Dated this 9th June 2017

**To the Chairperson & Members of the Town Council.**

**You are summoned to attend a meeting of the Town Council to be held on**

**Thursday 15th June 2017**

**at**

**The Arncliffe Sports and Community Centre**

**Arncliffe Road, Halewood, L25 9PA**

**commencing at 7:00 p.m**

**George MacKenzie**

 **GEORGE MACKENZIE**

**TOWN MANAGER**

**AGENDA**

1. **To receive apologies.**
2. **Declaration of Interest in Items on the Agenda.**
3. **Public Forum.**

In accordance with Standing Order 1 e) – n), members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council on a matter concerning the Township of Halewood. Although prior notice is appreciated, the Chairman may invite the public, if attending, to address the Council at this point.

1. **Minutes.**

To approve and sign the minutes of the Annual Meeting of the Town Council held on 18th May 2017.

1. **Town Manager’s Information Update.**

To report progress on issues appertaining to the Town Council, which are not covered elsewhere in this agenda. **FOR INFORMATION ONLY.**

1. **External Audit – Annual Return 2016-2017**

To receive a report from the Town Manager and consider recommendations.

1. **Register of Assets – Write-Off**

To receive a report from the Town Manager and consider recommendations.

1. **Press and Media Relations Policy**

To receive a report from the Town Manager and consider recommendations.

1. **Functions & Events Working Group**

To receive a report from the Town Manager and consider recommendations.

1. **Halewood Active Older People’s Group**

To receive a report from the Town Manager and consider recommendations.

1. **Halewood Community Grant Fund**

To receive a report from the Town Manager and consider recommendations.

1. **Applications for Free or Concessionary use of Facilities**

To receive a report from the Town Manager and consider recommendations.

1. **Schedule of Payments.**

To authorise and sign the latest schedule of accounts.

1. **Reports from Conferences/Representative Bodies.**

To receive any verbal reports from the Town Manager and/or Members present who have attended conferences or representative bodies on behalf of the Town Council – **FOR INFORMATION ONLY.**

1. **Correspondence.**
2. To note the report of the Independent Remuneration Panel on Parish/Town Council Allowances 2017
3. To review, consider and give direction on the following Planning Applications received by Knowsley MBC:

Application Reference no: 16/00148/NMA

Application Reference no: 17/00166/FUL

Application Reference no: 17/00188/FUL

Application Reference no: 17/00345/FUL

Application Reference no: 17/00309/FUL

Application Reference no: 17/00325/FUL

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***The next scheduled meeting of the Town Council is due to take place on Thursday 20th July 2017 at The Arncliffe Sports and Community Centre, Arncliffe Road, Halewood, L25 9PA, commencing at 7:00pm.***