) That the write of the assets detailed in the report be approved.

### **33. SCHEDULE OF PAYMENTS**

RESOLVED: (i) That the schedule of payments & direct debits amounting to £17,796.75 be approved.

(ii) That estimates be sought for the provision of a colour photocopying machine.

### **34. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES**

The following reports were received from members:-

- (a) Cllr. E Finneran – Halewood Culturefest
- (b) Cllr. N Hogg – LALC Meeting 14/06/14

RESOLVED:- That the reports be noted.

**35. CORRESPONDENCE**

**(a) KMBC – Permit Scheme**

Information was received from KMBC about new arrangements for a proposed permit scheme for road and street activities.

RESOLVED:- That the correspondence be noted.

**Note: Cllr. E Finneran having declared an interest left the meeting during the following item. Cllr. T Powell, remained in the room but took no part in the discussion of this item.**

**(b) KMBC -Planning Applications Registered**

The following Planning Applications were considered:-

RESOLVED:- (i) That the above Planning Applications be noted.

- Application Reference no. 14/00278/FUL
- Application Reference no. 14/00417/NMA
- Application Reference no. 14/319/FUL
- Application Reference no. 14/00367/TWA
- Application Reference no. 14/380/FUL
- Application Reference no. 14/00319/NMA
- Application Reference no. 14/251/FUL
- Application Reference no. 14/386/FUL
- Application Reference no. 14/00364/FUL
- Application Reference no. 14/00381/FUL
- Application Reference no. 14/00408/PDE

(ii) That further information be requested in relation to the undermentioned applications:-  
Application Reference No. 06/00139/NMA Cronton Clay Pit, Dacres Bridge Lane, Tarbock Green.

Meeting closed at 8.20 p.m.

Signed .....

Date .....