**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Wednesday 18th July 2018 (7.00 pm) at the New Hutte Neighbourhood Centre, Lichfield Road, Halewood, the following Members were:-

PRESENT

COUNCILLORS

N Hogg (Chairman)

 K Dalton B Swann

 D Perry I Hamilton

 Miss C Rose Mrs. E Finneran

 A Harvey D Samuels

**Also in attendance:-**

G MacKenzie, Town Manager

L Joyner, Senior Administrator

S Edwardson, Admin. & Comm. Officer

Members of the Public - 34

In Attendance for part of the meeting.

Cllr. G Morgan, Leader, Knowsley Metropolitan Borough Council

Cllr. Mrs. S Powell, Knowsley Metropolitan Borough Council

Cllr. T Powell, Knowsley Metropolitan Borough Council

Cllr. A Flute, Knowsley Metropolitan Borough Council

**14. APOLOGIES**

Apologies for non-attendance were received and accepted from Cllr. S Ball and Cllr. Mrs. A Farrell.

**15. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr. K Dalton Agenda Item 14 – Halewood Health Forum

Cllr. A Harvey Agenda Item 14 – Halewood Health Forum

 Agenda Item 20(b) - Planning Applications

**16. PUBLIC FORUM**

Ms. D Corrie

(i) Ms. Corrie asked why where there so many Labour Councillors in attendance at this meeting. (Referring to the four Borough Councillors who were in attendance.

The Chairman responded to this question indicating that the Borough Councillors who were in attendance had requested an opportunity to address the Town Council and had therefore been invited to this meeting.

(ii) Ms. Corrie asked a question about the criteria of the Halewood Community Grant Fund. (This was following the refusal of an application from Halewood Youth in the Community Centre) Ms. Corrie also expressed her disgust at wording used by the Town Manager in the letter of refusal.

The Chairman advised Ms. Corrie that this item was on the agenda and would be discussed later in the meeting.

(iii) Ms. Corrie welcomed the Town Councils proposals for Summer Activities for children, commenting

 “if we hadn’t saved the parks you wouldn’t have anywhere to hold these activities”.

(iv) Ms. Corrie asked how many Annual Reports were printed and why the Torrington Drive area had been given priority for delivery as Ms. Corrie had been told by the person delivering the Reports.

At this point several residents in the public gallery said that they had not received an Annual Report. The Town Manager responded, he said that the delivery company were asked to deliver a Report to every property in the Parish, and stressed that no area whatsoever had been prioritised for delivery he also indicated that if the residents who did not receive an Annual Report to leave their address and he would ensure that they receive a copy.

(v) Ms. Corrie asked if residents can opt out of paying a precept to the Town Council. The Town Manager responded “yes that you could move out of the area”; to which Ms. Corrie said “or do away with the Town Council” which the Town Manager replied “yes” that would have the same result. Ms. Corrie continued to ask questions about the financial information contained in the Annual Report.

The Town Manager indicated that in accordance with statute residents may exercise their rights to inspect the accounts within a given period which had been advertised since 2nd July 2018. This period ends on 10th August 2018 and to date no requests have been forthcoming.

Mr. G Tyrrell

Mr Tyrrell congratulated Knowsley MBC on their recent partnership with Liverpool Football Club to develop community facilities at the Academy in Kirkby.

**17. PRESENTATION – CLLR. G MORGAN, LEADER, KNOWSLEY M.B.C.**

The Chairman welcomed Cllr. Graham Morgan to the meeting.

Cllr. Morgan thanked the Chairman for the opportunity to address the Town Council saying that as the newly elected Leader of Knowsley MBC he was meeting with all Parish and Town Councils in Knowsley to build relationships with them and with the communities in the Borough. Cllr. Morgan spoke about the difficult challenges faced by the Borough financially over the next two years due to Government cuts and that he hoped to work with the Parish and Town Councils to protect facilities.

Cllr Morgan spoke specifically about the Parks and Open Spaces saying that since becoming Leader in early May, he and his colleagues had listened to public opinion on the matter and following further consideration the Council had agreed to drop the proposal in its entirety and reinstate the 1. Million and to reinstate the budget from 2019/20. Given the challenges ahead, and in particular the additional budget required everybody needed to accept responsibility for the parks and open spaces in the Borough.

