**HALEWOOD TOWN COUNCIL**

A Meeting of the Town Council was held on Thursday 10th December 2020 (7.05 pm), the following Members were present:

PRESENT

COUNCILLORS

Cllr B Swann

(Chairman)

 Cllr K Dalton Cllr C Rose

 Cllr F Martin Cllr B Dunn

 Cllr D Samuels Cllr Y Graves

 Cllr A Lucock

**Also in attendance:**

G Allen – Town Manager

Members of the public – 7.

**69. APOLOGIES**

Cllr S Harvey

**70. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr C Rose – Covid-19 vaccinations (Item 76).

**71. PARTNERSHIP PRESENTATIONS**

The Mayor introduced and welcomed Steve Jones from Knowsley MBC.

Steve provided an update on the Grounds Maintenance work of the borough team who are contracted to undertake this work on behalf of the Town Council. Steve outlined the work of the team to maintain the council’s parks and Green Spaces – Frederick Lunt Field, Arncliffe Centre, Grassington Crescent, Doorstep Green, Hilton Grace, New Hutte Woods and Wood Road Field.

**Cllr B Dunn** – Commended the work of the team. She also requested Steve investigate the replacement of Cherry Trees at Lower Close, as a number of older trees were cut down in this area to the consternation of residents. Steve agreed to investigate the matter.

**Cllr B Swann** – Advised Steve and the meeting that the council had no hesitation in approving the final year of the current contract with Knowsley MBC at the recent Policy & Finance Meeting. He also asked Steve to share the recognition from the Town Council of the hard work and quality in delivering the contract by his Halewood team.

**72. PUBLIC FORUM**

There were no questions at Public Forum.

**73. MINUTES**

Agreed

**It was unanimously RESOLVED** that,

1. The minutes of the Town Council Meeting held on 12th November 2020 be approved as a correct record and signed by the Mayor.
2. The minutes of the Policy & Finance Meeting held on 26th November 2020 be approved as a correct record and signed by the Chair.

**74. TOWN MANAGERS INFORMATION UPDATE**

The Town Manager gave a written update on the following items:

1. Town Council response to the Covid-19 Crisis
2. Staffing
3. Reopening in 2021
4. Co-option and Predetermination
5. Neighbourhood Plan
6. Imminent meetings

The Town Manager provided further information on the Neighbourhood Plan. He advised that the period of consultation had now concluded after a further round of meetings with ‘stakeholder groups’ that included schools, church groups, political parties, housing organisations and others. The survey for the Neighbourhood Plan is now available online using the Survey Monkey system.

The Town Manager advised Councillors that a budget and 2021/22 precept planning session will be organized once Knowsley MBC share the Tax Base. He further advised the meeting that Principal Authorities have now been given permission by central government to raise Council Tax by up to 5%.

The Town Manager read out the statement on co-option and predetermination contained within the ‘Announcements’ report.

**RESOLVED:**

1. That the report be noted.

**75. REFURBISHMENT OF THE ARNCLIFFE CENTRE**

Members’ received a report from the Town Manager and considered recommendations.

The report outlined the work undertaken to receive submissions from architectural companies to design a scheme for the refurbishment of the Arncliffe Centre. Four submissions had been received and a Town Council Review Panel were recommending that two of the companies are selected to attend a further selection process in the New Year. At this session, they will be invited to present their ideas and take questions. In addition, it was requested that the council seek the support of a building specialist or architect to assist the review panel at this special session.

**Cllr B Swann** advised Councillors they would receive copies of the two recommended submissions. They can then pass on their views and comments to the Town Manager.

**Cllr C Rose** raised two issues regarding the ‘Living Wage’ status and the depth of consultation the companies would use in designing their schemes. The Town Manager both of these considerations will be in place once a company is appointed.

