Dated this 9th December 2016

**To the Chairperson & Members of the Town Council.**

**You are summoned to attend a meeting of the Town Council to be held on**

**Thursday 15th December 2016**

**at**

**The Arncliffe Sports and Community Centre**

**Arncliffe Road, Halewood, L25 9PA**

**commencing at 6:00 p.m (NB)**

**George MacKenzie**

 **GEORGE MACKENZIE**

**TOWN MANAGER**

**AGENDA**

1. **To receive apologies.**
2. **Declaration of Interest in Items on the Agenda.**
3. **Public Forum.**

In accordance with Standing Order 1 e) – n), members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council on a matter concerning the Township of Halewood. Although prior notice is appreciated, the Chairman may invite the public, if attending, to address the Council at this point.

1. **Minutes.**

To approve and sign the minutes of the Town Council held on 17th November 2016.

1. **Town Manager’s Information Update.**

To report progress on issues appertaining to the Town Council, which are not covered elsewhere in this agenda. **FOR INFORMATION ONLY.**

1. **Knowsley MBC – Statement of Community Involvement**

To receive a report from the Town Manager and consider recommendations.

1. **Applications for Free or Concessionary Hire of Facilities**

To receive a report from the Town Manager and consider recommendations.

1. **Schedule of Payments.**

To authorise and sign the attached schedule of accounts.

1. **Reports from Conferences/Representative Bodies.**

To receive any verbal reports from the Town Manager and/or Members present who have attended conferences or representative bodies on behalf of the Town Council – **FOR INFORMATION ONLY.**

1. **Correspondence.**

To review, consider and give direction on the Planning Applications detailed on the attached schedule.

***Exempt Item***

*That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act*

1. **The Pensions Regulator - Auto - Enrolment**

To receive the attached report from the Town Manager and consider recommendations.

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***The next scheduled meeting of the Town Council is to take place on Thursday 19th January 2017 at The Arncliffe Sports and Community Centre, Arncliffe Road, Halewood, L25 9PA, commencing at 7p.m.***