Dated this 15th April 2016

**To the Chairman & Members of the Town Council.**

**You are summoned to attend a meeting of the Town Council to be held on**

**Thursday 21st April 2016**

**at**

**The Arncliffe Sports and Community Centre**

**Arncliffe Road, Halewood, L25 9PA**

**commencing at 7:00 p.m**

**George MacKenzie**

 **GEORGE MACKENZIE**

**TOWN MANAGER**

**AGENDA**

1. **To receive apologies.**
2. **Declaration of Interest in Items on the Agenda.**
3. **Public Forum.**

In accordance with Standing Order 1 e) – n), members of the public, having made prior arrangements with the Town Manager, may be invited to speak to the meeting of the Town Council on a matter concerning the Township of Halewood. Although prior notice is appreciated, the Chairman may invite the public, if attending, to address the Council at this point.

1. **Minutes.**
	1. To approve and sign the minutes of the Town Council Meeting held on 17th March 2016.

* 1. To approve and sign the minutes of the Special Meeting of the Town Council held on 29th March 2016.
1. **Town Manager’s Information Update.**

To report progress on issues appertaining to the Town Council, which are not covered elsewhere in this agenda. **FOR INFORMATION ONLY.**

1. **Community Grant Fund Allocations 2016/17**

To receive a report from the Town Manager and consider recommendations.

1. **Energy Efficiency Reports**

To receive a report from the Town Manager and consider recommendations.

1. **Annual Governance Statement 2015-2016**

To receive a report from the Town Manager and consider recommendations.

1. **Employment Policies – Disciplinary & Grievance Policies**

To receive a report from the Town Manager and consider recommendations.

1. **Risk Assessment 2016**

To receive a report from the Town Manager and consider recommendations.

1. **Halewood Community Grants Fund Applications**

To receive a report from the Town Manager and consider recommendations.

1. **Applications for Free or Concessionary Hire of Facilities**

To receive a report from the Town Manager and consider recommendations.

1. **Schedule of Payments.**

To authorise and sign the latest schedule of accounts attached.

1. **Reports from Conferences/Representative Bodies.**

To receive any verbal reports from the Town Manager and/or Members present who have attended conferences or representative bodies on behalf of the Town Council – **FOR INFORMATION ONLY.**

1. **Correspondence.**
2. **Lancashire County Training Partnership Spring Conference**

To note the attached information about the above event and give direction as to who from the Town Council will be attending.

1. **Planning Applications**

To review, consider and give direction on the following Planning Applications received by Knowsley MBC:

Application Reference no: 16/00173/FUL

Application Reference no: 15/00528/NMA

Application Reference no: 15/00559/NMA

Application Reference no: 16/00200/FUL

Application Reference no: 16/00161/FUL

Application Reference no: 16/00190/FUL

Application Reference no: 16/00207/FUL

Application Reference no: 16/00216/PDE

**Exempt Item**

That under Section 100(A) of the Local Government Act 1972, the public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A to the Act.

1. **Town Council Staffing**

To receive a report from the Town Manager and consider recommendations.

**……………………………………………………………………**

***The next scheduled meeting of the Town Council is the meeting of the Town Council scheduled to take place on Thursday 12th May 2016 at The Arncliffe Sports and Community Centre, Arncliffe Road, Halewood, L25 9PA, commencing at 7p.m.***