Questions were raised by Elected Members and representatives in the public gallery which were addressed by Cllr. Morgan.

Cllr. Morgan ended his presentation by re-iterating that Knowsley MBC would not be selling off any parks for development.

The Chairman thanked Cllr. Morgan for his presentation and attendance at the meeting.

(Cllrs. Morgan, S & T Powell and Flute left the meeting).

**18. MINUTES**

RESOLVED:- (a) That the minutes of the Annual Meeting of the Town Council held on 10th May 2018

 be approved as a correct record and signed by the Chairman.

 (b) That the minutes of the Town Council Meeting held on 17th May 2018 be approved as a

 correct record and signed by the Chairman.

 (c) That the minutes of the Special Meeting of the Town Council Meeting held on 28th June

 2018 be approved as a correct record and signed by the Chairman.

**19. TOWN MANAGER’S UPDATE**

The Town Manager gave a written update on the following items:-

(1) Cllr. Tina Harris

(2) Vacancy for a Town Councillor – Halewood South Ward

(3) Merseyside Pension Fund (MPF) – Exercise of Discretionary Functions

(4) Pupil Recognition and Community Achievement Awards

(5) Halewood Culturefest

(6) Holidays

RESOLVED:- That the report be noted.

**20. REGISTER OF ASSETS – WRITE OFF**

The Town Manager presented a report that sought authority under Financial Regulations to ‘write off’ those assets listed in appendix 1 of the report.

It was moved by Cllr. B Swann and seconded by Cllr. A Harvey, and

RESOLVED:- (a) That the Town Manager’s report be noted.

 (b) That authorisation be granted to ‘write off’ the items listed in appendix 1 of the

 Town Manager’s report.

**21. REVIEW OF EFFECTIVENESS OF THE INTERNAL AUDITOR**

The Council considered the joint report of the Town Manager as Responsible Financial Officer and Leader of the ruling majority (Labour) Group. The report sought endorsement of the Review of Effectiveness of the Internal Auditor and approval for its submission to the External Auditor, (if requested). It was noted that one item had been identified by the Internal Auditor during the 2017/18 Audit this being that the Town Council should develop an investment strategy.

It was moved by Cllr. B Swann and seconded by Cllr. I Hamilton, and

RESOLVED:- (a) That the report be noted.

 (b) That endorsement be given to the outcome of the Review of the Effectiveness of

 the Internal Auditor undertaken in accordance with Financial Regulations noting

 particularly ‘Areas for Development’.

 (c) That approval be given to the submission of the document as evidence to

 the External Auditor, (if requested to), as part of the Annual Governance and

 Accountability return for 2017-2018.

**22. THE APPOINTMENT OF THE INTERNAL AUDITOR 2018/2019**

The Council considered the report of the Town Manager which sought approval to the appointment of David Blanchflower as Internal Auditor to the Town Council for the financial year 2018/2019.

It was moved by Cllr. I Hamilton and seconded by Cllr. B Swann and

RESOLVED:- (a) That the Town Managers report be noted.

 (b) That approval be given to the appointment of David Blanchflower as Internal Auditor to the Town Council for the financial year 2018/2019 at an anticipated

 and budgeted cost of £255.00.

 (c) That approval be given to the Audit Specification attached as an appendix to the

 report.

**23. ANNUAL TOWN (PARISH) MEETING**

The Town Manager presented a report that outlined the matters raised at the Annual Parish (Town) Meeting held on 10th May2018 and that sought Members consideration and directions on a course of action, if deemed appropriate and necessary.

It was moved by Cllr. D Samuels and seconded by Cllr. I Hamilton, and

RESOLVED:- (a) That the report be noted and the Town Council “move on” with the discussion of

 the matters raised and where practicable with members of the community.

(Note:- Cllr. A Harvey was not in favour of the above resolution)

**24. TOWN COUNCIL DEVELOPMENT PLAN 2018-2019**

The Town Manager’s report requested Members’ consideration and endorsement of a Development Plan for 2018/2019 to supplement the Annual Work Plan.

Regarding the requirements of the General Data Protection Regulation (GDPR) the Town Manager provided advice to Members who use personal email addresses for Council matters.

It was moved by Cllr. Miss C Rose and seconded by Cllr. I Hamilton, and

RESOLVED:- (a) That the report and in particular the details contained in appendix 1 be noted.

