**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday 16th March 2017 (7.00 pm), at the Arncliffe Sports & Community Centre, Halewood, L25 9PA the following Members were:-

PRESENT

COUNCILLORS

Miss C Rose (Chairperson)

 Cllr. K Dalton Cllr N Hogg

 Cllr. Mrs. E Finneran Cllr. A Harvey

Cllr Ms. C Harris Cllr. D Samuels

 Cllr. Mrs. A Farrell Cllr. B Swann

**Also in attendance:-**

Mr. G MacKenzie, Town Manager

Miss L Joyner, Senior Administrator

Members of the Public – 2

**154. APOLOGIES**

Apologies for non-attendance were received and accepted from Cllr. S Ball, Cllr. I Hamilton and Cllr. D Perry.

**155. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr. Mrs. E Finneran Agenda item 14(b) & 14(e) - Planning Applications

Cllr. B Swann Agenda item 14(e) - Planning Applications – (Eli Lilly application only)

Cllr. N Hogg Agenda item 14(e) - Planning Applications – (Eli Lilly application only)

**156. PUBLIC FORUM**

No items raised.

**157. MINUTES.**

RESOLVED:- (i) That the minutes of the Town Council Meeting held on 16th February 2017 be approved as a

 correct record and signed by the Chairman.

**158. PARTNERSHIP PRESENTATION**

Paul Duffy, Joanne Findlay and Lizanne Devonport from Unison gave a presentation on ‘Dignity in Social Care’. They reported that Government spending cuts have put local authority budgets under intolerable pressure, which in turn has meant that many Councils are expecting home care companies to provide care to the vulnerable and the elderly on a shoestring. Because money is tight, Councils tend to give their care contracts to the firm who puts in the lowest price. When this happens the people who lose out are the elderly and the workers who are often employed on poor working conditions. The Dignity in Social Care Campaign aims to raise standards for employees working in the care companies and Unison are asking Councils to support a motion to adopt an “Ethical Care Charter”. It was noted that a motion is being drafted to go before Knowsley M.B.C. and Unison requested the support from Borough and Town Council Members.

The Chairperson waived standing orders to allow questions from Members. Upon reinstating Standing Orders and the Chairperson indicated that this item would be included on the agenda of a future Town Council Meeting.

**159. TOWN MANAGER’S INFORMATION UPDATE**

The Town Manager gave an update on the following items:-

1. Merseyside Pension Fund – Triennial Valuation

2. Grounds Maintenance Contract

RESOLVED:- (a) That the Town Manager’s update report be noted.

**160. ARNCLIFFE SPORTS & COMMUNITY CENTRE – COST UPDATE ON KITCHEN REFURBISHMENT PROJECT**

The report of the Town Manager was considered. This provided a cost update on the Value Engineering exercise undertaken in respect of the proposed kitchen refurbishment project at the Arncliffe Sports and Community Centre.

It was noted that the refurbishment was earmarked to take place between the dates of 10th April 2017 and 19th May 2017. Arrangements have been made to use the facilities of Mackets Education Centre to prepare user group lunches during this period to avoid any disruption. The Town Manager answered Members questions relating to the design and equipment provision.

Cllr. A Harvey asked that it be noted that he would prefer stainless steel worktops instead of the worktops included in the plan.

It was moved by Cllr. B Swann and seconded by Cllr. Ms. C Harris and

RESOLVED:- (a) That the report be noted.

 (b) That the revised quotation from Vivark Ltd. in the sum of £81,352.92 to undertake the work

 as specified, be approved.

 (c) That the Town Manager, as Responsible Financial Officer, be authorised to sign the contract

 documents on behalf of the Town Council.

**161. 2017/2018 BUDGET FINAL RATIFICATION**

Following consideration of the Town Manager’s report, Members of the Council resolved at their meeting on 16th February 2017 to set a standstill budget +9%. The Town Manager presented a report that confirmed the options considered by Members when reaching this decision and sought ratification of the final figures.

The Town Manager further reported that he had now prepared a budget statement which had been published on the Town Council’s website.

It was moved by Cllr. Ms. C Harris and seconded by Cllr. Mrs. A Farrell and

RESOLVED:-(a) That the report be noted.