**It was moved by Cllr B Swann** and **seconded by Cllr D Samuels** and,

It was unanimously **RESOLVED** that,

1. That the recommendation of the Review Panel to hold a selection process with the two shortlisted organisations (Studio 16 and Stringfellow-Harrison) is approved.
2. That efforts are made to find an architect or building specialist to support the Town Council at this selection process.

**76. Roll-out of the Covid-19 Vaccinations (Hollies Hall)**

Members’ received a report from the Town Manager and considered recommendations.

The Town Council has reached an agreement with the Knowsley Clinical Commissioning Group (CCG) to utilise Hollies Hall as the primary venue in Halewood for the delivery of the Covid-19 vaccine. This is expected to commence in early January 2021 and run for approximately four to six months. As part of the negotiation, the CCG will pay for use of the Hollies on a ‘cost rent’ basis. In agreeing to this recommendation, Councillors were advised that there would be a knock-on effect to current hirers who may be displaced as a consequence of the decisions. Councillors are therefore asked to agree to the use of Hollies Hall for this important development.

**Cllr K Dalton**, in supporting the recommendation, stated this is a tremendous opportunity for the Town Council to play its role in the fight against the pandemic.

**It was moved by Cllr B Swann** and **seconded by Cllr K Dalton** and,

It was unanimously **RESOLVED** that,

1. Hollies Hall is utilised as the primary Halewood venue for the delivery of the Covid-19 vaccine.
2. That the use of the hall by the CCG is given on a ‘cost rent’ basis.

**77. HALEWOOD COMMUNITY GRANT FUND APPLICATIONS**

Members’ received the report from the Town Manager and considered recommendations.

1. Application 20/21:6 – Memory Lane

An application was made for financial support to the delivery of food hampers to the clients of this organisation as part of their Christmas activities.

**It was moved by Cllr C Rose** and **seconded by Cllr Y Graves** and,

**RESOLVED:** That,

1. The report be noted.
2. In accordance with the Localism Act 2011, a Town Council a grant of £500 be awarded to Memory Lane.
3. That a more coordinated approach is taken next year with groups seeking to offer ‘hampers’ and similar food donations to local people.

**78. REPORTS FROM REPRESENTATIVE BODIES**

Cllr K Dalton and Cllr B Dunn provided an update on the recent LALC annual general meeting.

The Town Manager advised on the status of the MALC representative body. Councillors will be advised of a meeting to be held early in 2021.

**79. CORRESPONDENCE**

1. Planning Applications

The following Planning Applications were considered:

|  |  |  |  |
| --- | --- | --- | --- |
| **Application Number** | **Applicant** | **Location** | **Comments** |
| 20/00588/FUL | Ms Walsh | 60, Tavington Road Halewood L26 6BA | None |
| 20/00621/FUL | Mr James Mors | 111, Stanford Crescent Halewood L25 9PL | None |
| 20/00679/PDE | Ms McCrann | 35, Foxglove Avenue, Halewood | None |
| 20/00560/FUL | Mr Michael Simber | 15, Totnes Avenue Halewood Knowsley | None |
| 20/00700/FUL | Mr Kelvin Jones | 7, Hayfield Close Halewood Knowsley | None |
| 20/00541/FUL | KDCS Memory Lane | Arncliffe Sports And Community Centre Arncliffe Road Halewood | There were no objections from the Council. However, a formal meeting will be requested to investigate the specifics of the project by Memory Lane. |
| 20/00637/FUL | Mr Benjamin Bridson | 3 Claydon Court Halewood Knowsley | None |
| 20/00709/FUL | Ms Leanne Moore | 50, Elworthy Avenue Halewood Knowsley | None |

**It was moved by Cllr B Swann** and **seconded by Cllr K Dalton** and,

**RESOLVED:** that,

1. That the planning applications be noted.
2. Advise Memory Lane of the need for a formal meeting to discuss their plans for buildings works within the Sensory Garden at the Arncliffe Centre.

Meeting closed at 8.40 p.m.

Signed ………………………. Date…………………….