 (b) That the Development Plan at appendix 2 be endorsed.

(Note:- Cllr. B Swann was not in favour of the above resolution)

**25. EXTERNAL NOTICE BOARDS**

Members’ considered the report of the Town Manager, this provided an update on the provision of 4 new replacement external notice boards and sought direction of the siting of a fifth additional external notice board. It was noted that the purchase and installation of the notice boards have been funded by the First Ark Group as part of their ‘social responsibility’ towards the Town Council consequent upon being awarded the grounds maintenance contract.

It was moved by Cllr. K Dalton and seconded by Cllr. I Hamilton, and

RESOLVED:- (a) That the report be noted.

 (b) That the new additional notice board be sited in the location of the shopping area on the

 Merrivale estate, subject to planning approval being obtained.

 (c) That the Town Manager be authorised to make the necessary application for Advertising

 Consent, the fee for which (£462) to be allocated against Specific Reserves set

 aside for Street Furniture, if required.

**26. FUNCTIONS AND EVENTS REVIEW**

The Town Manager presented a report that brought together all of the approvals agreed at the Town Council meeting held on 20th July 2017 (minute 44 a-c) and the various considerations requested by Members following the Town Manager’s report (Functions and Events Review 2) at the Town Council meeting held on 21st December 2017 (minute 121 b). Direction was also sought on applications for concessionary use by three long term hirers.

It was moved by Cllr. I Hamilton and seconded by Cllr. A Harvey, and

RESOLVED:- (a) That the report be noted in particular the details contained in appendix 1.

 (b) That a 50% reductions of hire charge be approved to the three groups that

 applied for concessionary hire:-

Hollies Pre-School Playgroup

 Tuesday Club

 Step-Up Productions

**27. TOWN COUNCIL FUN DAY 2018**

A report was presented that outlined the arrangements for this year’s Halewood Town Council Community Fund Day to be held at Hollies Hall/Hilton Grace Recreation Ground on Saturday 4th August 2018.

It was moved by Cllr. Miss C Rose and seconded by Cllr. D. Samuels, and

RESOLVED:- (a) That the report be noted.

 (b) That the activities and management of the event, as outlined in the Town Manager’s

 approved.

**28. HALEWOOD HEALTH FORUM**

Members considered that Town Manager’s Report, this sought approval for financial support to ensure the continued running of the Halewood Health Forum.

It was moved by Cllr. I Hamilton and seconded by Cllr. B Swann, and

RESOLVED:- (a) That the report be noted.

 (b) That subject to the outcome of discussions with the NHS Trust about free use of the

 Halewood Centre, the allocation of up to £250 per annum be approved to fund the continued

 existence of Halewood Health Forum.

**29. SUPPORT FOR CHILDREN AND FAMILIES**

The report of the Town Manager was considered, this outlined the various proposals to provide support to children and families, with funds having been allocated as part of the budget and precept setting exercise. It was noted that this support was a combination of ‘school uniforms and food for children during the summer.

It was noted that the Town Council would once again be working in partnership with Torrington Drive Community Association (TDCA) and had been invited to join a Borough Wide Partnership “Explore” to oversee the whole issue of food poverty in Knowsley, who would be providing £1200 towards the cost of the project.

Cllr. B Swann expressed his concern that Halewood Youth in the Community Centre had not been included in the Summer Food Project and suggested that every Community Group should have input. A discussion also took place about poverty levels and how people now relied more on the use food banks for support.

The program of activities outlined in the appendix to the report was discussed. It was noted that no activities were scheduled for 23rd August in which regard a representative of Halewood Youth in the Community Centre stated that they were unable to “plug the gap”.

It was moved by Cllr. B Swann and seconded by Cllr. A Harvey, and

RESOLVED:- (a) That the report be noted.

 (b) That the payments to the schools at outlined in para 3.4 of the report be endorsed.

 (c) That the programme of activities outlined in the appendix to the report be endorsed.

 (d) That the payment of £1,000 towards the project as outlined in para. 3.7-3.16 be approved.

(e) That the involvement of the Town Council in the Borough-wide ‘Explore’ Partnership as

 referenced in para .3.14 of the report be endorsed.