 (b) That the operational budget outlined in para 3.1 be endorsed.

 (c) That the virements to existing specific reserves as outlined in the table at para 3.3

 be endorsed.

 (d) That the additional specific reserves of £94k as outlined in the table at para 3.4 be

 approved.

 (e) That the anticipated 2017/18 out turn position as shown in the table at para 3.5 be

 noted.

**162. BAR TARIFF**

Members considered the report of the Town Manager. This sought approval to increase certain bar prices in line with recent cost price increases from the Council’s supplier Wigan Beer Company Ltd, and also duty increases arising from the Chancellor’s Spring Budget on 8th March 2017.

It was moved by Cllr. N Hogg and seconded by Cllr. D Samuels and

RESOLVED:- (a) That the report be noted.

 (b) That the bar price increases as detailed in the table at paragraph 3.4 be approved with

 the exception of Guinness which should be increased to £1.75 per bottle. In addition to

 the supplier increase the Town Manager be authorised include an added amount for the

 change duty increases.

 (c) That the Town Manager be authorised to maintain current profit margins for Bar Tariffs

 for future price increases by either the supplier or legislation. Any change to the level of

 the profit margin would still be subject to the consideration of the Town Council.

**163. HALEWOOD COMMUNITY GRANTS FUND – APPLICATIONS FEBRUARY 2017**

(a) Application No. 16/17-16 - Halewood Good Companions Over 60’s Club

This application requested help to fund a trip to Knowsley Safari Park in May 2017.

It was moved by Cllr. K Dalton and seconded by Cllr. A Harvey and

RESOLVED:- (a) That the report be noted.

 (b) That, in accordance with the Localism Act 2011 (Power of Competence), a grant of

 £500.00 be awarded to Halewood Good Companions Over 60’s Club.

**164. APPLICATION FOR FREE OR CONCESSIONARY USE OF FACILITIES**

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| --- | --- | --- | --- | --- |
| **Applicant** | **Venue** | **Date** | **Event** | **Full Hire Cost** |
| Merseyside Dogs Home | Arncliffe Sports & Community Centre | Saturday 18th March 2017 | 2000th Dog Celebration | £24.00 |
| Phoenix Voice Choir | Arncliffe Sports & Community Centre | Saturday 24th June 2017 | Annual Choir event to raise funds | £65.00 |
| Halewood Community Spirit | Hollies Hall | Saturday 5th August 2017 | Summer Festival | £65.00 |
| KDCSMemory Lane | Arncliffe Sports & Community Centre | Saturday 10th September 2017 (date change from3rd September) | Summer Fun Day | £65.00 |

It was moved by Cllr. D Samuels and seconded by Cllr. B Swann and

RESOLVED:- That free hire be approved on the dates indicated.

**165. SCHEDULE OF PAYMENTS**

RESOLVED:- (a) That the schedule of payments, addendum, pre-payments and direct debits amounting to

 £32845.00 be approved.

Schedule of payments – 16th March 2017

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| MATE Productions | £500.00 |
| Mr James Mullings | £405.00 |
| Virgin Media Business | £366.00 |
| Vivark Limited | £14,750.88 |
| SSE | £2,475.89 |
| Viking Payments | £106.36 |
| Wray Bros Limited | £55.48 |
| SSE | £958.23 |
| LALC | £1,605.68 |
| Vivark Limited | £3,282.70 |
| Datacenta Hosting | £54.00 |
| SSE | £1,277.02 |
| Trade UK Account | £54.00 |
| Impressions Screen Printing Ltd | £34.68 |
| Wray Bros Limited | £58.81 |
| B & M Waste Services | £121.97 |
| B & M Waste Services | £133.87 |
| Cottrell Electrical Services | £162.00 |
| Wray Bros Limited | £28.06 |
| United Utilities Water Limited | £1,702.72 |
| United Utilities Water Limited | £1,702.72 |
| B & M Office Machines Limited | £10.70 |
| Intergrated Comm. Systems Ltd | £162.00 |
| Intergrated Comm. Systems Ltd | £114.00 |
| Impressions Screen Print | £80.04 |
| Information Commissioners Office | £35.00 |
| Virgin Media Business | £48.00 |
| SSE | £433.62 |
| Wray Bros Limited | £21.62 |
| The Wigan Beer Company  |  £744.58 |
| The Wigan Beer Company  |  £1,284.62 |
| Vivark Limited |  -£3,282.70 |
| Vivark Limited |  £3,312.70 |
| Trade UK Account |  £44.75 |
|  |  **£32,845.00** |

