**HALEWOOD TOWN COUNCIL**

At a Meeting of the Town Council held on Thursday 15th December 2016 (6.00 pm), at the Arncliffe Sports & Community Centre, Halewood, L25 9PA the following Members were:-

PRESENT

COUNCILLORS

Miss C Rose (Chairperson)

 K Dalton Ms. C Harris

 Mrs. E Finneran A Harvey

 Mrs. A Farrell D Perry

 N Hogg D Samuels

 I Hamilton B Swann

**Also in attendance:-**

G MacKenzie, Town Manager

L Joyner, Senior Administrator

Members of the Public – 1

**114. APOLOGIES**

Apologies for non-attendance were received and accepted from Cllr. S Ball.

**115. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Cllr. Mrs. E Finneran Agenda item 10(a) - Planning Applications

Agenda item 6 - Knowsley MBC, Statement of Community Involvement

Cllr. C Harris Agenda item 6 - Knowsley MBC, Statement of Community Involvement

**116. PUBLIC FORUM**

Sue Torpey, Manager of the Big Help Project addressed the Council about the work of the “Get Connected Project” who had recently started a drop in service at the Arncliffe Centre. The project is run by The Big Help Project and runs alongside Knowsley Food-banks which has ten distribution centres throughout the Borough, including one at St. Mary’s, Halewood, and works in partnership with St. Hilda’s Church, Hunts Cross. A variety of services such as helping people with debt problems and those preparing for finding work was on offer. It was also reported that two shops had been opened selling refurbished furniture at affordable prices.

Members congratulated and welcomed the services provided by the Big Help Project and the Chairperson thanked Sue for her attendance at the meeting.

**117. MINUTES.**

Members discussed the Min. 107 of the meeting held on 17th November 2016. Cllr. B Swann indicated that he should not have declared an interest to this item. Cllr. E Finneran asked for a report of the “Open Mic Night/ Britain’s Got Talent” event.

It was moved by Cllr. I Hamilton and seconded by Cllr. D Perry and

RESOLVED:- (i) That subject to the under-mentioned amendment, the minutes of the Town Council Meeting

 held on 17th November 2016, be approved as a correct record and signed by the Chairperson.

Minute 107 – Applications for Free or Concessionary Hire of Facilities

Delete “Cllr. Mrs. E Finneran requested a recorded vote in relation to the application by Mr. A Hesford”

Insert “Cllr. B Swann requested a recorded vote in relation to the application by Mr. A Hesford”

 (ii) That, the Town Manager provide a report to Cllr. Mrs. E Finneran, on the “Open Mic Night/

 Britain’s Got Talent” event.

**118. TOWN MANAGER’S INFORMATION UPDATE**

The Town Manager gave an update on the following items:-

1. Council Tax Base 2017-2018

2. Hollies Road Playground

3. The Arncliffe Sports & Community Centre Kitchen

4. Local Council Quality Award

5. Christmas and New Year

6. Incident – Hollies Hall, 26th November 2016

7. Freedom of Information Act 2000

8. Thanks

RESOLVED:- (i) That the Town Manager’s update report be noted.

 (ii) That Tony See, Support Officer, on duty at Hollies Hall on 26th November 2016 be

 commended for performance in the way he dealt with the incident on the evening.

**Cllr. Mrs. E Finneran and Cllr. Ms. C Harris having declared an interest left the meeting during the consideration of the next item.**

**119. KNOWSLEY MBC – STATEMENT OF COMMUNITY INVOLVEMENT (SCI)**

The Town Manager presented a report that outlines the current consultation being undertaken by Knowsley MBC on their draft Statement of Community Involvement and sought direction on whether or not to apply to the Local Planning Authority to designate all or part of Halewood as a “Neighbourhood Area”, the first step in the development of a Neighbourhood Plan.

It was moved by Cllr. A Harvey and seconded by Cllr. D Perry and

RESOLVED:- (i) That the report and draft SCI be noted.

 (ii) That Officers of Knowsley MBC be requested to attend a meeting of the Town Council to

 provide advice and guidance on the development of a Neighbourhood Plan.

**120. APPLICATIONS FOR FREE OR CONCESSIONARY HIRE OF FACILITIES**

The following application was considered by Members:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | **Venue** | **Date** | **Event** | **Full Hire Cost** |
| Danielle Pointon | Arncliffe | Monday 12th December 2016 | Marie Curie Coffee Morning | £16 |

It was moved by Cllr. A Harvey and seconded by Cllr. Mrs. A Farrell and

RESOLVED:- That free hire be approved for the event.