**30. HALEWOOD COMMUNITY GRANTS FUND - APPLICATIONS**

1. The following applications were considered:-

(i) KOPFO Ltd. – Application No. 18/19-4

Knowsley Older People’s Fun Olympics Ltd. (KOPFO) requested a granted towards the cost of funding their Annual Event on 12th October 2018.

(ii) Halewood Activity Base

The Town Manager reported that the requested further details regarding this application was still awaited.

(iii) Halewood Academy

Funding was requested to support the cost of delivering two Transition Saturdays for pupils starting at the Academy in September 2018.

(iv) Cllr. Tina Harris

A memorial in memory of Tina is to be set up in association with Torrington Drive Community Association and it was suggested that a donation from the Town Council be made in memory of Tina.

2. General Grants Fund Eligibility Criteria

One of the General Grants Fund eligibility criteria states:-

*‘No organisation can apply for more than one grant to be awarded within a municipal financial year (April-March) or within twelve calendar months of a previous award if it covers more than on financial year’*

Clarification of the interpretation of this eligibility condition was sought following the rejection of a recent application (accepted by the applicant) and in particular the most recent from Halewood Youth in the Community Centre the Town Manager’s interpretation of which had been challenged by the applicant via an elected member.

Standing Orders was suspended to allow Miss D Corrie to address the Council.

It was moved by Cllr. I Hamilton and seconded by Cllr. A Harvey, and

RESOLVED:- (a) That the report be noted

 (b) That in accordance with the Local Government Act 1972 s. 145 a grant of £360 be

 awarded to KOPFO Ltd.

 (c) That the application from Halewood Academy be refused.

 (d) That in accordance with the Local Government Act 2011, General Power of Competence, a

 donation of £500 be made to the memorial in memory of Cllr. Tina Harris.

 (e) That on this occasion “ as a gesture of goodwill” a grant of £500 be made to Halewood Youth

 in the Community Centre. This payment is made in accordance with Localism Act 2011

 General Power of Competence.

 (f) That the wording of the eligibility criteria point in question be revised in order to

 prevent future misinterpretation.

**31. APPLICATIONS FOR FREE OR CONCESSIONARY USE OF FACILITIES**

The following applications were considered:-

**PRE-1ST JUNE CHARGING RATE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Iranian Cultural Society of Liverpool (ICSL) | Arncliffe Sports and Community Centre | Friday 22nd June 20186pm – 12 midnight | Women only social gathering | £48.00 |
| Halewood Guitar Club (Comfychords Ltd) | Hollies Hall | Saturday 14th July 20184pm - midnight | Charity Fundraiser | £65.00 |
| Friends of Plantation School | Hollies Hall | Friday 9th November 2018 6-10pm | Fundraising Event | £65.00 |
| **POST 1st JUNE CHARGING RATE** |
| Merseyside Dogs Home | The Arncliffe Sports and Community Centre | Sunday 12th August 201810am – 3pm | Corporate fundraising and awards ceremony | £75.00 |

RESOLVED:- (a) That the report be noted.

 (b) That the following applications (pre 1st June 2018) be granted concessionary hire:-

 Iranian Cultural Society of Liverpool (Balance of hire fee)

 Halewood Guitar Club (Comfychords Ltd) – Free Hire

 Friends of Plantation School – Free Hire

 (c) That the application for concessionary hire received from Merseyside Dogs Home (post

 1st June 2018) be granted a 50% reduction of hire charges.

**32. SCHEDULE OF PAYMENTS**

RESOLVED:- (a) That the schedule of payments dated 17th May 2018, and direct debits amounting

 to £17639.81 approved under Standing order 4 (Delegated/Emergency Decisions).

(b) That the schedule of payments dated 21st June 2018, addendum and direct debits amounting

 to £26305.20 approved under Standing order 4 (Delegated/Emergency Decisions).

 (c) That the schedule of payments, addendum and direct debits amount to £38085.24

 be approved for payment.

