**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday, 28th July 2022 (7.00 pm), at the Arncliffe Sports and Community Centre, the following Members were:-

PRESENT

COUNCILLORS

Cllr. B. Dunn (Mayor/Chairperson)

 Cllr. B. Swann Cllr. C. Rose

Cllr. D. Samuels Cllr. T. Lucock

 Cllr. A. Hesford

**Also in attendance:-**

G. Allen - Town Clerk.

S Edwardson – Democratic Services and Administration Officer.

L. O’Keeffe – Community Projects Manager

Members of the Public - 0

**24. APOLOGIES.**

Apologies for non-attendance were received and accepted from: Cllr. F. Martin, Cllr. S. Harvey and Cllr. Y. Graves.

**25. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Cllr. B. Swann - Agenda Item 3.

Note:- Cllr. B Swann, having declared an interest in this item, took no part in the discussion.

**Note:-** Before the meeting, the Town Clerk for the record, and on the Chair’s direction, we would like to share another report to be tabled and need Members approval.

The Chair asked Members if they had any objections for another report to be tabled.

Members all agreed.

**26. PUBLIC FORUM.**

Mr. G. Cummings (written letter)

* Petition for a controlled parking zone near the Plantation School.

**27. MINUTES.**

It was **moved** by Cllr. B. Swann, **seconded** by Cllr. T. Lucock and all agreed,

**RESOLVED** that,

1. The minutes of the Town Council Meeting held on 16th June 2022 to be altered. Min. 12. to read “Cllr. B. Dunn suggested to Mrs Harrison that she is having a meeting with representatives from Merseytravel, and she will ask the question on her behalf at the next meeting.” After the alteration, the minutes were approved as a correct record and signed by the Mayor.

**28. ANNOUNCMENTS FROM THE TOWN CLERK.**

 The Town Clerk gave a verbal update on the following items:

1. Arncliffe Refurbishment – Pre-planning Application
2. Arncliffe Refurbishment - Consultation
3. Neighbourhood Plan
4. Away Day for Councillors
5. Mayor’s Charity Year 2022/23
6. Halewood Carnival
7. Holiday Activities Fund
8. Halewood Culturefest
9. Imminent Meetings

The Town Clerk further advised that the grant bid for Neighbourhood Plan funding for 2022/23 had been approved by government.

**RESOLVED:-** That the report be noted.

**29. UPDATE FROM COUNCIL LEADER.**

The Council Leader, Cllr. B. Swann gave a verbal report on issues appertaining to the Council.

* RIBA 2030 Climate Challenge – Sustainability.
* British Gas – Changing of Tariff.

**RESOLVED:-** That the verbal report be noted.

**30. RISK MANAGEMENT SCHEME & COUNCIL VISION STATEMENT 2022/2023.**

The report of the Town Clerk requested Members approval of the Risk Management Scheme and the document to be reviewed bi-annually.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. D. Samuels and all agreed,

**RESOLVED:-** that

1. the report be noted, with the proposed amendments.

b. the Risk Management Scheme and Vision Statement be approved, and the documents be reviewed bi-annually.

**31. CO-OPTION.**

Members received a report from the Town Clerk for direction and approval or not, for the considered recommendations.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. B. Swann and all agreed,

**RESOLVED** that,

1. the report be noted.
2. the proposed process to fill the three vacancies for members, two in the Halewood North Ward, and one in the South Ward be approved.
3. The Town Clerk to advertise vacancies, and to use NALC resources to promote the role of a Councillors and the opportunities for democratic participation by residents.

**32. CHRISTMAS AND WINTER PROGRAMMING 2022/2023.**

The Town Clerk presented a report that outlined the proposals and activities in the period

 up to Christmas 2022.

The was a lengthy discussion between Members, about all areas included in this item on the Agenda.

Councillors firstly discussed the proposed Festive Lights Switch-on Event in November.

**RESOLVED:-** that,

1. the report be noted.

It was **moved** by Cllr. B. Swann, **seconded** by Cllr. T. Lucock and all agreed, that,

1. the proposals outlined in the report, be endorsed and the potential funding for the Festive Lights Switch-On scheduled for Monday 14th November be approved, with the provision that the lighting requirement is updated and expanded.

Councillors firstly discussed the proposal to pay grant applications for Christmas Hampers or Emergency Food Support in the guise of vouchers.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. D. Samuels and that all agreed,

1. the update on progress with the planning for other Christmas activities and support to residents facing hardship is noted. To move to a system of allocation of supermarket vouchers for different groups instead of cash grants with a view to ensuring a wider spectrum of people benefit from the support.