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**166. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES**

The following reports were received:-

(a) Cllr. K Dalton – Knowsley Place Board

Cllr. Dalton reported that he had been on an inspection of Whiston Hospital and had been very impressed at how well the Hospital has been maintained since opening.

(b) Cllr. B Swann – Green Space Review Board

Cllr. Swann gave a report on a recent meeting and indicated that he had raised several issues at this meeting and was rather concerned that he had been asked to sign a confidentiality agreement at the conclusion of the meeting. Cllr. Swann indicated that he would be challenging this at a future meeting to establish if he has scope to report back to this Council.

RESOLVED:- (a) That the report be noted.

**167. CORRESPONDENCE**

**(a) Lancashire County Training Partnership**

Details of the upcoming Planning Workshop to be provided by the Lancashire County Training Partnership on 20th April 2017 were circulated.

RESOLVED:- That the correspondence be noted.

**Note**:- Cllr. Mrs. E Finneran having declared an interest left the meeting during the consideration of the following item and Planning Applications (e).

**(b) KMBC – Planning Appeal – Land Adjacent to Hayes Farm**

The Town Manager presented a letter from KMBC concerning an appeal to the Secretary of State in respect of Planning Application 16/00577/FUL.

RESOLVED:- That a letter be sent to the Planning Inspectorate supporting KMBC’s objections to this

 application.

**(c) Allowances for Town & Parish Councillors**

Correspondence from the Head of Member, Civic and Executive Support, KMBC regarding Members’ allowances was considered.

RESOLVED:- That the correspondence be noted.

**(d) KMBC – Briefing Session on Ethics and Standards**

It was reported that a Briefing Session on Ethics and Standards will be held on 5.30pm on Monday 27th March 2017.

RESOLVED:- That any Members who wish to attend this Briefing Session should contact the Town Manager.

**(e) Planning Applications**

The following Planning Applications were considered:-

|  |  |  |  |
| --- | --- | --- | --- |
| Application Number | Applicant | Location | Proposal |
| 17/00040/FUL | Mr. Kevin Dooley | Eli Lilly & Co. Fleming Road | Erection of 1 steel storage building on concrete slab |
| 17/00078/FUL | Jaguar Land Rover | Jaguar Plant North Road, Halewood | Erection of and extension of existing facility (Foster Wheeler Building) together with installation of new fire escape to boiler house and associated works. |
| 17/00095/FUL | Mr. John Hughes  | 31 Oakwood Road, Halewood | Erection of single storey extension to front and side |
| 17/00001/FUL | Mr. Mark Court | Land adjacent to 44 Edenhall DriveHalewood | Erection of 2 no. Semi detached two storey dwellings and associated works. |
| 17/00106/FUL | Mr. Ali Aziz | 11 Haslington GroveHalewood | Retention of detached building to rear garden area (subject to reduction in length of the existing building to 5.49 meters and removal of flue chimney. |

RESOLVED:- (a) That the Planning Applications be noted.

**168. EXEMPT ITEM**

RESOLVED:-

That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.

**169. BANKING FACILITIES**

The Town Manager outlined proposals to change the banking arrangements of the Town Council to make them more efficient and cost effective.

It was moved by Cllr. Mrs. A Farrell and seconded by Cllr. A Harvey and

RESOLVED:- (a) That the report be noted.

 (b) That the changes to the Town Council’s banking arrangements as outlined in paragraph

 3.3 of the report be approved.

 (c) That, subject to comments by the Internal Auditor, the authorisation process for the

 Schedule of Payments, as outlined in paragraph 3.8 of the report be approved.

 (d) That approval be granted to offer customers a facility to pay by debit/credit card using

 the services of Sage Pay.

Meeting Closed at 9.05 pm

Signed ....................................... Date ...............................................