**17th May 2018**

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| **PAYEE** |
| Metropolitan Borough of Knowsley |
| Metropolitan Borough of Knowsley |
| B & M Waste Services |
| B & M Waste Services |
| Unitel Network Services |
| David Blanchflower |
| C3 Imaging Liverpool |
| Grantham Book Services |
| Virgin Media Business |
| Concept Hygiene Limited |
| B & M Office Machines Limited |
| Water Plus Limited |
| Water Plus Limited |
| Viking Direct |
| Wigan Beer Company |
| Wigan Beer Company |
| Vivark Limited |
| SSE |
| Wray Bros Limited |
| Virgin Media Business |
| Bradleys Surfacing Systems Ltd |
| SSE |
| Express Catering Limited |
| Merseyside Pension Fund |
| HMRC |
| Medicash |
| Unison |
| Bonus Print |

TOTAL |

|  |
| --- |
| AMOUNT |
| £588.00 |
| £708.00 |
| £141.34 |
| £161.80 |
| £57.62 |
| £250.00 |
| £90.00 |
| £53.98 |
| £40.00 |
| £168.00 |
| £49.28 |
| £618.33 |
| £361.53 |
| £105.72 |
| £552.54 |
| £1,952.42 |
| £2,510.58 |
| £397.09 |
| £50.55 |
| £40.00 |
| £150.00 |
| £282.21 |
| £350.00 |
| £3,409.04 |
| £4,435.13 |
| £20.50 |
| £60.00 |
| £36.15 |
|  |
| £17,639.81 |

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**21st June 2018**

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| PAYEE |
| Metropolitan Borough of Knowsley |
| Metropolitan Borough of Knowsley |
| B & M Waste Services |
| B & M Waste Services |
| CFCorporate Finance Limited |
| Virgin Media Business |
| Proludic |
| Viking Direct |
| Wray Bros Limited |
| SSE |
| Vivark Limited |
| Wigan Beer Company |
| Wigan Beer Company |
| B & M Office Machines Limited |
| Wray Bros Limited |
| SSE |
| HMRC Inland Revenue |
| Merseyside Pension Fund |
| Medicash |
| Unison |
| Trainline (IH) |
| IVS Tuesday Club |
| MATE Productions |
| Defibshop |
| St John Vianneys Ladies Group |
| Halewood Culturefest |
| McMillan Cancer Support |
| Online Playgrounds |
| Halewood Culturefest |
| SSE |
| SSE |
| Unitel Network Services |
| Restore Datashred |
| Vivark Limited |
| Wray Bros Limited |
| Ecoblueheating Limited |
| Rainer Security Products Limited |
| LDS Limited |
| Viking Direct |
| Virgin Media Business |
| The Village Sign People |
| Nisbets |
| Internet Gardener |

TOTAL |

|  |
| --- |
| AMOUNT |
| £588.00 |
| £708.00 |
| £207.56 |
| £160.12 |
| £180.00 |
| £48.00 |
| £300.00 |
| £55.13 |
| £95.10 |
| £4,168.63 |
| £3,012.70 |
| £277.96 |
| £536.17 |
| £19.80 |
| £75.98 |
| £510.31 |
| £4,377.09 |
| £3,328.13 |
| £20.50 |
| £60.00 |
| £175.60 |
| £500.00 |
| £500.00 |
| £309.60 |
| £100.00 |
| £100.00 |
| £500.00 |
| £109.20 |
| £46.00 |
| £1,468.21 |
| £22.14 |
| £78.13 |
| £155.94 |
| £2,039.48 |
| £28.06 |
| £85.00 |
| £110.40 |
| £816.00 |
| £144.19 |
| £48.00 |
| £10.11 |
| £83.97 |
| £145.99 |
|  |
| £26,305.20 |

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**18th July 2018**

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| --- | --- |
| PAYEEKMBCKMBCB & M WasteB & M WasteElite Ju-JitsuKMBCC3 Imaging LtdVivark LtdSage (UK) LtdViking DirectTDCAWray Bros LtdThe Wigan Beer CoThe Wigan Beer CoB & M Office Machines LtdJRB Enterprise LtdKMBCCitrus Electrical Savills (UK) LtdWirral Borough CouncilDSG Retail LtdKMBCYew Tree Primary SchoolSt Andrew the Apostle SchoolSt Marks Catholic Primary SchoolExpress Catering LtdTrainlineInternet GardenerDrink StuffUnitel Network ServicesCeltic Fire & Security LtdCeltic Fire & Security LtdSSEWray Bros LtdVirgin Media BusinessTrade (UK) AccountKMBCWater PlusWray BrosHMRCMerseyside Pension FundMedicashUnisonGala TentTV LicensingSafescanStep Up DanceESDCTOTAL | AMOUNT£588.00£708.00£159.43£188.24£60.00£ 549.00£2395.00£3012.70 £976.80 £197.65 £375.00£30.32£1585.81£2780.72£31.42£387.60£2279.29£71.40£360.00£259.95£30.00£21.00£1000.00£2535.00£3000.00£450.00£265.00£291.98£129.99£64.42£277.68£83.40£595.26£107.90£48.00£63.38£2279.29£332.74£61.48£4429.84£3328.13£20.50£60.00£1319.92£150.50£43.60£50.00£50.00 £38,085.24 |

**33. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES**

No items raised.