Councillors then discussed the return of the Annual Christmas Concert.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. T. Lucock and all agreed, that,

1. the recommendation of the Town Clerk concerning the 2022 Annual Christmas Concert be deferred until the next meeting in September following his negotiation with Knowsley MBC.

Councillors then discussed proposals for a building shutdown over Christmas, staff leave and other activities.

It was **moved** by Cllr. C. Rose and **seconded** by Cllr. D. Samuels and all agreed that,

1. the proposals for a Christmas shutdown over the holiday period be approved.
2. The proposals for other Christmas activities be approved.

**33. CONTRACT WITH PROGUARD (BUILDING EMERGENCIES AND CALL-OUTS).**

Members received a report from the Town Clerk to seek approval to appoint ‘Proguard’ for emergency call-outs to Town Council buildings on a rolling annual contract.

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. C. Rose and, all agreed,

**RESOLVED:-** that,

1. the report be noted.
2. Approval is given to appoint ‘Proguard’ for emergency call-outs to Town Council buildings with an annual rolling contract that is appropriately reviewed for cost and quality.

**34. QUARTER 1 2022/23 – SCHEDULE OF ACCOUNTS.**

The Town Clerk presented a report for Members consideration regarding the comprehensive list of council spending.

It was **moved** by Cllr. C. Rose, **seconded** by Cllr. B. Swann and, all agreed,

**RESOLVED:-** that,

1. the report be noted.
2. the spending as detailed in Appendix 1, from 1st April up to 30th June 2022, be approved.

**35. REPORTS FROM CONFERENCES/REPRESENTATIVE BODIES.**

To receive any verbal reports from the Town Clerk and/or Members present who have attended conferences or representative bodies on behalf of the Town Council.

None.

**36. CORRESPONDENCE.**

1. Planning Applications.

The following Planning Applications were reviewed and considered.

|  |  |  |
| --- | --- | --- |
| Application No | Location | Comments |
| 22/00154/FUL | Livv Housing Group | None |
| 22/00259/FUL | Land Adjacent to 2 Roseheath Drive, Halewood. | None |
| 22/00217/CLD | 8 Heydon Close, Halewood.  | None |
| 19/00111/FUL | 74 Rutland Avenue, Halewood, Knowsley. | None |
| 22/00406/FUL | 7 Blackberry Grove, Halewood, Knowsley | None |
| 22/00355/FUL | Valleyfield, North End Lane, Halewood.  | None |
| 19/00521/NMA4 | Redrow Homes, Land to North of Railway Line, Halewood. | None |
| 22/00371/FUL | 224 Higher Road, Halewood, Knowsley | None |
| 22/00351/FUL | 1 Gorse Cottages, Gerrards Lane, Halewood. | None |
| 22/00353/FUL | 19 Saltash Close, Halewood, Knowsley | None |
| 22/00431/FUL | 1 Ox Lane, Tarbock Green, Knowlsey | None |

No Comments were received.

**RESOLVED:-** that,

 a. the Planning Applications be noted.

***Exempt Items***

*That under section 100(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.*

**37. BUILDING REFORMS AT HOLLIES HALL.**

Members received a report from the Town Clerk and considered recommendations.

Councillors discussed the content of the report and varying options available.

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. A. Hesford and all agreed,

**RESOLVED:-** that,

1. the report be noted.
2. the Hollies Hall minor building reforms be approved.

**38. SIGN-OFF PROCESS FOR CONTRACTORS – ARNCLIFFE REFURBISHMENT**

Members received a report from the Town Clerk and considered recommendations related to the delegated authority to ‘sign off’ contracts for the proposed refurbishment of the Arncliffe Centre.

Councillors discussed the content of the report and varying options available.

It was **moved** by Cllr. D. Samuels, **seconded** by Cllr. A. Hesford and agreed,

**RESOLVED:-** that,

1. the report be noted.
2. the Town Clerk engages with the appointed Project Manager for the scheme to clarify the Council’s commitments at this stage of the project.
3. the Council is committed to the scheme, but will respect the outcomes of the consultation process currently underway with the Halewood Community for the Arncliffe Refurbishment.

**39. HR UPDATE.**

The Town Clerk presented a report for members to consider the recommendations.

It was **moved** by Cllr. and **seconded** by Cllr. and,

**RESOLVED:-** that,

1. the report be noted.
2. the recommendations are approved

Meeting closed at pm.

Signed ....................................... Date ...............................................