

Dated this 14<sup>th</sup> June 2019

**To the Chairperson & Members of the Town Council.**

**You are summoned to attend a Special Meeting of the Town Council to be held on**

**Thursday 20<sup>th</sup> June 2019**

**at**

**The Arncliffe Sports and Community Centre  
Arncliffe Road, Halewood, L25 9PA**

**commencing at 7:00 p.m**

*George MacKenzie*  
**GEORGE MACKENZIE  
TOWN MANAGER**

**AGENDA**

- 1. To receive apologies.**
- 2. Declaration of Interest in Items on the Agenda.**
- 3. Public Forum.**

In accordance with Standing Order 1.8 – 1.17, members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council on a matter concerning the Township of Halewood. Although prior notice is appreciated, the Chairman may invite the public, if attending, to address the Council at this point.

**4. Minutes.**

To approve and sign the minutes of the Annual Meeting of the Town Council held on 9<sup>th</sup> May 2019.

To approve and sign the minutes of the Extraordinary Meeting of the Town Council held on 7<sup>th</sup> June 2019.

**5. Annual Governance Statement 2018/19**

To receive a report from the Town Manager and consider recommendations.

**6. Final Accounts 2018 - 2019**

To receive a report from the Town Manager and consider recommendations.

**7. Register of Assets – Write-Off**

To receive a report from the Town Manager and consider recommendations.

**8. Review Of The Effectiveness of the Internal Auditor**

To receive a joint report from the Town Manager and consider recommendations.

**9. Internal Audit Report 2018/19  
The Appointment of the Internal Auditor 2019/20**

To receive a report from the Town Manager and consider recommendations.

**10. Accounting Statements  
Section 2 Annual Governance and Accountability Return 2018/19**

To receive a report from the Town Manager and consider recommendations.

**11. Grant Fund allocations**

To receive a report from the Town Manager and consider recommendations.

**12. Schedule of Payments.**

To authorise and sign the latest schedule of accounts.

**13. Correspondence.**

To note a report of the Independent Remuneration Panel on Parish/Town Council Allowances 2018

**Exempt Item**

*That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act*

**14. Support Officer Vacancy**

To receive a report from the Town Manager and consider recommendations.

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***The next scheduled meeting of the Town Council is due to take place on Thursday 27<sup>th</sup> June 2019 at The Arncliffe Sports and Community Centre, Arncliffe Road, Halewood, L25 9PA, commencing at 7:00pm.***