**34. CORRESPONDENCE**

(1) Independent Remuneration Panel

RESOLVED:- The report of the Independent Remuneration Panel on Parish/Town Council Allowances 2018

 be noted.

(2) Planning Applications

The following Planning Applications were considered:-

|  |  |  |  |
| --- | --- | --- | --- |
| Application Number | Applicant | Location | Details |
| 18/00204/FUL | Mr. A Fletcher | 24 Baileys Lane Halewood | Erection of single storey, part two storey extension to front, rear and side.**Granted** |
| 18/00198/OUT | Mr. & Mrs Rory Turton | Western HouseNorth End Lane | Outline planning permission for 7 no. dwellings (including conversaion of 2 no. existing agricultural buildings, other buildings to be demolished) and associated development – permission sought for access, appearance, layout and scale – landscaping reserved for future approval.**Withdrawn** |
| 18/000217/FUL | Old Swann Developments Ltd. | Land to the rear of 5-7 Brent Way and 12-16 Maldon Close | Erection of 5 no. dwellings together with new vehicular/pedestrian access and associated works. |
| 17/00739/NMA | Ms. A Dluszczakowska | 7 Rose CloseHalewood | Application for NMA planning permission – erection of two storey rear extension-amendment sought to approved plans to allow for installation of 2 no. velux windows to roof on side elevations.**Granted** |
| 18/00253/FUL | Mr J Unsworth | 21 Elwyn Drive Halewood | Erection of single storey extension to front and side.**Granted** |
| 18/00225/FUL | Mrs Michell Zysiaktobin | 23 Foxglove AvenueHalewood | Erection of single storey side/rear extension**Granted** |
| 18/00230/FUL | Mrs Lyndsay Gynane | 242 Higher RoadHalewood | Erection of single storey rear extension**Granted** |
| 18/00260/SO | Lichfields | Land abounded by Ditton Brook, Greensbridge Lane, Lower Road, Finch Lane and Baileys Lane, Halewood | Environmental impact assessment scoping opinion for residential development. |
| 18/00317/FUL | Mrs Margaret Collings | 43 Rutland AvenueHalewood | Erection of single storey rear extension |
| 18/00241/CLD | Mrs. S McAvoy | 93 Trispen CloseHalewood | Erection of single storey rear extension together with conversion of integral garage to living space.**Granted** |
| 18/00325/FUL | Mr Asiwe | 2 Stirling LaneHalewood | Erection of first floor side and two storey extension**Granted** |
| 18/00325/FUL | Mr Gary Bloxam | 23 Trispen CloseHalewood | Erection of single storey extension to rear**Granted** |
| 18/00369/CLD | Ms L Fleming | 17 Merlin CloseHalewood | Erection of side storey extension**Granted** |
| 18/00404/FUL | Mr A Balderstone | 33 Elwyn DriveHalewood | Erection of single storey extension to side and porch to front |
| 18/00314/FUL | Mr P Coventry | 4 Chudleigh CloseHalewood | Erection of single storey rear extension |

RESOLVED:- (a) That the planning applications be noted.

 (b) That further information be requested in respect of planning application

 18/00260/S0 - Environmental impact, land abounded by Ditton Brook.

**35. EXEMPT ITEM**

RESOLVED:- That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.

**36. APPROVAL OF ABSENCE FROM TOWN COUNCIL MEETINGS**

The report of the Town Manager was considered, this sought direction to approving the continued absence from Town Council meetings of an Elected Member due to ill health.

It was moved by Cllr. A Harvey and seconded by Cllr. B Swann, and

RESOLVED:- (a) That the report be noted.

 (b) That the continued absence of Cllr. S Ball for a further period of 6 months be approved.

Meeting closed at 9.43p.m.

Signed ....................................... Date ...............................................