**121. SCHEDULE OF PAYMENTS**

RESOLVED:- i) That the schedule of payments, addendum, pre-payments and direct debits amounting to

 £78,561.39 be approved.

Schedule of payments – December 15th 2016

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Field & Lawn Limited |
| SSE |
| Memory Lane Dementia Care |
| Furlongs Travel Limited |
| SSE |
| Hurricane Productions Limited |
| Metropolitan Borough of Knowsley |
| Metropolitan Borough of Knowsley |
| B & M Waste Services |
| B & M Waste Disposal |
| Viking Payments |
| Sitewatch Fire & Surveillance |
| Wray Bros Limited |
| Torrington Drive Comm. Association |
| Wray Bros Limited |
| Bradleys Surfacing Systems |
| Concept Hygiene Limited |
| Ecoblueheating Limited |
| R & R/Newton Bar Supplies Ltd |
| Val Unsworth - Grace Church |
| Proludic Limited |
| Vivark Limited |
| Halewood Focus |
| Adlib Audio Limited |
| SSE |
| The Wigan Beer Company |
| The Wigan Beer Company |
| C3 Imaging Liverpool |
| Fiddies Flooring |
| Virgin Media Business |
| SSE |
| NBB Recycled Furniture |
| B & M Office Machinery Limited |
| Society of Local Council Clerks |
| Wray Bros Limited |
| ICS Limited |

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| £2,919.24 |
| £716.31 |
| £500.00 |
| £1,010.00 |
| £136.28 |
| £1,404.00 |
| £593.00 |
| £787.00 |
| £123.34 |
| £163.92 |
| £181.05 |
| £960.00 |
| £73.93 |
| £469.28 |
| £77.47 |
| £180.00 |
| £357.60 |
| £140.00 |
| £132.53 |
| £40.00 |
| £53,496.00 |
| £3,192.70 |
| £130.00 |
| £638.40 |
| £3,999.92 |
| £853.54 |
| £626.69 |
| £72.00 |
| £336.00 |
| £48.00 |
| £484.18 |
| £1,464.00 |
| £16.15 |
| £17.95 |
| £60.91 |
| £2,160.00 |
| **£78,561.39** |

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**122. REPORTS FROM CONFERENCE/REPRESENTATIVE BODIES**

The following reports were received:-

(a) Cllr. I. Hamilton/Cllr. N Hogg – LATPC Meeting

RESOLVED:- (i) That the reports be noted.

**Cllr. Mrs. E Finneran having declared an interest did not take part in the consideration of Planning Applications and left the meeting for this item.**

**123. CORRESPONDENCE**

**(a) Planning Applications**

The following Planning Applications were considered:-

|  |  |  |  |
| --- | --- | --- | --- |
| Application Number | Applicant | Location | Proposal |
| 16/00689/FUL | Mr R Grugel | Tavington Road | Retention of existing conservatory to rear of existing dwelling |
| 16/00731/TELPD | Virgin Media | Telecoms cabinets Lightoaks Drive and adjacent roads | Installation of 8 no. Telecommunications cabinets. |
| 16/00737/ADV | KMBC | Land between south side of Speke Road (A562 Westbound) and slip road at junction of A5300 | Installation of 1 no freestanding non-illuminated monolith sign. |
| 16/00746/FUL | Mr. J Nolan | 286 Higher Road | Erection of front porch (existing porch to be demolished) |
| 16/00756/PDE | Mr A Hughes | 30 Foxglove Avenue | Erection of single storey rear extension |
| 16/00757/FUL | Mr & Mrs D Dean | 2 Ambassador Drive | Erection of single storey extension to side and rear |

RESOLVED:- (i) That the Planning Applications be noted.

**124. EXEMPT ITEM**

RESOLVED:-

That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.

**125. – THE PENSIONS REGULATOR – AUTO-ENROLMENT**

The Town Manager presented a report that outlined the anticipated position of the Town Council on its Staging Date of 1st April 2017. It was noted that there is no current indication that the Town Council’s staffing costs, in terms of Employers pension contribution for existing staff will increase from 1st April 2017 and should this situation change a further report will be provided for Members’ information.

RESOLVED:- (i) That the report be noted.

Meeting Closed at 7.25pm

Signed ....................................... Date ...............................................